



United States
Department of
Agriculture

July 22, 2010

Marketing and
Regulatory
Programs

Mr. Cody Baciuska
Loomacres Wildlife Management
P.O. Box 361
Warnerville, New York. 12187

Animal and
Plant Health
Inspection
Service

Legislative and
Public Affairs

Dear Ms. Baciuska:

Freedom of
Information

This is in response to your June 18, 2010, Freedom of Information Act (FOIA) request seeking policies regarding Form 37 and any documents contained or developed by the New Hampshire and New York state offices. Your request was received in this office on June 18, 2010 and assigned case number 10-504.

4700 River Road
Unit 50
Riverdale, MD
20737-1232

On June 28, 2010, during your conversation with Ms. Janean Romaine of Wildlife services, and Melinda Hill, of my office, you clarified your requested stating your interested in the documents regarding the completion of WS Form 37, which is a Migratory Bird Damage Project Report.

The program office advises that the only WS policy that contains information regarding the completion of WS Form 37 is found in the WS Directive 2.301-Migratory Bird Damage Management at the following website:

http://www.aphis.usda.gov/wildflife_damage/directives/2301%205-5-06.pdf

The program further advised that neither New Hampshire nor New York has state program policies regarding completing the WS Form 37. Therefore, we have no records responsive to this portion of your request.

You may appeal our no records determination. If you choose to appeal, your appeal must be in writing and must be received within 45 days of the date of this letter. Send your appeal to the following address:

Administrator
Animal and Plant Health Inspection Service
Ag Box 3401
Washington, DC 20250-3401

If you choose to appeal, please refer to FOIA 10-504 in your appeal letter and add the words "FOIA Appeal" to the front of the envelope. To assist the Administrator in reviewing your appeal, provide specific reasons why you believe modification of the determination is warranted.



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Mr. Cody Baciuska
FOIA 10-504

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Because the cost to process your request was less the \$25.00, all fees have been waived.
If you have any questions, please do not hesitate to contact Melinda Hill of my staff at (301)
734-5974.

Sincerely,

for 
Tonya G. Woods
Director

Freedom of Information & Privacy Act
Legislative and Public Affairs