

Breadcrumb

1. [Home](#)
2. [Print](#)
3. [Pdf](#)
4. [Node](#)
5. [Entity Print](#)

HRDG 4500 - Recruitment and Retention Incentives - TOC

Last Modified:

Subchapter 4500
Recruitment and Retention
Incentives
Table of Contents

Issued:11/02

Updated: 09/05, 03/06, 11/06, 02/07, 10/12, 01/14,
12/17, 04/18, 01/20, 10/20

[Introduction to the Federal Employees Pay Comparability \(Pay Flexibilities\) Act of 1990](#)

[Section A - Roles and Responsibilities](#)

[Section B - Payment of Travel and Transportation Expenses for New Appointees and for Pre-Employment Interviews](#)

[Section C - Pay Advances to New Appointee](#)

[Section D - Superior Qualifications and Special Needs Pay Setting Authority](#)

[Section E - Recruitment and Relocation Incentives](#)

[Section F - Retention Incentives](#)

[Section G - Pay for Critical Positions](#)

[Section H - Re-employment of Military and Civilian Retirees to Meet Exceptional Employment Needs](#)

[Section I - Pay for Positions Above GS-15 and for Scientific and Professional Positions \(Established to carry out research and development functions\)](#)

[Section J - Supervisory Differentials](#)

[Section K - Special Salary Rates](#)

[Section L - Special Occupational Pay Systems](#)

[Section M - Annual Leave Service Credit for Prior Employment](#)

[Section M, Subsection a - Processing Guide/Recordkeeping Procedures](#)

Appendix - Forms

- [AD-1073](#), Recommendation and Approval of Recruitment/Relocation Bonus and/or Retention Allowance
- [AD-1074](#), Service Agreement for Receipt of Payment for a Recruitment/Relocation Bonus
- [AD-3077](#) - USDA Superior Qualifications Checklist and Supplemental Approval Form
- [MRP 145-R](#) (74.54 KB), Superior Qualifications Appointments
- [MRP 146-R](#) (63.21 KB), Statement of Understanding
- [MRP 147-R](#) (129.42 KB), Annual Salary Computation Sheet for Superior Qualifications Appointment
- [MRP Form 149](#) (246.66 KB), Superior Qualifications and Special Needs Appointments (SQA) Requesting Official's Checklist
- [MRP Form XX, SQA - HRO Staffing Review Checklist](#) (14.06 KB), if applicable.

[Back to HRDG](#)

[Print](#)