

Breadcrumb

1. [Home](#)
2. Print
3. Pdf
4. Node
5. Entity Print

New Employee Onboarding: Benefits

Last Modified:

New Employee Onboarding Menu

- Select a Topic - ▼

[Go](#)

Congratulations on your new position. Welcome to USDA!

Decisions around benefits elections and beneficiaries are very personal. It is highly recommended that you do some research into all your options before you begin.

Remember that Benefits elections have very specific eligibility requirements and deadlines. You are solely responsible for ensuring that you meet these deadlines.

You **will not** receive any reminders if you fail to act within the specified time period. Be sure to follow the on-screen guidance about which documents need witnesses, hard copy "wet" signatures and/or physical mailing to locations other than our Human Resources office in Minneapolis MN.

[Benefits Service Providers](#)

[\(PowerPoint, 373.2 KB\)](#)

[Locate your benefits service provider.](#)

[New Employee Benefits Presentation](#)

[\(PDF, 287.15 KB\)](#)

[This slide show will walk you through the process of obtaining information for each type of benefit, how to enroll, and the deadlines for submitting documents.](#)

[Benefits Overview for New Employees](#)

[This video gives an overview of basic benefit decisions and paperwork that new agency employees should be aware of.](#)

[Find More Information About Available Benefits on APHIS MRPBS HR SharePoint \(INTERNAL ONLY\)](#)

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