



The Lacey Act Web Governance System

An Introduction

The 2008 Lacey Act Amendments

- Legality Requirement
 - All plants and plant products imported into the United States must be legally harvested, sold, transported, etc.

- Declaration Requirement
 - Plants and plant products found on the “Schedule of Enforcement” must submit a Lacey Act Plant and Plant Product Declaration Form (PPQ Form 505) upon importation into the United States.
 - Declarations are only required for Formal Customs Entries.

PHASE-IN SCHEDULE OF ENFORCEMENT OF THE DECLARATION REQUIREMENT FOR GOODS OF, OR CONTAINING, PLANTS OR PLANT PRODUCTS*

Phase II April 1, 2009	Phase III October 1, 2009	Phase IV April 1, 2010
<p>HTS Chapters:</p> <p>Ch. 44 Headings (wood & articles of wood)</p> <ul style="list-style-type: none"> • 4401—(Fuel wood) • 4403—(Wood in the rough) • 4404—Hoopwood; poles, piles, stakes) • 4406—Railway or tramway sleepers) • 4407—(Wood sawn or chipped lengthwise) • 4408—(Sheets for veneering) • 4409—(Wood continuously shaped) • 4417—(Tools, tool handles, broom handles) • 4418—(Builders' joinery and carpentry of wood). 	<p>HTS Chapters:</p> <p>Ch. 44 Headings (wood & articles of wood)</p> <ul style="list-style-type: none"> • 4402—Wood charcoal • 4412—Plywood, veneered panels <ul style="list-style-type: none"> ○ except 44129906 and 44129957 • 4414—Wooden frames • 4419—Tableware & kitchenware of wood • 4420—Wood marquetry, caskets, statuettes. 	<p>HTS Chapters:</p> <p>Ch. 44 Headings (wood & articles of wood)</p> <ul style="list-style-type: none"> • 4421—Other articles of wood <p>Ch. 66 Headings (umbrellas, walking sticks, riding crops)</p> <ul style="list-style-type: none"> • 6602—Walking sticks, whips, crops <p>Ch. 82 Headings (tools, implements)</p> <ul style="list-style-type: none"> • 8201—Hand tools <p>Ch. 92 Headings (musical instruments)</p> <ul style="list-style-type: none"> • 9201—Pianos • 9202—Other stringed instruments <p>Ch. 93 Headings (arms and ammunition)</p> <ul style="list-style-type: none"> • 9302—Revolvers and pistols • 93051020—Parts and accessories for re-volvers and pistols <p>Ch. 94 Headings (furniture, etc.)</p> <ul style="list-style-type: none"> • 940169—Seats with wood frames <p>Ch. 95 Headings (toys, games, & sporting equipment)</p> <ul style="list-style-type: none"> • 950420—Articles and accessories for billiards <p>Ch. 97 Headings (works of art)</p> <ul style="list-style-type: none"> • 9703—Sculptures

According to the Paperwork reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0579-0349. The time required to complete this information collection is estimated to average 0.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. OMB APPROVED 0579-0349 Exp. Date:

SECTION 1 - Shipment Information

1. ESTIMATED DATE OF ARRIVAL: (MM/DD/YYYY) 03/03/2011
2. ENTRY NUMBER: ENT-0000000-0
3. CONTAINER NUMBER: <input type="checkbox"/> See Attachment CONT0000000, CONT0000001
4. BILL OF LADING: BOL1234567890
5. MID: MID123MID1234MID

Plant and Plant Product Declaration Form

Section 3: Lacey Act Amendment (16 U.S.C. 3372)



U.S. DEPARTMENT OF AGRICULTURE
ANIMAL AND PLANT HEALTH INSPECTION SERVICE

10. DESCRIPTION OF MERCHANDISE: 200 Solid Wood Full-sized Chairs and 300 Solid Wood Children's chairs
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6. IMPORTER NAME: Importing Imports Inc.
7. IMPORTER ADDRESS: 123 Importer St. Laurel, MD 20708
8. CONSIGNEE NAME: Consignee Co.
9. CONSIGNEE ADDRESS: 1234 Consignee Rd. Riverdale, MD 20737

SECTION 2 - Compliance with Lacey Act Requirements (16 U.S.C. 3372(f))

For each article or component of an article, provide the following:								
11. HTSUS NUMBER: (no dashes/symbols)	12. ENTERED VALUE:	13. ARTICLE/ COMPONENT OF ARTICLE	14. PLANT SCIENTIFIC NAME: <u>Genus</u> <u>Species</u>		15. COUNTRY OF HARVEST:	16. QUANTITY OF PLANT MATERIAL:	17. UNIT:	18. PERCENT RECYCLED:
9401692010	12,000	Bentwood Seats Made of Oak	Quercus	rubra	US	4.23	m^3	0
9401692010	0	Bentwood Seats Made of Oak	Quercus	alba	CA	2.55	m^3	0
9401692080	15,000	Children's Maple Seat 15" tall	Acer	saccharum	MX	34.6	kg	0
9401692080	0	Children's Maple Seat 15" tall	Acer	saccharum	US	25.34	kg	0
9401692080	0	Children's Maple Seat 15" tall	Acer	saccharum	CA	53.7	kg	0

I certify under penalty of perjury that, to the best of my knowledge and belief, the information furnished is true and correct:

(999) 999-9999	Signature Johnny Q. Importer	Type or Print Name Johnny Q. Importer	Date 03/01/2011
Preparer's Phone Number and Area Code	Signature	Type or Print Name	Date

knowingly making a false statement in this Declaration for Importation may subject the declarant to criminal penalties in accordance with 16 U.S.C. 3373(d).

Filing the Lacey Act Declaration

- ABI Filing
 - Electronic Filing through U.S. Customs and Border Protection
 - Specific software communications parameters as per the CATAIR

- Paper Filing
 - Importer prints two copies of the PPQ Form 505.
 - One goes with the shipment documentation for the product
 - Original is mailed to APHIS

- LAWGS Filing
 - New Electronic System designed to reduce the amount of paper submissions



Introducing LAWGS

****Notice**:** LAWGS uses the USDA eAuthentication security portal for application access. If you have problems logging into LAWGS, you must call the APHIS eAuthentication Help Desk at 1-866-794-2827 for assistance.

[Log In](#)



Lacey Act Web Governance System (LAWGS)

[New to LAWGS? Click here.](#)
[Click here to add LAWGS to your favorites.](#)



The purpose of the Lacey Act is to combat trafficking in "illegal" wildlife, fish, and plants. The Lacey Act was amended in 2008. Under the Act now, among other things, it is unlawful to 1) import, export, transport, sell, receive, acquire, or purchase in interstate or foreign commerce any plant, with some limited exceptions, in violation of the laws of the United States, a State, Indian tribe, or any foreign law; 2) import certain plants and plant products without an import declaration; or 3) make or submit any false record, account, or label for, or any false identification of, any plant covered by the Act. APHIS oversees the collection and enforcement of Lacey Act declarations as part of an effort to combat illegal timber imports and protect global natural resources.

For more information click the Lacey Act link below.

[USDA](#) | [APHIS](#) | [Lacey Act](#) | [Import and Export Information](#) | [Help/Contact Us](#)

LAWGS Status

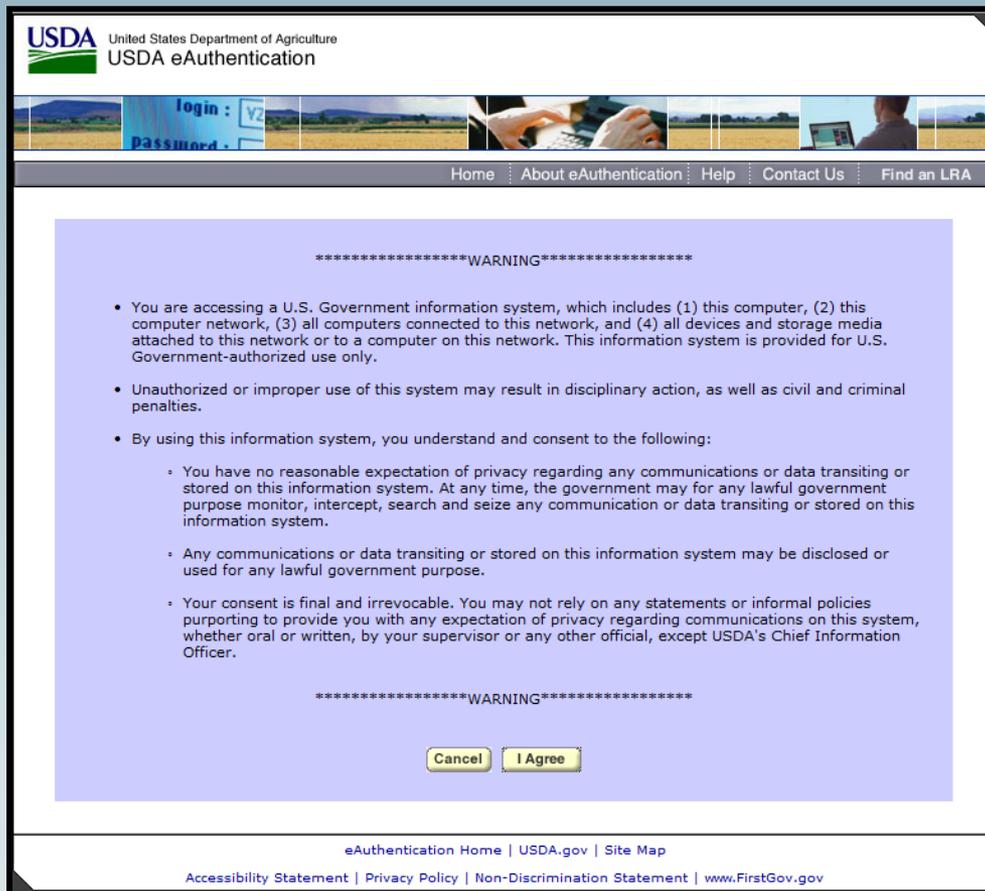
- Live System Designed and Fully Operational
- Status: Not Open to Public
 - Internal testing phase (June 2013 to Present)
 - Internal Certification and Accreditation
- External Beta Testing Planned for Fall 2013
- Launch Planned for Winter 2013

LAWGS Features

- Electronic Web Portal accessible anywhere
- Secure - Organization-specific access restrictions
- Submit Lacey Act Declaration PPQ Form 505 Instantly
- Eliminate “Lost in the Mail” or “Returned to Sender”
- Save templates for repeated similar shipments
- Track your submissions
- Step-by-Step Guidance while you File
- Dropdown fields to simplify the declaration process
- Eliminate worries over the spelling of Scientific Names

E-Authentication

- All Users must be e-Authenticated to gain access to USDA APHIS sites.
- Simple, free, one-time application process.
- <https://www.eauth.usda.gov>



Step 1

Step 3

- Fill out and submit the application

Step 2



LAWGS Home Screen

The screenshot shows the LAWGS Home Screen. At the top right, it says "Welcome Gary Lougee of LAWGS Test Importers R Us (Org ID 251)." with links for "Manage Account" and "Sign Out". Below this are three small images: a violin, an open book, and a chair. A "Need Help" link with a question mark icon is also present. The main header area contains the USDA logo and the text "Lacey Act Web Governance System (LAWGS)". A "Welcome" banner is displayed. On the left is a navigation menu with options: "LAWGS Home", "Create Form" (sub-options: "With Template", "Without Template"), "Manage Template Data", and "View Forms". The main content area contains a welcome message: "Welcome to the LAWGS System (LAWGS). LAWGS allows you to quickly create and submit Plant and Plant Product Declaration Forms for the purpose of importing commodities." Below this is a "New to LAWGS?" notice: "Online help is always a click away - just click [Need Help?](#) located toward the top right corner of any page." There are two expandable sections: "Messages" (showing "Welcome to LAWGS!") and "What's New". A "Refresh Messages" button is located to the right of the Messages section. At the bottom, there is a footer with links: "USDA | APHIS | Lacey Act | Import and Export Information | Help/Contact Us".

***The Following Screens are views of the Beta system and do not necessarily represent the final product.**



Filing a Declaration

Welcome Gary Lougee of LAWGS Test Importers R Us (Org ID 251). [Manage Account](#) [Sign Out](#)



[Need Help ?](#)



Lacey Act Web Governance System (LAWGS)

Creation of a Plant and Plant Product Declaration Form

LAWGS Home

[Form Step By Step](#)

[Entry Number](#)

[General](#)

[Shipment Information](#)

[Merchandise](#)

[Summary/Submit](#)

OMB: According to the Paperwork reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0579-0349. The time required to complete this information collection is estimated to average 0.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

Note: The above OMB statement will not print on the electronically generated PPQ Form 505.

Entry Number

Items marked * are required.

* **Entry Number:**

Important: The Entry Number cannot be changed for this declaration form after clicking the 'Next' button. If the Entry Number needs to be corrected, the Declaration Form must be deleted and a new one created with the correct Entry Number.

[USDA](#) | [APHIS](#) | [Lacey Act](#) | [Import and Export Information](#) | [Help/Contact Us](#)

Entry Number



Filing a Declaration – Cont.

Welcome Gary Lougee of LAWGS Test Importers R Us (Org ID 251).
[Manage Account](#) [Sign Out](#)



USDA Lacey Act Web Governance System (LAWGS) Need Help ?

Creation of a Plant and Plant Product Declaration Form

Tracking #: 252 Save as Work in Progress Save as Template View Form Draft Close Delete

- LAWGS Home
- Form Step By Step
- Entry Number
- General**
- Shipment Information
- Merchandise
- Summary/Submit

General

Items marked * are required.

Importer Name: LAWGS Test Importers R Us

Importer Address: 1234 Hickory Lane
Lumbermill AL 90210
Phone: 3018512253

* **Consignee:** Update Create Consignee

- Select
- LAWGS Consignee (East Office)
- LAWGS Consignee (West Office)

Previous Next

[USDA](#) | [APHIS](#) | [Lacey Act](#) | [Import and Export Information](#) | [Help/Contact Us](#)

Consignee Creation/Select



Filing a Declaration – Cont.

Welcome Gary Lougee of LAWGS Test Importers R Us (Org ID 251). [Manage Account](#) [Sign Out](#)

USDA Lacey Act Web Governance System (LAWGS)

Creation of a Plant and Plant Product Declaration Form

Tracking #: 252

Save as Work in Progress | Save as Template | View Form Draft | Close | Delete

Need Help ?

Shipment Information

Items marked * are required.

* Estimated Date of Arrival:

mm/dd/yyyy

Entry Number: XXX12345678

Container Number:

Note: Please use a comma to separate multiple container numbers.

Bill of Lading:

MID (Manufacturer Identification Code):

Previous Next

USDA | APHIS | Lacey Act | Import and Export Information | Help/Contact Us

Other Shipment Information



Product Information Page



Need Help ?

USDA Lacey Act Web Governance System (LAWGS)

Creation of a Plant and Plant Product Declaration Form

- LAWGS Home
- Form Step By Step
- Entry Number
- General
- Shipment Information
- Merchandise
- Summary/Submit

Tracking #: 252

[Save as Work in Progress](#) [Save as Template](#) [View Form Draft](#) [Close](#) [Delete](#)

Merchandise

Items marked * are required.

* Description of Merchandise:
(200 character limit)

Compliance with Lacey Act Requirements (16 U.S.C. 3372(f))

To add rows for each article or component of an article, enter the HTSUS Number, Article/Component, and Value and click the 'Enter Row Details' button to select the scientific name and enter row specific data.

If you need to add more rows after returning from adding row details, enter the additional HTSUS Number, Article/Component and Value and click Enter Row Details. After saving the row details the new rows will appear at the end of the existing table. Previously entered data will not be lost.

* HTSUS Number: PLYWD,CLR,1PINE PLY,FULLY SAND
(no dashes/symbols)

* Article/Component of Article:

Line Number:

* Value:

List of Articles/Components of Articles

Row #	Line Number	HTSUS Number	*Entered Value	*Article/Component of Article	Plant Scientific Name	*Country of Harvest	*Quantity of Plant Material	*Unit	Percent Recycled	<input type="button" value="Delete"/> Select All
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No articles have been added.



Species Selection Page



Lacey Act Web Governance System (LAWGS)

Merchandise Details

Enter the scientific name for the article/component. If the species of plant used to produce the product varies and the species used to produce the product is unknown, enter each species that may have been used to produce the product.

Note: You must generate rows for Species and Special Use separately.

Select Species

Please enter a common name or a botanical name to search for a commodity. From the Commodity search results, enter the number of rows to be added to the form for each commodity and click Generate Rows. The corresponding Scientific name (botanical name) will be added to the List of Articles. Click here for [search tips](#). Any search will return a maximum of 1000 results.

Search By: Common Name Botanical Name

Search

Commodity Search Results

Common Name	Botanical Name	Number of Rows
No commodities found		

- OR -

Select Special Use

If the product was manufactured prior to the Amendment and you cannot determine species, you can select the applicable Special Use option.

Special Use:

- Select
- Special Composite
- Special None
- Special PreAmendment
- Special Reclaimed
- Special Recycled
- Special SPF

Generate Rows

Note: You may only add 100 rows at a time.

List of Articles/Components of Articles

Row #	Plant Scientific Name	Country of Harvest	Quantity of Plant Material	Unit	Percent Recycled	Delete Select All
No articles have been added.						

Filing a Declaration – Cont.

List of Articles/Components of Articles						
Row #	Plant Scientific Name	Country of Harvest	Quantity of Plant Material	Unit	Percent Recycled	<input type="button" value="Delete"/> Select All
1	Pinus radiata	Chile - CL	1343	m3	0	<input type="checkbox"/>
2	Pinus radiata	New Zealand - NZ	234	m3	0	<input type="checkbox"/>
3	Special Composite	United States - US	321	m3	0	<input type="checkbox"/>

Note: If no rows have been added and you click the 'Save' button, the Article/Component of Article will not be added to the form. If you are editing an existing Article/Component of Article and you delete all the rows, the Article/Component of Article will be removed from this form once you click the 'Save' button.

Species Information Page Species and SUD Selected



Product Information Page



Need Help ?



Lacey Act Web Governance System (LAWGS)

Creation of a Plant and Plant Product Declaration Form

[Save as Work in Progress](#) [Save as Template](#) [View Form Draft](#) [Close](#) [Delete](#)

- LAWGS Home
- [Form Step By Step](#)
- Entry Number
- General
- Shipment Information
- [Merchandise](#)
- Summary/Submit

Tracking #: 252

Merchandise

Items marked * are required.

* **Description of Merchandise:** (200 character limit)

Compliance with Lacey Act Requirements (16 U.S.C. 3372(f))

To add rows for each article or component of an article, enter the HTSUS Number, Article/Component, and Value and click the 'Enter Row Details' button to select the scientific name and enter row specific data.

If you need to add more rows after returning from adding row details, enter the additional HTSUS Number, Article/Component and Value and click Enter Row Details. After saving the row details the new rows will appear at the end of the existing table. Previously entered data will not be lost.

* **HTSUS Number:** (no dashes/symbols)

* **Article/Component of Article:**

Line Number:

* **Value:**

[Enter Row Details](#)

List of Articles/Components of Articles

Row #	Line Number	HTSUS Number	*Entered Value	*Article/Component of Article	Plant Scientific Name	*Country of Harvest	*Quantity of Plant Material	*Unit	Percent Recycled	Edit	Delete Select All
1	<input type="text"/>	4412394032	<input type="text"/>	<input type="text" value="plywood"/>	Pinus radiata	<input type="text" value="Chile - CL"/>	<input type="text" value="1343"/>	<input type="text" value="m3"/>	<input type="text"/>	<input type="button" value="Edit"/>	<input type="checkbox"/>
2					Pinus radiata	<input type="text" value="New Zealand - NZ"/>	<input type="text" value="234"/>	<input type="text" value="m3"/>	<input type="text"/>		
3					Special Composite	<input type="text" value="United States - US"/>	<input type="text" value="321"/>	<input type="text" value="m3"/>	<input type="text"/>		

Summary/Submit

Please review the information that you have provided for the form. Select 'Edit' to make changes to the associated part of the form. Carefully review your form and then click the 'Submit Form' button.

Importer Name: LAWGS Test Importers R Us

Importer Address: 1234 Hickory Lane
Lumbermill, AL 90210
Phone: 3018512253
Fax:
E-Mail: glougee@gmail.com

Edit

Consignee Name: LAWGS Test Consignee

Consignee Address: 1234 Street Lane
Topeka, Kansas 90210

Estimated Date of Arrival: 08/14/2013

Entry Number: Q3612345678

Container Number:

Edit

Bill of Lading:

MID (Manufacturer Identification Code):

Description of Merchandise: Wood panels

List of Articles/Components of Articles

Line Number	HTSUS Number	Entered Value	Article/Component of Article	Plant Scientific Name	Country of Harvest	Quantity of Plant Material	Unit	Percent Recycled
	4412394032		plywood	Pinus radiata	Chile	1343.0	m3	
				Pinus radiata	New Zealand	234.0	m3	
				Special Composite	United States	321.0	m3	

Edit

By submitting this form, I certify under penalty of perjury that, to the best of my knowledge and belief, the information furnished is true and correct. Knowingly making a false statement in this Declaration for Importation may subject the declarant to criminal penalties in accordance with 16 U.S.C 3373(d).

By submitting this form, I am legally signing the Declaration.

Summary/Submit Page

Previous

Submit Form



Filing a Declaration – Cont.

Your Plant and Plant Product Declaration Form has been submitted on Wednesday April 10, 2013 at 08:15

For any future communication about this form, please use the tracking number 252.

To speed up the creation of future forms, you can save this form as a template. Click the 'Save as Template' button below to do so. Otherwise, click an option on the left navigation to continue using LAWGS.

Save as Template



Need Help ?

Manage Form Templates

- LAWGS Home
- Create Form
 - With Template
 - Without Template
- Manage Template Data
 - Manage Form Templates**
 - Manage Consignees
- View Forms

A form template simplifies creating a new form by reusing existing information, such as consignees and merchandise. You may add, update, or delete form templates at any time. To start a new declaration form based on a template, find the template and select 'Start New Form'.

List of Templates				
Template Name	Consignee			Delete Select All
LAWGS Test Template 1	LAWGS Test Consignee	Start New Form	Update	<input type="checkbox"/>

Create Template

Save as Template?

APHIS Lacey Act Website

- http://www.aphis.usda.gov/plant_health/lacey_act

USDA United States Department of Agriculture
Animal and Plant Health Inspection Service

Home | About APHIS | Newsroom | Career Opportunities | Help | Contact Us

Search APHIS

Browse by Audience
Select an Option

Browse by Subject

- ▶ Animal Health
- ▶ Animal Welfare
- ▶ Biotechnology
- ▶ Emergency Preparedness and Response
- ▶ Import and Export

You are here: [Home](#) > [Plant Health](#) > [Lacey Act](#)

Plant Health

Lacey Act

 The Lacey Act combats trafficking in “illegal” wildlife, fish, and plants. The 2008 Farm Bill (the Food, Conservation, and Energy Act of 2008), effective May 22, 2008, amended the Lacey Act by expanding its protection to a broader range of plants and plant products. The Lacey Act now, among other things, makes it unlawful, beginning December 15, 2008, to import certain plants and plant products without an import declaration. This page will serve as a clearinghouse for all information related to the implementation of the Lacey Act declaration requirement and will be updated promptly as new information becomes available.

Related Topics

- [Overview](#)
- [Plant Pest Program Information](#)
- [Pest Detection](#)
- [Pest Identification](#)
- [Plant Import and Export](#)
- [Permits](#)
- [Crop Biosecurity and Emergency Response](#)
- [Spotlights for PPQ](#)

Please refer Lacey Act inquiries to:



lacey.act.declaration@aphis.usda.gov