FY 19 OneAPHIS MOU Approach
History

The Program Leader’s Group (PLG) submitted the MOU Project for FY 2019

- The Agency’s current practices are often in conflict with Agency policy and procedures. This has led to significant inconsistencies in how MOUs are managed and maintained within APHIS.
- By improving the management of MOUs within the Agency, the mission-related work that relies upon MOUs will be enhanced.
Achievements (last 30 days):
- Obtained feedback on current ACMS fields that are captured and reported for MOUs.
- Policy Group members reduced the Active MOU's by 284
- Policy Group members identified and added 68 MOU's that were not in ACMS.

Challenges:
- Identifying the MOU’s that are not in ACMS and which MOU’s that are valid
- OSEC approval process created additional work on Agreements Specialists to get agreements approved and took away valuable time for this project
- Getting programs to view and use the MOU data once updated
- Marking expired agreements in ACMS as “inactive” requires data entry of fields that were added after the MOU was originally entered.

Next Steps:
- Check in with Policy Group members for challenges and accomplishments.
- Continue validating MOUs in ACMS.
Policy Update -

- Chapter 7 of the APHIS Agreements Manual
  - ASC is updating policy in the MOU chapter
  - Post to the ASC website

- Program Manager will need to confirm there is nothing already existing BEFORE they enter into a new MOU.
  - Run a report in ACMS
  - Check with Grants Specialist or ASC

- If MOU has expired and no longer valid, mark the record in ACMS as Inactive.
Questions?