



United States
Department of
Agriculture

Marketing and
Regulatory
Programs

Animal and
Plant Health
Inspection
Service

Legislative and
Public Affairs

Freedom of
Information

4700 River Road
Unit 50
Riverdale, MD
20737-1232

January 19, 2011

Dan Jenkins
Research Assistance
The National Security Archive

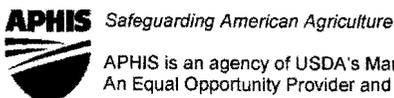
Dear Mr. Jenkins:

This is in response to your November 22, 2010, Freedom of Information Act (FOIA) request for "the several specific steps" that White House, Chief of Staff, Rahm Emanuel and White House Counsel to the President, Bob Bauer instructed your agency to take in the March 16, 2010, Memo to all agency and department heads. Your request was received in our office on December 7, 2010, and assigned case number 11-129. We apologize for the delay of this request.

Agency employees conducted a thorough search of their files and located the enclosed 151 pages of responsive documents.

1. The United States Department of Agriculture (USDA) Freedom of Information Act, (FOIA) Annual Report for Fiscal Year (FY) 2009.
2. Animal and Plant Health Inspection Service (APHIS), Legislation and Public Affairs, (LPA), FOIA Staff Annual Report for FY 2010.
3. FOIA, Key Initiatives and Operational Plan.
4. FOIA, Annual Goals for FY 2010.
5. USDA, APHIS, Salary Summary Report.
6. USDA, APHIS, Detail Transaction Report (period ending 12, 2010 and period opened, 09, 2010).
7. USDA, APHIS, Detail Transaction Report, (period ending 3, 2011 and period open - 12/ 2010).

They are released to you in their entirety, without redaction. Inasmuch as this completes our work on your request, I am closing your file in this office.



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Dan Jenkins
FOIA 11-129

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You may appeal our findings. If you choose to appeal, your appeal must be in writing and must be sent within 45 days of the date of this letter to:

Administrator
Animal and Plant Health Inspection Service
Ag Box 3401
Washington, D.C. 20250-3401

Please refer to FOIA 11-129 in your appeal letter and add the words "FOIA Appeal" to the front of the envelope. To assist the Administrator in reviewing your appeal, provide specific reasons why you believe modification of the determination is warranted.

Because of the delay in processing your request, the fees have been waived. Should you have questions, please contact Lyndia Taylor of this staff at (301) 734-0597.

Sincerely,

for 
Tonya G. Woods
Director
Freedom of Information & Privacy Act
Legislative and Public Affairs

Enclosures