APHIS Office of the Administrator (OA)

**Benefits:**
Kristi Carrier, Benefits Specialist 612-336-3313
Ceasar Walton, Benefits Assistant 612-336-3256

**Classification:**
Tom Lehner, Classification Specialist (SME) 612-336-3291
Nouceh Lor, Classification Assistant 612-336-3593

**Leave and Compensation:**
Alexandra Kodaski, Compensation Specialist 612-336-3345
Anthony Logsdon, Civilian Pay Technician 612-336-3413

**Processing:**
Ruth Mullin, Processing Assistant 612-336-3434

**Staffing:**
Anthony Jackson, Staffing Specialist 202-799-7044
Mary Eng, Staffing Assistant 612-336-3356

**Personnel Security:**
Tom Mack, Personnel Security Specialist 612-336-3326
Alicia Kotz, Personnel Security Assistant 612-336-3623

Fax Numbers:

<table>
<thead>
<tr>
<th>Service</th>
<th>Fax Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Benefits</td>
<td>612-336-3545</td>
</tr>
<tr>
<td>Classification</td>
<td>612-336-3501</td>
</tr>
<tr>
<td>Leave and Compensation</td>
<td>612-336-3544</td>
</tr>
<tr>
<td>Processing</td>
<td>612-336-3548</td>
</tr>
<tr>
<td>Staffing</td>
<td>612-336-3500/3501</td>
</tr>
<tr>
<td>Personnel Security</td>
<td>612-336-3546</td>
</tr>
</tbody>
</table>
Human Resources Operations – Minneapolis
Service Providers for APHIS Employees
May 2022

Office of Civil Rights, Diversity and Inclusion (OCRDI)

**Benefits:**
Rick Corliss, Benefits Specialist 612-336-3627
Ceasar Walton, Benefits Assistant 612-336-3256

**Classification:**
Ernie McFadden, Classification Specialist 612-336-3605
Tyree Cobb, Classification Assistant 612-336-3672

**Leave and Compensation:**
Amber Bullard, Compensation Specialist 612-336-3617
Hillary Murphy, Civilian Pay Technician 612-336-3390

**Processing:**
Ruth Mullin, Processing Assistant 612-336-3434

**Staffing:**
Anthony Jackson, Staffing Specialist 202-799-7044
Mary Eng, Staffing Assistant 612-336-3356

**Personnel Security:**
Tom Mack, Personnel Security Specialist 612-336-3326
Alicia Kotz, Personnel Security Assistant 612-336-3623

Fax Numbers:

<table>
<thead>
<tr>
<th>Service</th>
<th>Fax Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Benefits</td>
<td>612-336-3545</td>
</tr>
<tr>
<td>Classification</td>
<td>612-336-3501</td>
</tr>
<tr>
<td>Leave and Compensation</td>
<td>612-336-3544</td>
</tr>
<tr>
<td>Processing</td>
<td>612-336-3548</td>
</tr>
<tr>
<td>Staffing</td>
<td>612-336-3500/3501</td>
</tr>
<tr>
<td>Personnel Security</td>
<td>612-336-3546</td>
</tr>
</tbody>
</table>
Animal Care (AC)

Benefits:
Andrew Mounkes, Benefits Specialist 816-737-4225
Jacob Sternquist, Benefits Assistant 612-336-3255

Classification:
James Jackson, Classification Specialist 612-336-3624
Nouchee Lor, Classification Assistant 612-336-3593

Leave and Compensation:
Alexandra Kodaski, Compensation Specialist 612-336-3345
Hillary Murphy, Civilian Pay Technician 612-336-3390

Processing:
Mathew Paiva, Processing Assistant 612-336-3324

Staffing:
Linda Yang, Staffing Specialist 612-336-3639
Muamer Husnic, Staffing Assistant 612-336-3442

Personnel Security:
Tom Mack, Personnel Security Specialist 612-336-3326
Alicia Kotz, Personnel Security Assistant 612-336-3623

Fax Numbers:
Benefits 612-336-3545
Classification 612-336-3501
Leave and Compensation 612-336-3544
Processing 612-336-3548
Staffing 612-336-3500/3501
Personnel Security 612-336-3546
Human Resources Operations – Minneapolis
Service Providers for APHIS Employees
May 2022

Biotechnology Regulatory Services (BRS)

Benefits:
Rick Corliss, Benefits Specialist 612-336-3627
Skylor Boualaphanh, Benefits Assistant 612-336-3447

Classification:
Ernie McFadden, Classification Specialist 612-336-3605
Emily Weepie, Classification Specialist (Doing Assistant Work) 612-336-3330

Leave and Compensation:
Nicole Call, Compensation Specialist 612-336-3328
Karen Betts, Civilian Pay Technician 612-336-3409

Processing:
Mathew Paiva, Processing Assistant 612-336-3324

Staffing:
Nadene Morrin, Staffing Specialist 612-336-3435
Zach Kunshier, Staffing Assistant 612-336-3440

Personnel Security:
Tom Mack, Personnel Security Specialist 612-336-3326
Alicia Kotz, Personnel Security Assistant 612-336-3623

Fax Numbers:
Benefits 612-336-3545
Classification 612-336-3501
Leave and Compensation 612-336-3544
Processing 612-336-3548
Staffing 612-336-3500/3501
Personnel Security 612-336-3546
Emergency & Regulatory Compliance Services (ERCS)

**Benefits:**
Kristi Carrier, Benefits Specialist 612-336-3313  
Skylor Boualaphanh, Benefits Assistant 612-336-3447

**Classification:**
David Zingler, Classification Specialist 612-336-3297  
Tyree Cobb, Classification Assistant 612-336-3672

**Leave and Compensation:**
Alexandra Kodaski, Compensation Specialist 612-336-3345  
Karen Betts, Civilian Pay Technician 612-336-3409

**Processing:**
Freya Linnett, Processing Assistant 612-336-3246

**Staffing:**
Jim Shegstad, Staffing Specialist 612-336-3318  
Muamer Husnic, Staffing Assistant 612-336-3442

**Personnel Security:**
Tom Mack, Personnel Security Specialist 612-336-3326  
Alicia Kotz, Personnel Security Assistant 612-336-3623

Fax Numbers:
- Benefits: 612-336-3545  
- Classification: 612-336-3501  
- Leave and Compensation: 612-336-3544  
- Processing: 612-336-3548  
- Staffing: 612-336-3500/3501  
- Personnel Security: 612-336-3546
International Services (IS)

Benefits:
Stephanie Niemi, Benefits Specialist  612-336-3403
Skylor Boualaphanh, Benefits Assistant  612-336-3447

Classification:
Nate Dixon, Classification Specialist – Less Foreign Service  612-336-3215
Nouchee Lor, Classification Assistant  612-336-3593
Kathy Kullik, Staffing SME – All Foreign Service  612-336-3352

Leave and Compensation:
Amber Bullard, Compensation Specialist  612-336-3617
Hillary Murphy, Civilian Pay Technician  612-336-3390

Processing:
Kelly Stuart, Lead Processing Assistant  612-336-3370

Staffing:
Anthony Jackson, Staffing Specialist - Less Foreign Service  202-799-7044
Mary Eng, Staffing Assistant – Less Foreign Service  612-336-3356
Kathy Kullik, Staffing SME – All Foreign Service  612-336-3352

Personnel Security:
Tom Mack, Personnel Security Specialist  612-336-3326
Alicia Kotz, Personnel Security Assistant  612-336-3623
Kelly Ashford, Personnel Security Assistant – All Foreign Service  612-336-3351

Fax Numbers:
Benefits  612-336-3545
Classification  612-336-3501
Leave and Compensation  612-336-3544
Processing  612-336-3548
Staffing  612-336-3500/3501
Personnel Security  612-336-3546
Human Resources Operations – Minneapolis
Service Providers for APHIS Employees
May 2022

Legislative & Public Affairs (LPA)

Benefits:
Rick Corliss, Benefits Specialist 612-336-3627
Ceasar Walton, Benefits Assistant 612-336-3256

Classification:
James Jackson, Classification Specialist 612-336-3624
Nate Dixon, Classification Specialist (Doing Assistant Work) 612-336-3215

Leave and Compensation:
Alexandra Kodaski, Compensation Specialist 612-336-3345
Hillary Murphy, Civilian Pay Technician 612-336-3390

Processing:
Mathew Paiva, Processing Assistant 612-336-3324

Staffing:
Melanie McDonald, Staffing Specialist 612-336-3371
Muamer Husnic, Staffing Assistant 612-336-3442

Personnel Security:
Tom Mack, Personnel Security Specialist 612-336-3326
Alicia Kotz, Personnel Security Assistant 612-336-3623

Fax Numbers:
Benefits 612-336-3545
Classification 612-336-3501
Leave and Compensation 612-336-3544
Processing 612-336-3548
Staffing 612-336-3500/3501
Personnel Security 612-336-3546
Marketing and Regulatory Programs Business Services (MRPBS)

Benefits:
Kristi Carrier, Benefits Specialist  612-336-3313
Kelly Rioux, Benefits Assistant  612-336-3248

Classification:
David Zingler, Classification Specialist  612-336-3297
Tyree Cobb, Classification Assistant  612-336-3672

Leave and Compensation:
Amber Bullard, Compensation Specialist  612-336-3617
Kris Wagner, Supervisory HR Specialist  612-336-3317

Processing:
Kelly Stuart (Interim), Lead Processing Assistant – MRPIT  612-336-3370
Ruth Mullin, Processing Assistant - HRD  612-336-3434
Mathew Paiva, Processing Assistant – Staff, AAMD, FMD  612-336-3324

Staffing:
Tom Schoessler, Staffing Specialist - all divisions except HRD  612-336-3591
Melanie McDonald, Staffing Specialist - HRD  612-336-3371
Muamer Husnic, Staffing Assistant - all divisions except HRD  612-336-3442
Deb Amburn, Staffing Assistant – HRD  612-336-3418

Personnel Security:
Tom Mack, Personnel Security Specialist  612-336-3326
Alicia Kotz, Personnel Security Assistant  612-336-3623

Fax Numbers:
Benefits  612-336-3545
Classification  612-336-3501
Leave and Compensation  612-336-3544
Processing  612-336-3548
Staffing  612-336-3500/3501
Personnel Security  612-336-3546
Plant Protection & Quarantine (PPQ)

Benefits:
Please use the contact information below to request Benefits services, submit forms, or questions and your request will be assigned to a Benefits Team member for completion:

Email address: APHIS.PPQ.Benefits.HelpBox@USDA.gov
Phone number: 612-336-3665

Classification:
Ernie McFadden, Classification Specialist 612-336-3605
Emily Weepie, Classification Specialist (Doing Assistant Work) 612-336-3330
Nate Dixon, Classification Specialist (Doing Assistant Work) 612-336-3215

Leave and Compensation:
Alexandra Kodaski, Compensation Specialist 612-336-3345
Hillary Murphy, Civilian Pay Technician 612-336-3390

Processing:
Mathew Paiva, Processing Assistant - Districts 4 & 5 612-336-3324
Pam Clark, Processing Assistant - ST, FiOps, FIRM, D1, D3, D6, IAS 612-336-3341
Mallory Bellinghausen, Processing Assistant - DA, BES, EDP, D2, IPS, PIM, PEIP 612-336-3432

Staffing:
Carolyn Ekstrand, Staffing Specialist, Districts 5, 6, AIM, IPMSP 970-494-7367
Carolyn Ekstrand, Staffing Specialist - S&T 970-494-7367
Monica Hill, Staffing Specialist – District 4 * Temp 612-336-3271
Andre Miller, Staffing Specialist, Districts 1, 7, FIRM, ASST 919-855-7283
Nadene Morrin, Staffing Specialist - Districts 2, 3 612-336-3435
Julianne Sticha, Staffing Specialist - BES, EDP, PEIP 612-336-3629
Theresa Hoang, Staffing Assistant - S&T 612-336-3361
Theresa Hoang, Staffing Assistant – Districts 1, 5 612-336-3361
Zach Kunshier, HR Assistant – Districts 2, 3, 7, FIRM, ASST 612-336-3440
James “JD” Michael, HR Assistant – Districts 4, 6, DA, AIM, IPMSP 612-336-3230
Deb Amburn, HR Assistant – BES, EDP, PEIP 612-336-3418

Personnel Security:
Tom Lewis, Personnel Security Specialist 612-336-3296
Kathleen Barge, Personnel Security Assistant 612-336-3399

Fax Numbers:
Benefits 612-336-3545
Classification 612-336-3501
Leave and Compensation 612-336-3544
Processing 612-336-3548
Staffing 612-336-3500/3501
Personnel Security 612-336-3546
Policy & Program Development (PPD)

Benefits:
Stephanie Niemi, Benefits Specialist 612-336-3403
Skylor Boualaphanh, Benefits Assistant 612-336-3447

Classification:
Lisa Hastings, Classification Specialist 612-336-3290
Nouchee Lor, Classification Assistant 612-336-3593

Leave and Compensation:
Amber Bullard, Compensation Specialist 612-336-3617
Karen Betts, Civilian Pay Technician 612-336-3409

Processing:
Ruth Mullin, Processing Assistant 612-336-3434

Staffing:
Anthony Jackson, Staffing Specialist 202-799-7044
Mary Eng, Staffing Assistant 612-336-3356

Personnel Security:
Tom Mack, Personnel Security Specialist 612-336-3326
Alicia Kotz, Personnel Security Assistant 612-336-3623
Veterinary Services (VS)

Benefits:
Andrew Mounkes, Benefits Specialist 612-336-3322
- Strategy and Policy, FiOps/ADA, RPS, FiOps Districts 2&4, ASC, CFTEP, Logistics Center

Claudia Nochebuena, Benefits Specialist 612-336-3464
Jacob Sternquist, Benefits Assistant 612-336-3255

Classification:
David Zingler, Classification Specialist 612-336-3297
Emily Weepie, Classification Specialist (Doing Assistant Work) 612-336-3330

Leave and Compensation:
Nicole Call, Compensation Specialist 612-336-3328
Karen Betts, Civilian Pay Technician 612-336-3409

Processing:
Mathew Paiva, Processing Assistant - D1, D2, D3 612-336-3324
Ruth Mullin, Processing Assistant -
   DA, NIES, D&B, FiOps ADA/ASC/Logistics, D4, CFTEP, Export, Port, S&P

Staffing:
Katie Henry, Staffing Specialist –
ODA/RPS, Field Operations (FiOps) Districts 2&4, ASC, CFTEP, Logistics Center 612-336-3329
Anthony Jackson, Staffing Specialist - S&P 202-799-7044
Janae Lentz, Staffing Specialist - D&B, NBAF 515-337-6196
Andrea Engler LePage, Staffing Specialist - FiOps D1&3, Ports 612-336-3398
Andy Mathisen, Staffing Specialist - VETS 612-336-3669
Kristin Staats, Staffing Assistant – FiOps D1&3, Ports, VETS, S&P 919-855-7108
Jessica Weber, Staffing Assistant –
   -ODA/RPS, Field Operations (FiOps) Districts 2&4, ASC, CFTEP, Logistics Center 612-336-3635
Brandon WongParker, Staffing Assistant - D&B, NBAF 612-336-3278

Personnel Security:
Tom Lewis, Personnel Security Specialist 612-336-3296
Sue Burnette, Personnel Security Assistant 612-336-3325

Fax Numbers:
Benefits 612-336-3545
Classification 612-336-3501
Leave and Compensation 612-336-3544
Processing 612-336-3548
Staffing 612-336-3500/3501
Personnel Security 612-336-3546
Wildlife Services (WS)

Benefits:
Rick Corliss, Benefits Specialist 612-336-3627
Kelly Rioux, Benefits Assistant 612-336-3248

Classification:
James Jackson, Classification Specialist 612-336-3624
Nouchee Lor, Classification Assistant 612-336-3593

Leave and Compensation:
Amber Bullard, Compensation Specialist 612-336-3317
Karen Betts, Civilian Pay Technician 612-336-3409

Processing:
Nicholas Ploussard, Processing Assistant – HQ, ER, OSS 612-336-3661
Shantell Frazier, Processing Assistant – WR, NWRC 612-336-3369

Staffing:
Sara Miska, Staffing Specialist – ER 612-336-3367
James Warram, Staffing Specialist – WR 970-494-7558
Cindy Dahl, Staffing Specialist- HQ, NWRC 970-494-7555
Steve Bolton, Staffing Assistant - HQ, ER 970-494-7557
Sungki, Cabrera, Staffing Assistant- WR, NWRC 970-494-7055

Personnel Security:
Tom Mack, Personnel Security Specialist 612-336-3326
Tenzing Choekyi, Personnel Security Assistant 612-336-3486

Fax Numbers:
Benefits 612-336-3545
Classification 612-336-3501
Leave and Compensation 612-336-3544
Processing 612-336-3548
Staffing 612-336-3500/3501
Personnel Security 612-336-3546