

Plum Pox Indemnity Payments

Use: Indemnity payments are compensation payments made to individuals or organizations to compensate for the loss or destruction of certain animals and crops. These instructions are specifically for Plum Pox Indemnities.

Background: Plum Pox is a virus disease of stone fruit species (peaches, plums, etc.). It can be carried in live nursery stock, in grafts and budwood of infected plants, and is transmitted from one plant to another by the feeding of several aphid species. The virus does not kill infected trees but it causes yield losses to growers and reduces the marketability of fruit. Regulations regarding the payment for compensation of Plum Pox Virus can be found at the following link: <http://law.justia.com/us/cfr/title07/7-5.1.1.1.2.10.html>.

Please note the following instructions:

1. These instructions were developed for specific agencies of the USDA, currently Animal and Plant Health Inspection Service (APHIS). If you work for an agency other than APHIS, please check with your agency for their requirements.
2. In order for Plum Pox Indemnity payments to be made, please provide the following information to the Financial Operations Services Team (FOST):

Required:

- **Invoice Data**, including:
 - Payment Request Cover Sheet*
 - Signature of Approving Official
 - Plum Pox Compensation Worksheet*
 - Date of Receipt of Invoice by APHIS
 - Vendor Name
 - Vendor Address
 - Amount
 - Application for Tree Replacement and/or Lost Production*
 - Destruction Order*
 - Final Order Form*
 - Address of indemnification (**cannot** be a PO box)

* Note: *These forms are provided by PPQ. FOST does not have links to these as electronic forms.*

- **FMMI Vendor Code** (if known), or one of the following:
 - Tax Identification Number (TIN)
 - Dunn and Bradstreet Number (DUNS)
 - the last four digits of the vendor's Social Security Number (SSN)

- **FMMI Master Data**, for each accounting element breakdown, if applicable, including:
 - Fund
 - Fund Center
 - Functional Area
 - WBS Element, if applicable
 - Budget Period
 - Budget Object Code(s) (BOCs)
- **Electric Funds Transfer (EFT) Information**, if new vendor or vendor banking has changed

Requested: *(used for FAADS and FFATA reporting)*

- **County of performance of indemnification**
- **Congressional District of Indemnification Performance** (two digit number)*
- **Congressional District of Recipient** (two digit number)*
- **Cooperator Type**

* Note: *Congressional District of Indemnification Performance and Congressional District of Recipient can be researched at the following websites:*

<http://fastfacts.census.gov/home/cws/main.html>

<http://www.congressmerge.com/onlinedb/index.htm>

3. Please be mindful not to submit a request twice, or your accounting code may be charged twice.

4. USDA APHIS staff only:

Plum Pox Indemnity payment requests may be submitted via mail, fax, or email directly to an assigned staff member.

- FOST staff members who are assigned to process payments and answer questions regarding specific payments can be found at [FOST Assigned Duties](#).
- The mailing address, fax number, and employee phone and email information can be found at [Contact Us](#).