



2022 Quick Reference

Visual Surveys



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Program: Japanese Beetle (JB) Application: ArcGIS Survey123 Host: APHIS GIS Enterprise (portal) Map Title: PPQ JB Visual Surveys 2022

CHECK URL! <u>https://maps.mrp.usda.gov/arcgis/</u> IMPORTANT!! You must <u>send surveys</u> held in the Outbox at the end of each workday.

Open ArcGIS Survey123. Confirm correct ArcGIS Enterprise URL. Open previously downloaded survey: "**PPQ JB Visual Surveys 2022**"

1. Select the "Collect" bar.



If connected to Wi-Fi: Confirm the airport location on the map. **Be sure this is correct!** Tap or click on the map. Enter airport code, address, or latitude/longitude manually. Select the white check mark to accept the location.

- 2. Complete the survey form according to survey protocol. All fields with an asterisk * must be completed.
- Verify all data entry and select the check mark (at the bottom right) once complete. Choose:
 - "Send Now" if connected to reliable Wi-Fi.
 - "Continue this survey" if edits are needed before submission.
 - "Save in Outbox" if not connected to Wi-Fi.

MOBILE DEVICE TIPS:

If collecting survey data in disconnected mode, remember to select the Outbox bar and "Send" all surveys once connected to a reliable Wi-Fi network.

To preserve battery power, put the device to sleep between surveys.

For more details, refer to the PPQ JB Visual Surveys User Manual.

2022 Disclaimer: Training techniques or workflows held within are designed as basic job aids. Mobile collection tools and technology used are constantly being improved upon. End users should consult with management for current workflows and standards.

	Survey Completed Your device is online.
⊳	Send now
\rightarrow	Continue this survey
Ē	Save in Outbox