AIR PASSENGER BAGGAGE - AQI Monitoring Data

(Used by U.S. Customs and Border Protection Agriculture Specialist)

Port: Date: Time (military):

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a) Terminal: _____   b) Airline: _____   c) Flight Number: _____   d) Departure Airport: _____

e) Passenger Country of Origin: _____   f) Arrival Final Destination (City and State): _____/_____
(no abbreviations)

g) Number of Passengers Present: _____   h) Number of Passenger Trips Past Year _____

i) Reason for Travel: ☐ Business/Work ☐ Crew ☐ Family Visit ☐ Military ☐ Return Home ☐ School ☐ Tourist ☐ Visit Friends ☐ Other

j) US Citizen/Resident: ☐ US Citizen ☐ Non-Citizen (Resident) ☐ Non-Citizen (Non-Resident)   k) Inspected By: _____

l) How Agriculture Questions on Custom Declaration is Marked?(see instructions): ☐ No ☐ Yes ☐ Not Checked ☐ Not Available

m) Have Been on a Farm or Ranch/Near Livestock? ☐ No ☐ Yes   n) Going to a Farm or Ranch? ☐ No ☐ Yes

o) Any Item(s) of Agricultural Interest? ☐ No ☐ Yes   p) Civil Penalty Issued? ☐ No ☐ Yes

*Action Taken: **S** - Seized/Intercepted; **IR** - Inspected & Released; **CT**- Cleaned/Treated			**Found in Luggage Type: **1**-Suitcase; **2**-Duffel Bag; **3**-Hand Carry Bag; **4**- Backpack; **5**- Cardboard Box; **6**- Cooler **7**- Other Personal Effects					***HC - Luggage Hand Carried on Aircraft CKD - Luggage Checked with Airline (Pit Baggage)	
Article	Article Quantity/ Unit[1] (see instructions)	Declared No Yes	Action Taken*	Luggage Type **	Hand Carried Or Checked***	Contaminant No Yes	Pest Found No Yes	Pest Number	Pest Identification Or Contaminant
		☐ ☐			☐HC ☐CKD	☐ ☐	☐ ☐		
		☐ ☐			☐HC ☐CKD	☐ ☐	☐ ☐		
		☐ ☐			☐HC ☐CKD	☐ ☐	☐ ☐		
		☐ ☐			☐HC ☐CKD	☐ ☐	☐ ☐		
		☐ ☐			☐HC ☐CKD	☐ ☐	☐ ☐		

[1]Most Articles recorded in Kilograms, see instructions.

INSTRUCTIONS – AIR PASSENGER BAGGAGE AQIM

IMPORTANT

Data fields must be filled in for a completed monitoring record even if no agriculture item(s) is found.

All QMIs found need to undergo 100% inspection for pests.

A 100% hand inspection of all carry-ons and checked baggage is required.

All data entry is due by the tenth day of the following month.

1. Record the Port, Date and Time (military time) of the inspection.

A. Terminal: Record the name of the terminal where the inspection is performed.
B. Airline: Record the name of the airline that operates this flight.
C. Flight Number: Record the flight number. No letters or leading zeros.
D. Departure Airport: Record the last foreign airport that passenger(s) plane departed before arriving to United States. Use 3 letter airport code.
E. Passenger Country of Origin: Record foreign country where the passenger began their travel to U.S. airport. Spell out the country name. If multiple countries, then record the country where passenger spent the most time.
F. Arrival Final Destination (City and State): Record the passenger's primary city and state of destination in US. Spell city and state names fully and consistently. Do not use letter codes for city name. If going to multiple destinations, record last or final city and state destination. If in transit to a foreign country, record "In Transit" for city and state.
G. Number of Passengers Present: Record the total number of passenger(s) reported on the Customs Declaration (CBP Form 6059B) or passenger kiosk receipt(s).
H. Number of Passenger Trips Past Year: Record number of foreign trips to US, or from US and returning to US, the passenger(s) took in the past year from date of AQIM inspection. If this is the first trip, record "0."
I. Reason for Travel: Check the main reason for traveling to US. If more than one reason, select only the main/primary purpose. For example, if the person traveled on business and extended the trip for a vacation, the primary purpose is business. For all airline personnel in uniform, whether or not working on the flight, select 'crew' rather than 'business'.
J. US Citizen/US Resident: Select the status of the person that completed the Custom's Declaration Form.
K. Inspected By: Print name of person responsible for inspection of passenger(s) selected.
L. How is Agriculture Questions on Custom Declaration Marked? See how are questions 11(a-d) and 12 answered on the declaration. If any were answered Yes, then check Yes on this form. Select Not Available when the passenger completed the Custom Declaration electronically and the answers are not available.
M. Have been on a Farm or Ranch/Near Livestock? Check if passenger(s) were on a farm environment (whether animal or crop farm) or near livestock within the last 30 days while in a foreign country.
N. Going to a Farm or Ranch? Check if passenger(s) are going to a farm environment (whether animal or crop farm) within the next 30 days. This question provides risk related information on plant and animal products destined to agricultural areas.
O. Any item(s) of Agricultural Interest? Check whether the passenger has an item of agriculture interest. Agriculture interest is defined as items (such as plants, plant products, meat or animal products, shoes, etc.) that require CBP's attention for purposes of regulation, inspection for pests, seizure, cleaning, verifying paperwork, etc. If yes, then complete remaining data fields.
P. Civil Penalty Issued? Check if a civil penalty was issued or not.

Article(s): Record the name of each item of agricultural interest found during the inspection. List one item per line, beginning with items seized/intercepted then items cleaned or treated and finally items inspected and released.

Quantity/Unit: Weight data is important as a standard for risk analysis. Most article's quantity can be recorded as weight. Indicate the weight in kilograms, up to a tenth (.0) of a kilogram (example 1.5 kg). Obtain or accurately estimate weight of the fruits and vegetables intercepted. To estimate this weight, take 0.3 kg as the weight per article intercepted (i.e. apple, orange, pepper, etc.). The following are examples of other types of articles and the unit of measurement to be used: plant material, such as flowers and greenery, must be recorded as bouquet or stems; miscellaneous and animal products, as each or kilograms; for articles like in example shoes, trophies, etc., use each. For any other type of articles intercepted, use the appropriate units of measurement.
Declared: Check the appropriate response to indicate if item was officially declared to CBP either written or verbally.

Action Taken: Record the appropriate response using the options provided on the worksheet.
Type Luggage Found in: Record the appropriate response using the options provided on the worksheet.

Hand Carried or Checked: Check appropriate response using HC or CKD.
Contaminant: Check if contaminant was found or not. If yes, record each contaminant (biologicals, blood, dirt/soil, manure, non-noxious weed seed, noxious weed seed) and the item it's associated with (i.e., manure on truck, soil on yams etc.).

Pest Found: Check response to indicate if a quarantine or actionable pest(s) was found. If determination is not known yet, make sure the record is updated later.

Pest Number: If a pest is found, send all pests intercepted to identifier personnel for identification. Write "PROMPT: AQI MONITORING" in the remarks section of the diagnostic request. Record quarantine or actionable pests only. Make sure to update the record with the Diagnostic Request number(s).

Pest Identification or Contaminant: Record the official ID for all quarantine/ actionable pests or list the contaminant, if applicable.