



PREDEPARTURE AIR PASSENGER - AQI Monitoring Data

Work Unit:

Date:

Time (military):

- a) Terminal: _____ b) Airline: _____ c) Flight Number: _____
- d) Passenger Origin (Island or Municipality): _____ e) Arrival Final Destination (City and State): _____ / _____
- f) Number of Passengers Traveling: _____ g) All Bags Present? ☐ No ☐ Yes
- h) Reason for Travel (Check one): ☐ Business/Work ☐ Crew ☐ Family Visit ☐ Military ☐ Return Home ☐ School ☐ Tourist ☐ Visit Friends
- i) Status: ☐ Resident ☐ Visitor j) Inspected By: _____ k) Overtime: ☐ No ☐ GOT ☐ ROT
- l) Any Item(s) of Agricultural Interest? ☐ No ☐ Yes

*Action Taken: I - Intercepted; IR - Inspected & Released				**Found in Luggage Type: 1- Backpack; 2- Carton Box; 3- Cooler; 4- Duffel Bag; 5- Hand Carry Bag; 6- Other Personal Effects; 7- Suitcase					
Article Origin (Island or Municipality)	Article	Article Quantity/Unit ¹ (see instructions)	Declared No Yes	Action Taken*	Luggage Type **	Contaminant No Yes	Pest Found No Yes	Pest Diagnostic Request Number	Pest Identification Or Contaminant (see instructions)
			<input type="checkbox"/> <input type="checkbox"/>			<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>		
			<input type="checkbox"/> <input type="checkbox"/>			<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>		
			<input type="checkbox"/> <input type="checkbox"/>			<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>		
			<input type="checkbox"/> <input type="checkbox"/>			<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>		
			<input type="checkbox"/> <input type="checkbox"/>			<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>		

¹Most Articles recorded in Kilograms, see instructions.

INSTRUCTIONS – PREDEPARTURE AIR PASSENGER AQIM

IMPORTANT

This worksheet will be used by Predeparture in Puerto Rico and Hawaii.

Data fields must be filled in for a completed monitoring record even if no agriculture item(s) is found.

All QMIs found need to undergo 100% inspection for pests.

All pest interceptions and quantities found on QMIs must be recorded on the appropriate database.

Write "AQIM" on the QMI's bag to ensure that if any pest is found, the diagnostic request is associated with AQIM.

1. Record the Work Unit, Date and Time (military time) of the inspection.

- a) Terminal: Record the name of the terminal where the inspection is performed.
- b) Airline: Record the airline name.
- c) Flight Number: Record the flight number. No letters or leading zeros.
- d) Passenger Origin (Island or Municipality): Record the origin of the passenger. Enter the specific island of Hawaii or the municipality of Puerto Rico from where the passenger(s) is coming from.
- e) Arrival Final Destination (City and State): Record the passenger's primary city and state of destination in US. Spell city name fully. Do not use letter codes. If going to multiple destinations, record last or final city/state destination. If in transit to a foreign country, record "In Transit" for both city and state.
- f) Number of Passengers Traveling: Record the total number of passengers in the sample that was chosen at random for the inspection, even if not every passenger is present.
- g) All Bags Present: Select the appropriate response. If a passenger has baggage destined to the mainland which is not available for inspection, circle no.
- h) Reason for Travel: Select the reason that best describes why the passengers are departing to the US mainland. If there are multiple reasons, then select the main one.
- i) Status: Select the appropriate answer. Passengers who remain 50.0% or more of the year on the island are residents. Passengers are considered visitors if they remain on the island for 49.9% or less of the year. When there are several passengers, record the status of most of them.
- j) Inspected By: Print name of the person responsible for the AQIM inspection.
- k) Overtime: Select the appropriate response according to when the inspection was done: No, Government Overtime (GOT) or Reimbursable Overtime (ROT).
- l) Any item(s) of Agricultural Interest? Select whether the passenger is carrying an item of agricultural interest or not. Items (such as plants, plant products, soil and, if applicable, animal products, etc.) that need to be inspected for pest interception, regulated, or for other purposes are considered items of agriculture interest by PPQ. If yes, then complete the remaining fields.

Article Origin (Island or Municipality): Record the island or municipality of the article's origin. If the passenger is unsure, use the same island or municipality as the passenger's origin.

Article(s): Record the name of each item of agricultural interest found during the inspection. Write one item per line, beginning with the items that were intercepted and followed by those that were inspected and released.

Quantity/Unit: Record the article's weight using the appropriate unit of measure. Weight data is important as a standard for risk analysis. Most article's quantity can be recorded as weight. Indicate the weight in kilograms, up to a tenth (.0) of a kilogram (example 1.5 kg). Obtain or accurately estimate weight of the fruits and vegetables intercepted. To estimate this weight, take 0.3 kg as the weight per article intercepted (i.e. apple, orange, pepper, etc.). The following are examples of other types of articles and the unit of measurement to be used: plant material, such as flowers and greenery, must be recorded as bouquet or stems; for miscellaneous articles, e.g., shoes, trophies, etc., use each. For leis, record the number of stems. When applicable, record the animal products weight in kilograms.

Declared: Check the appropriate response to indicate if the item was declared.

Action Taken: Record the appropriate response using the options provided on the worksheet.

Luggage Type: Record the appropriate response using the options provided on the worksheet.

Contaminant: Record if items were contaminated or not. If Yes, record the type of contaminant associated with the item.

Pest Found: Record if a quarantine or actionable pest(s) was found or not. If the determination is not known yet, make sure the record is updated later.

Pest Diagnostic Request Number: If a pest is found, send the pests intercepted to the identifier. Write "**PROMPT: AQIM**" in the remarks section of the diagnostic request. Record quarantine or actionable pests only. Make sure to update the AQIM record with the Diagnostic Request number(s).

Pest Identification or Contaminant: Record the official pest ID for all quarantine/ actionable pests or list the contaminant (dirt/soil, non-noxious)