

**Delegation of Authority for Employee Relations Actions  
INVESTIGATIVE AND ENFORCEMENT SERVICES**

<b>TYPE OF ACTION</b>	<b>Director, Deputy Director, Regional Director, and Deputy Regional Director</b>	<b>Chief - PASB, Chief - AHWEB, Chief - PHBPEB, Chief - DCB, Area Manager, and Supervisory Resource Management Specialist</b>
<b>1. Letters of Caution or Warning</b>	<b>X</b>	<b>X</b>
<b>2. Letters of Reprimand</b>	<b>X</b>	<b>X</b>
<b>3. Proposals for suspensions of 14 days or less</b>	<b>X</b>	<b>X</b>
<b>4. Decisions for suspensions of 14 days or less</b>	<b>X</b>	
<b>5. Proposals for suspensions of more than 14 days, removals, demotions, and furloughs</b>	<b>X</b>	<b>X</b>
<b>6. Decisions for suspensions of more than 14 days, removals, demotions, and furloughs</b>	<b>X</b>	
<b>7. Termination of temporary and probationary employees</b>	<b>X</b>	
<b>8. Reconsideration of Within Grade Increase Withholding</b>	<b>X</b>	

Last Updated 11/10/09