

United States Department of Agriculture Marketing and Regulatory Programs Agricultural Marketing Service Animal and Plant Health Inspection Service Grain Inspection, Packers and Stockyards Administration		Reasonable Accommodation Reassignment Request	
Name:		RA Request Number:	
Agency/Program:		Work Phone Number:	
Email Address:		Series and Grade:	Current Duty Station:
1. A reassignment may be available as an accommodation of last resort. Do you want to be considered for a reassignment as a reasonable accommodation if there is a vacant, funded position for which you are qualified? <input type="checkbox"/> Yes <input type="checkbox"/> No			
2. If you are willing to relocate, please indicate the geographic area where you are willing to be reassigned. <input type="checkbox"/> Headquarters (Washington, DC; Riverdale, MD) <input type="checkbox"/> Eastern Region (Raleigh, NC) <input type="checkbox"/> Western Region (Fort Collins, CO) <input type="checkbox"/> Minneapolis, MN Metro Area			
List Specific States:			
List Specific Cities:			
3. If there is no position available at your current grade level, what is the lowest grade level you will consider for a reassignment?			Lowest Grade:
By signing this form, I am confirming that I have received an explanation of the reassignment process orally and in writing. I have specified the geographic area(s) where I am interested in working. I understand that if I relocate, the agency is not obligated to pay relocation costs. I understand that if there are no vacant or soon to be vacant positions at my current grade level, I may be offered a lower graded position. If I am offered a position(s) and I decline the position(s) or if there are no positions available within 45 calendar days from the signature/date on this form, I may be separated from Federal Service.			
Employee's Signature:			Date Signed:

MRP Form 30
MAR 2011

Send this completed form to :
United States Department of Agriculture
Marketing and Regulatory Programs
Animal and Plant Health Inspection Service
Human Resources (Attn: Reasonable Accommodation Specialist)
4700 River Rd., Unit 4
Riverdale, MD 20737