

**U.S. Department of Agriculture (APHIS) – U.S. Customs and Border Protection (AI)
PRECLEARANCE AIR PASSENGER - AQI Monitoring Data**

Port: _____ **Terminal:** _____ **Date:** / / **Inspected By:** _____

a) Passenger's Country of Residence: _____ b) Arriving Airline (if applicable): _____ Flight No. _____
(no letters OR leading zeros)
 c) Departing Airline: _____ Flight No. _____ d) Time in Country: Hours (at airport): _____ Days (Visiting/in Country): _____
 e) Number of PAX Trips In Past Year: _____ f) Time of Inspection: _____ g) PAX Origin: _____
 h) PAX Destination: City _____ State _____ I) Number of PAX : _____ j) U.S. Citizen: No Yes
 k) U.S. Resident: No Yes I) Reason for Travel: Business Tourist Family Visit Visit Friends Uniformed Crew Military School Other
 m) Have been on Farm or Ranch/near livestock? No Yes n) Going to a Farm/ Ranch? No Yes o) **Any Item(s) of Agricultural Interest?** No Yes

*Action: S - Seized ; IR – Inspect & Release CT – Clean/Treatment			** Found in Luggage Type: 1 – Suitcase; 2 – Duffel Bag; 3 – Hand Carry Bag; 4 – Backpack; 5 – Cardboard Box; 6 - Cooler					*** HC - Luggage Hand Carried on Aircraft CKD - Luggage Checked with Airline (Pit Baggage)		
Item	Amount	Declared No Yes	Action Taken*	Luggage Type **	Hand Carried Or Checked***	Pest Pres. No Yes	Contaminant No Yes	Pest Number	Pest Identification Or Contaminant	
		<input type="checkbox"/> <input type="checkbox"/>			<input type="checkbox"/> HC <input type="checkbox"/> CKD	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>			
		<input type="checkbox"/> <input type="checkbox"/>			<input type="checkbox"/> HC <input type="checkbox"/> CKD	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>			
		<input type="checkbox"/> <input type="checkbox"/>			<input type="checkbox"/> HC <input type="checkbox"/> CKD	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>			
		<input type="checkbox"/> <input type="checkbox"/>			<input type="checkbox"/> HC <input type="checkbox"/> CKD	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>			

a) Passenger's Country of Residence: _____ b) Arriving Airline (if applicable): _____ Flight No. _____
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		<input type="checkbox"/> <input type="checkbox"/>			<input type="checkbox"/> HC <input type="checkbox"/> CKD	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>			
		<input type="checkbox"/> <input type="checkbox"/>			<input type="checkbox"/> HC <input type="checkbox"/> CKD	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>			
		<input type="checkbox"/> <input type="checkbox"/>			<input type="checkbox"/> HC <input type="checkbox"/> CKD	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>			
		<input type="checkbox"/> <input type="checkbox"/>			<input type="checkbox"/> HC <input type="checkbox"/> CKD	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>			

INSTRUCTIONS – PRECLEARANCE AIR PASSENGER AQIM

Important

- Data fields A through O must be filled in for a completed monitoring record even if no agriculture item(s) are found.
 - All QMIs found need to undergo 100% inspection for pests.
 - All pest types and quantities found on QMIs must be recorded on pest interception form(s). Also record “NO” if no pests were found. See Pest Number explanation below.
 - Record the Port, Terminal and Date of the Inspection.
- a) Passenger's Country of Residence: Record the passenger's country of residence.
- b) Arriving Airline and Flight Number: Record the Airline name using the standardized two or three letter designation and the flight number. If passenger(s) arrived to FIS Pre-Clearance via another flight within last 24 hours, this may be left blank.
- c) Departing Airline, Departing Flight Number: Record the airline name (using the standardized two or three letter designation) and the flight number (NO LETTERS OR LEADING ZEROS IN FLIGHT NUMBER) that passenger(s) are leaving on to the U.S.
- d) Time in Country: Interview passenger(s). Record the number of Hours (or best estimate of hours) that passenger(s) spent at airport if connecting from another arriving flight to a U.S. bound flight. Record the number of days (or best estimate of days) that passengers) spent in pre-clearance country if passengers are not permanent residence of pre-clearance country.
- e) Number of PAX Trips in Past Year: Record number of air trips (to US, or from & return to US) passenger(s) has taken in the past year from date of monitoring inspection. If this is first trip, record “0.”
- f) Time of Inspection: Record, in military time, the time of day the inspection began.
- g) PAX Origin: Record the Pre-clearance country of origin where the passenger began the trip to the U.S. port of entry. Spell out the country name. If passenger(s) are "in transit" from arriving flight, record the country of embarkation, where the passenger began the trip to Pre-clearance country.
- h) PAX Destination: Record the passenger's **primary city and state** of destination in US. If going to multiple destinations, record last or final city and state destination. If in transit to foreign country, indicate “in transit” (IT). **Do not use** letter codes for city name. **Spell city names fully and consistently.. Use 2 letter state code.**
- i) Number of PAX: Record the number of passenger(s) indicated on the declaration card.
- j) U.S. Citizen: Check the appropriate response. Response should indicate if person that signed the Custom's Declaration Form is a citizen of the U.S.
- k) U.S. Resident: Check the appropriate response. Response should indicate if person that signed the Custom's Declaration Form is a resident of the U.S.
- Inspected By: Print the name or badge number of the person responsible for the inspection of the passenger(s) selected. This data is for local office use, it is not recorded in the monitoring database.
- l) Reason for Travel: Check the main reason for travel. If more than one response is appropriate, select only the main/primary purpose. For example, if the person traveled on business and extended the trip for a vacation, the primary purpose is business. Indicate all airline personnel in uniform, whether or not working on the flight as ‘uniform crew’ rather than ‘business.’
- m) Have You Been on a Farm or Ranch/Near Livestock? Record if passenger(s) were on a farm (whether animal or crop farm) or near livestock within the last 30 days while in a foreign country. This question provides risk information on plant and animal products destined to agricultural areas
- n) Going to a Farm or Ranch? Record if passenger(s) are going to a farm environment (whether animal or crop farm) within the next 30 days. This question provides risk related information on plant and animal products destined to agricultural areas.
- o) Any Item(s) of Agricultural Interest? Check whether the passenger has an item of agriculture interest. Agriculture interest is defined as items (such as plants, plant products, meat or animal products, shoes, etc.) that require CBP's attention for purposes of regulation, inspection for pests, seizure, cleaning, verifying paperwork...etc. If yes, then complete the section below.
- List Item: Record the name of each item of agricultural interest found during the inspection. List one item per line, beginning with item seized then items cleaned or treated and finally items inspected and released.
- Amount: Weight data is important as a standard for risk analysis. Most items can be recorded as a weight. Indicate the weight in kilograms, up to a **Tenth (.0) of a Kilogram**. Obtain or accurately estimate weight of items (apple, orange, etc.) whenever possible. For plant items (flowers, etc) record number of stems or pieces. When obtaining weight is not practical (shoes, trophies, etc.), record the unit of each Declared: Check the appropriate response.
- Action Taken: Record the appropriate response using codes found on the bottom of the form.
- Type Luggage Found In: Record the appropriate response using codes found on the bottom of the form.
- Hand Carried or Checked: Check appropriate response. **HC**= All Luggage Hand Carried on aircraft and **CKD** = All Luggage Checked with airline (pit baggage).
- Pest Present: Check appropriate response.
- Contaminant Present: Record if items were contaminated or not. If yes, record the contaminant associated with the item and the amount (weight) of the contaminant.
- Pest Number: If pest found, send all pests intercepted to identifier personnel for identification. Mark the interception “**PROMPT: AQI MONITORING**”. Record the assigned interception number(s) for the pest. This may need to be done at a later time or by local identification personnel.
- Pest Identification or Contaminant: Record the genus and species for all reportable pests or list the contaminant, if applicable.