Endorsing Facility Questionnaires for Mexico

Mexico Rendering or Blending Facility Questionnaires

As a part of the export process for products from rendering plants (as defined by Mexico), Mexico requires the completion of a facility questionnaire (please see attached). Note that this questionnaire was created for use in multiple countries and therefore has options that may not pertain to the U.S.

Our VS Area Offices will receive requests from exporting facilities to approve the questionnaire. Please follow these instructions to complete the process.

Inspection

1. The questionnaire should be completed legibly by the responsible plant official before you are asked to approve it. A fillable Adobe form is now also available for APHIS use if you prefer.

2. Review the questionnaire to ensure that the facility does not process any ruminant protein, and that the answers to questions 1-7 are “yes”. Otherwise, the plant cannot be approved.

3. Inspect the facility to verify the accuracy and completeness of the information provided in the questionnaire.

4. If the information provided is accurate and complete, sign and date the questionnaire (legibly). Include the address and phone number of the VS Area Office providing this service.

5. Give/send the original questionnaire to the exporter and keep a file copy for the VS Area Office. Scan and email a copy to the NCIE’s Exports Products mailbox.

6. NCIE will assign the facility an approval number if they don’t already have one and enter the approval information in the FAEAP database. The number will be the same format as used for the EU and other countries.

7. NCIE will review and advise Mexico of the recommendation for approval. Generally Mexico can approve and add the facility to their data base (currently available on http://web2.senasica.gob.mx:8081/PlantaAcreditada/) within a week after we notify them. You should advise facility management that after you have sent the questionnaire to NCIE, it can take up to three more weeks for it to be added to the Mexican list of approved facilities.

User Fees

1. Charge the hourly rate for inspecting the facility and endorsing the questionnaire. Be sure to include the time needed to endorse the questionnaire. The regulatory

authority for issuing a health certificate in conjunction with an inspection is found in 9CFR 130.20c. NOTE: For situations where you cannot charge for the inspection because a facility was charged a flat user fee for an inspection within the last 12 months, charge a user fee for endorsing the questionnaire as described in #2 below.

2. Charge the same user fee for endorsing additional questionnaires as is charged for endorsing a VS Form 16-4 (where inspection of the facility is not needed).
3. If you have questions regarding user fees, please contact Ms. Kris Caraher at 301-734-5743 or Dr. Bob Bokma or Joyce Bowling-Heyward at 301-734-3278.

After the facility has been approved by Mexico, export certificates may be signed. Requirements should be available on the IREGS, but they are subject to change without notice!

Questions
Questions concerning these inspections not related to user fees may be directed to Dr. Renee Oleck (VS Eastern Regional Office) or Dr. Victoria Bridges (VS Western Regional Office).

GUIDE FOR THE EVALUATION OF THE COMPLIANCE OF OFFICIAL MEXICAN NORM NOM-060-ZOO-1999. ANIMAL HEALTH SPECIFICATIONS FOR THE PROCESSING OF ANIMAL OFFAL AND ITS USE IN ANIMAL FEEDING.

GENERAL INFORMATION FOR THE RENDERING PLANT

I. LEGAL NAME_____
II. ADDRESS _____
III. COUNTRY _____
IV. TELEPHONE, FAX, E-MAIL_____
V. NUMBER OR OFFICIAL ID OF THE PLANT AND OFFICIAL AUTHORITY WHO GRANTS IT_____
VI.TYPE OF RENDERING PLANT (Mark with "X")
Type 1. ( ) Process no ruminant tissues
Type 2. ( ) Process ruminant tissues or its blend with any type of non ruminant tissues
VII. SPECIE(S) THAT THE PLANT PROCESSES (Mark with "X")
Poultry Bovine Goat Equine Ovine Fish Pork
Other (specify) _____
VIII. TYPE OF PRODUCT THAT THE PLANT PROCESSES
Meal: meat bone feather hair blood tannery byproducts
Others (specify):_____

REQUIREMENTS TO EVALUATE

No	Requirement	Yes	No	Remarks
1	Tissues are processed to a minimum temperature of 80º C for at least 30 minutes.			
2	Maximum moisture does not exceed 10% at the exit of the cooker.			
3	There are records of incoming raw material that include type and origin of the raw material, date, and quantity.			
4	There are time-temperature records for each processed lot.			
5	There are records of exit moisture for each produced lot.			
6	There are detailed sales records for meals, which include names of the marketing company, feed manufacturing plant and/or producer who bought the product, as well as the corresponding sources.			
7	[This point only applies to those rendering plants that process non ruminant tissues.] There are control procedures guaranteeing that the facility does not process ruminant tissues.			
8	The rendering plant is part of a slaughtering establishment.			

Place and date _____
Name & signature of the verifying officer _____

Clear Form