



APHIS Cost Management System

Agreement Inventory Reports

- Canned reports

- Activity, Status, State, Cooperator, and Work Category

- Ad Hoc Reports

- Limit data to include in report
- Problem with attachments

- Modifying Existing Reports

ACMS & FFATA

- Why are Post Office Boxes NOT to be used in ACMS?
 - Creates errors in data transmitted to OMB for FFATA (Federal Funding Accountability and Transparency Act of 2006)
 - Recipient receiving funds or the work to be performed cannot be at a P.O. Box

Recording Obligations

- Important to record all obligations and deobligations in ACMS.
 - Minneapolis can verify award is consistent with the required ACMS screenshot when entered in FFIS
 - FFATA
 - FAADS
 - Congressional Inquiries

ACMS Attachments

- Why are attachments in ACMS important?
 - Provides copies of documents rather than going to Agreements Specialists
- Documents to attach to record:
 - Notice of Award
 - Standard Forms
 - Decision Form
 - APHIS-63, if necessary
 - Work/Financial Plan
 - Other relevant information

Performance Tracking

- Is it a requirement to use the performance tracking module of ACMS?
 - Not at this time.
- Intent was to consolidate all legacy reports into one.
- Module includes:
 - Tracking Plan (work/financial plan)
 - Tracking Package (SF, SPOC, Lobbying, APHIS 63, etc)
 - Tracking Closeout
 - Tracking Reports (SF-270s)

ACMS – Other

- GAO Report on the Implementation of FFATA of 2006
 - Inconsistencies such as titles describing the purpose of the award
- Describe the “meat” of the project.
 - Do not enter ...”provide personnel and equipment to”...
 - Example:
 - Boll Weevil survey, eradication, and control activities
 - Avian Influenza High Path
 - Wildlife Services aviation safety