



Emergency Support Function 11 Agriculture and Natural Resources

ESF11 Desk Officer - Basic Training

Presented by: <insert ESF11 Coordinator's name>





ESF11 Desk Officer Basic Training Modules

Module 1:

- Goal & Objectives
- Housekeeping
- Introductions

Module 2:

- Introduction to disasters
- Incident Command System (ICS) Structure
- Command vs Coordination

Module 3:

- Emergency Support Functions
- Who/What is ESF11
- ESF11 Support Partners and Stakeholders
- Stafford Act vs Statutory Authority

Module 4:

- Desk Officer Roles & Responsibilities
- Activation and Deployment
- At the Desk: Initial & On-Going Actions

Module 5:

- Reports
- Resources
- Demobilization: Closing Actions

Module 6:

- Action Request Form (ARF)/Mission Assignment (MA) Process Overview
- Specific ESF11 ARF/MA

Module 7:

- Continuing Education & Training
- Review Exercise
- Wrap up



Module 1

- Goal & Objectives
- Housekeeping
- Introductions



Goal & Objectives

Goal:

Educate participants of the functions of ESF 11 to include its roles and responsibilities

Objectives:

- Explain Elements of Disaster Response
- Define Emergency Support Function 11
 - ESF11 Agencies & Partners
- Describe ESF 11 Desk Officer Roles & Responsibilities
- Discuss Mission Assignment Process



Housekeeping

- Exits
- Bathrooms
- Breaks
- Lunch
- Cell phones



Introductions

- Name
- Role with Agency
- Years with Agency
- Background Experience
- What you want to get out of this course



Module 2

- Introduction to disasters
- Incident Command System (ICS) Structure
- Command vs Coordination

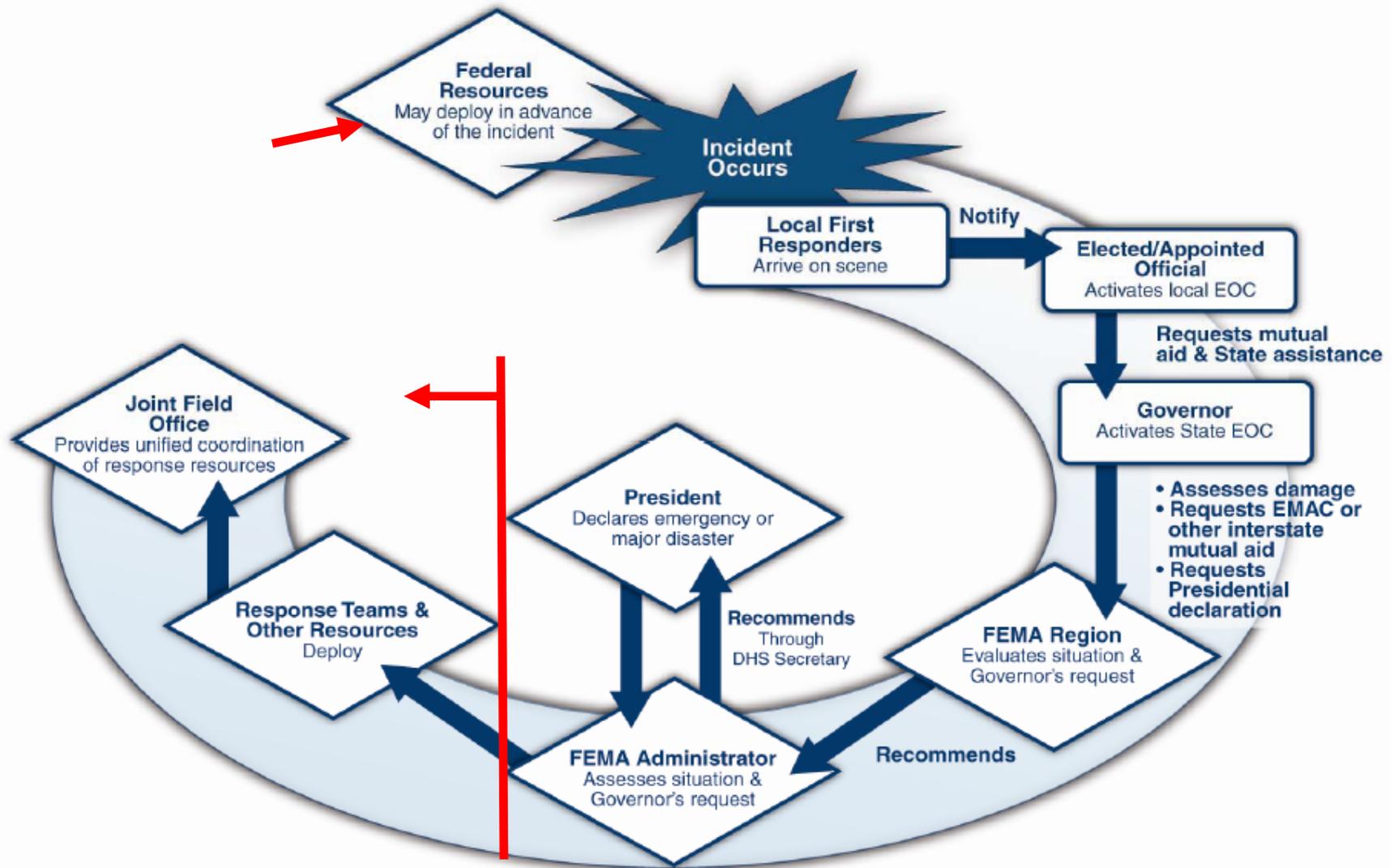


Elements of a Disaster Response

Short Video and Slides
(Area/region specific)

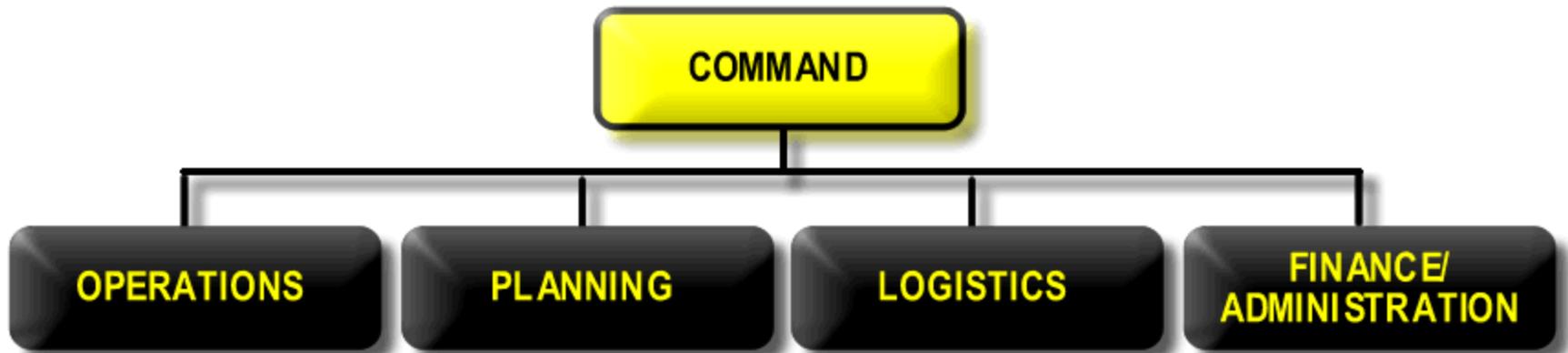
Anatomy of an Incident

The following chart summarizes Stafford Act support to States.





Incident Command System (ICS) Structure



INCIDENT COMMAND SYSTEM: COMMAND STAFF & GENERAL STAFF

NIMS Framework

Coordination Structures

Multiagency Coordination Entity

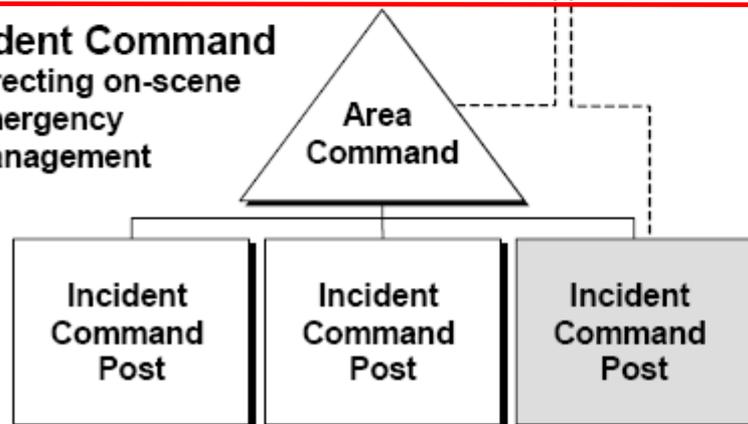
- Strategic coordination
- Prioritization between incidents and associated resource allocation
- Focal point for issue resolution

EOCs/Multiagency Coordination Centers

- Support and coordination
- Identifying resource shortages and issues
- Gathering and providing information
- Implementing multiagency coordination entity decisions

Incident Command

- Directing on-scene emergency management

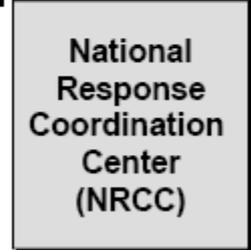
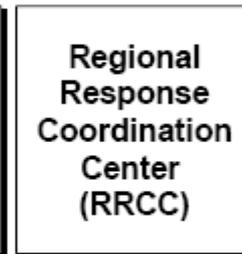
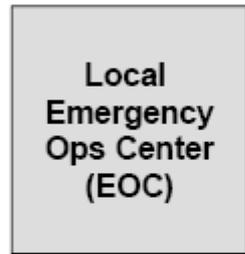


Command Structures

Field Level

Regional Level

National Level





Where ESFs Are During A Disaster

- National Response Coordination Center (NRCC)
- Regional Response Coordination Center (RRCC)
- Initial Operating Facility (IOF)
- Joint Field Office (JFO)
- State Emergency Operations Center (SEOC)



National Response Coordination Center (NRCC)

The NRCC is FEMA's primary coordination center, and focal point for national resource coordination.

- Monitors potential or developing incidents and supports the efforts of regional and field components



Regional Response Coordination Center (RRCC)

RRCCs are coordination centers that expand to become an interagency facility staffed by ESFs in anticipation of a serious incident in the region or immediately following an incident.

- Coordinate Federal regional response efforts, and maintains connectivity with Federal and State operations and coordination centers

Source: FEMA National Response Framework, Jan. 2008



Initial Operating Facility (IOF) Joint Field Office (JFO)

- A temporary Federal facility that provide a central location for coordination of Federal, State, Tribal, and Local governments, private sector and non-governmental organizations with primary responsibility for response and recovery.
 - Does not manage on-scene operations
 - Focuses on providing support to on-scene efforts

Source: FEMA National Response Framework, Jan. 2008



State Emergency Operations Center (SEOC)

- A permanent state facility that provides a central location for coordination of state, Tribal, local government, private sector, and NGOs with primary responsibility for response and recovery.
- Focuses on support to on-scene activities.



Stafford Act Authority

Sec. 502. Federal Emergency Assistance (42 U.S.C. 5192)

In any emergency, FEMA as designated by the President, may

- (1) **direct** any Federal agency, with or without reimbursement, to utilize its authorities and the resources granted to it under Federal law (including personnel, equipment, supplies, facilities, and managerial, technical and advisory services) in support of State and local emergency assistance efforts to save lives, protect property and public health and safety, and lessen or avert the threat of a catastrophe, including precautionary evacuations;...



Module 3

- Emergency Support Functions
- Who/What is ESF11
- ESF11 Support Partners and Stakeholders
- Stafford Act vs Statutory Authority



National Response Framework



National Response Framework Emergency Support Functions (ESFs)

- Coordination of Federal Incident Response
- Primary Agencies
- Support Agencies
- Emergency Support Functions



Emergency Support Function (ESF)

Provide the structure for coordinating Federal interagency support for a Federal response to an incident.

Are mechanisms for grouping functions (of resources and capabilities) most frequently used to provide Federal support to States and Federal-to-Federal support, both for declared disasters and emergencies.

Currently there are 15 ESFs.

<http://www.fema.gov/emergency/nrf>



Emergency Support Functions (ESF) and Corresponding Coordinating Agencies

(The Coordinating Agency is the entity with management oversight for that particular ESF)

ESF #1 -Transportation



ESF #9 – Search and Rescue (SAR)



ESF #2 – Communications



ESF #10 – Oil and Hazardous Materials Response



ESF #3 – Public Works & Engineering



US Army Corps of Engineers

ESF #11 – Agriculture and Natural Resources



ESF #4 – Firefighting



ESF #12 – Energy



ESF #5 – Emergency Management



ESF #13 – Public Safety and Security



ESF #6 – Mass Care, Emergency Assistance, Housing, and Human Services



ESF #14 – Long-Term Community Recovery



ESF #7 – Logistics Management and Resource Support



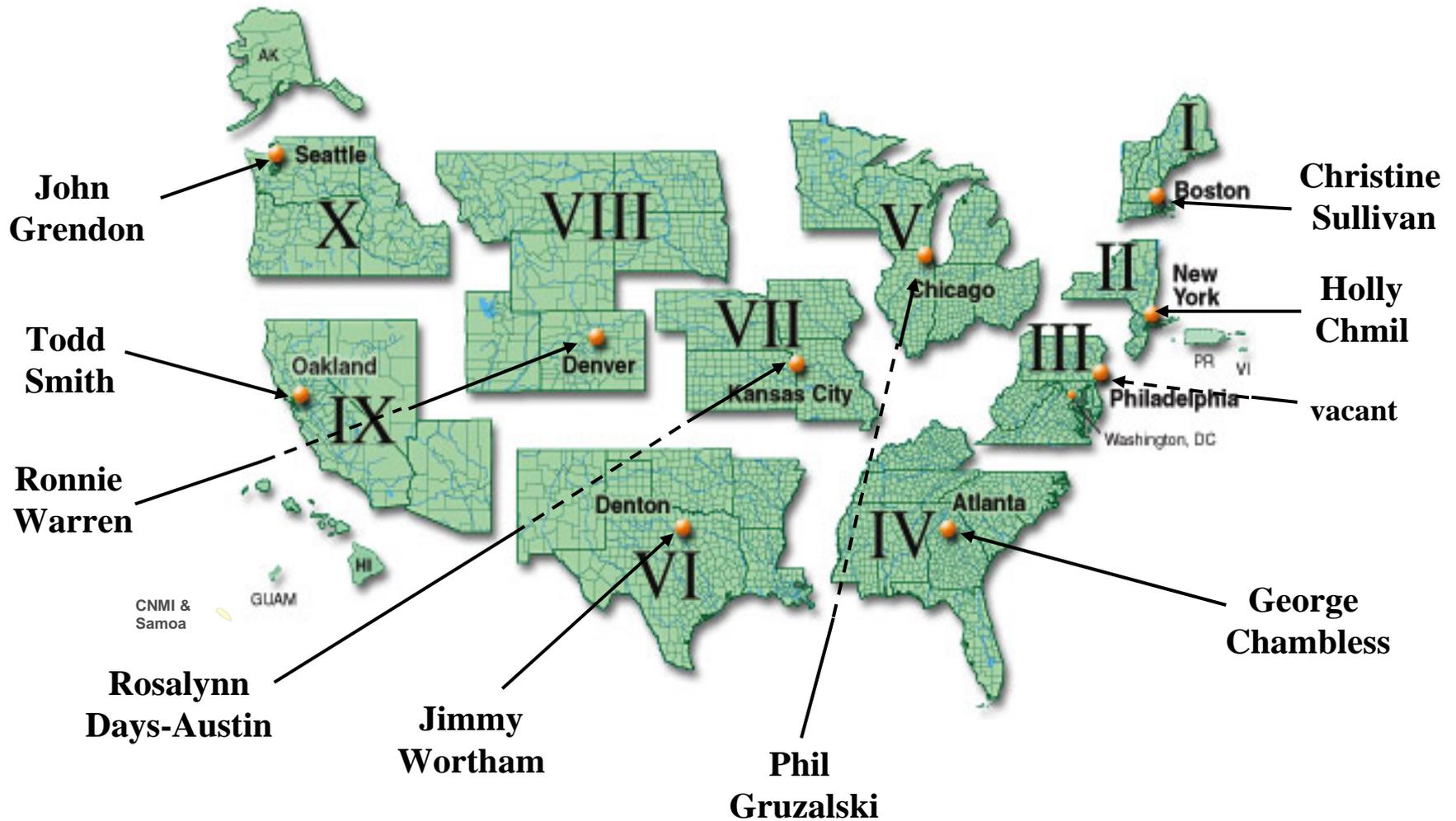
ESF #15 – External Affairs



ESF #8 – Public Health and Medical Services

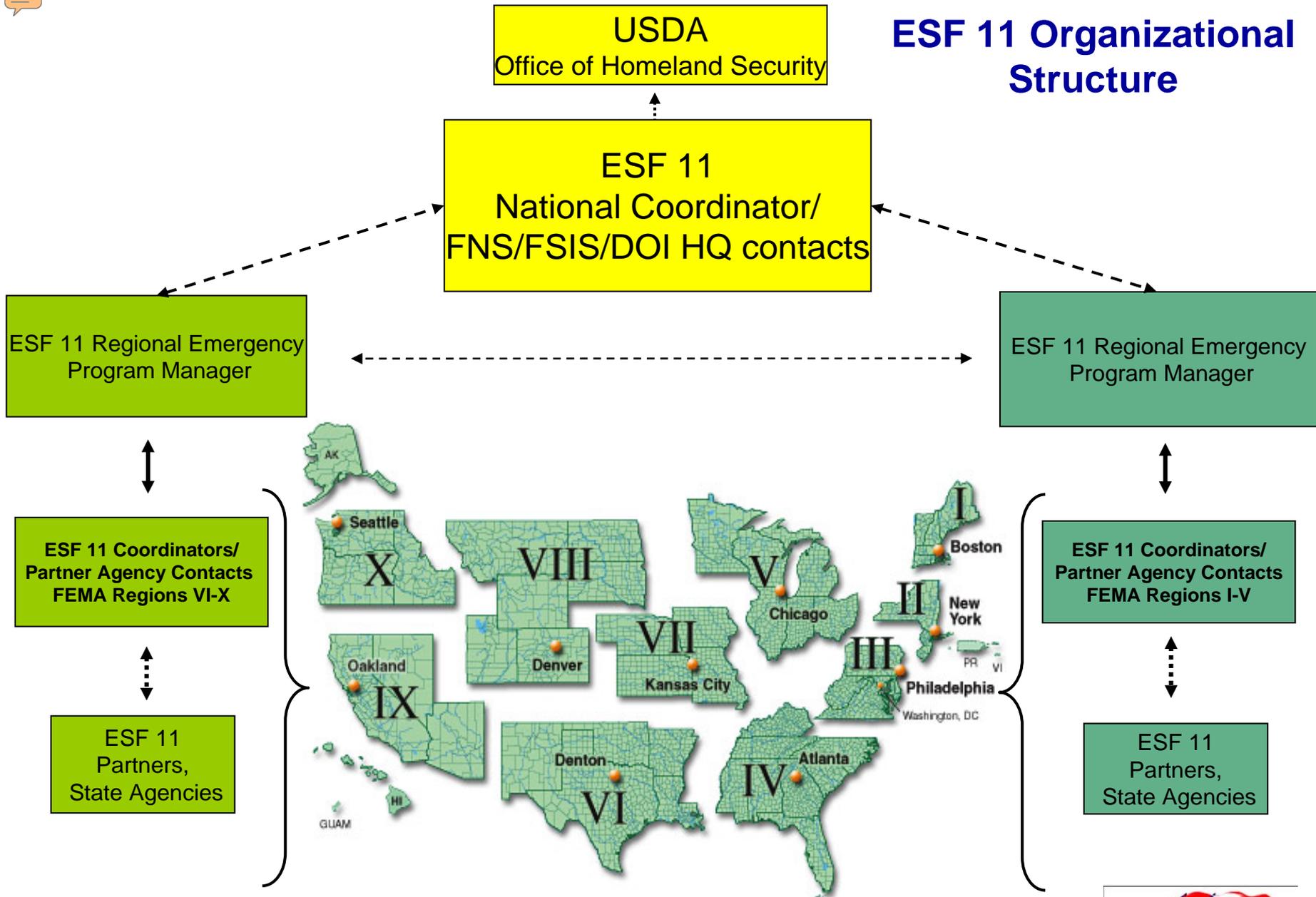


FEMA Regions and ESF 11 Coordinators





ESF 11 Organizational Structure





ESF11 Coordinates Five Primary Tasks

1. Providing Nutrition Assistance
2. Protecting Natural, Cultural, and Historical Resources
3. Responding to Animal and Plant Diseases and Pests
4. Ensuring the Safety and Security of the Commercial Food Supply
5. Providing for the Safety and Well-Being of Household Pets



USDA-Animal & Plant
Health Inspection Service



USDA-Food and
Nutrition Service



USDA-Food Safety and
Inspection Service



Department of the
Interior





USDA–APHIS

Animal & Plant Health Inspection Service

- Veterinary Services (VS)
- Plant Protection and Quarantine (PPQ)
- Animal Care (AC)
- Wildlife Services (WS)
- Marketing and Regulatory Programs Business Services (MRPBS)



USDA - APHIS Veterinary Services (VS)

- Animal diseases
- Livestock issues
- National Veterinary Stockpile (contract companies – 3-D depopulation, disposal, decontamination)





USDA - APHIS

Plant Protection & Quarantine (PPQ)

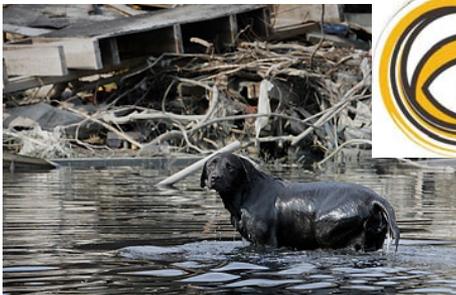
- Addresses the potential for plant disease outbreaks
- Provides for control and eradication of an outbreak of a highly infective exotic plant disease, or economically devastating plant pest infestation
- Offers technical expertise for the inspection, quarantine enforcement, fumigation, disinfection, sanitation, pest extermination, and destruction of infected/contaminated plant material





USDA - APHIS Animal Care (AC)

- Supports DHS/FEMA and ESF6, ESF8, ESF9 and ESF14 to ensure an integrated response that provides for the safety and well-being of household pets
- Provides technical assistance and subject-matter expertise for activities including the evacuation, transportation, sheltering, husbandry, and veterinary care of affected household pets



**SAVING PETS
SAVES LIVES**



ESF # **11**



FEMA's PETS Act

(Pets Evacuation & Transportation Standards Act)

Key Provisions:

- Requires states to include evacuation, transportation and sheltering of pets into state emergency operations plans (EOP)
- State and local jurisdictions are responsible for these responses, not FEMA
- When possible, pet and human shelters should be co-located
- In accordance with Americans with Disabilities Act (ADA), service animals shall remain with their owners during evacuation, transportation and sheltering
- FEMA remains a support and reimbursing agency for these responses
- FEMA has outlined eligible expenses States may be reimbursed for as they carry out these activities
 - DAP 9523.19



FEMA Pet Definition (FEMA DAP9523.19)

Defines “Household Pet” as:

- Domesticated Animal (e.g. dog, cat, bird, rabbit, rodent, or turtle)
- Traditionally kept in home for pleasure rather than commercial purposes
- Can travel in commercial carriers
- Can be housed in temporary facilities

➤ Does not include:

- Reptiles (except turtles)
- Amphibians
- Fish
- Insects/arachnids
- Farm Animals (including horses)
- Animals kept for racing purposes



Wildlife Services (WS)

- Provides technical expertise in wild or free roaming animal mitigation actions such as tracking, trapping, and removal
- Provides technical expertise in wildlife surveillance utilizing fixed or rotary wing aircraft
- Coordinates with ESF-10 activities regarding oil/hazmat issues involving wildlife





Food Safety & Inspection Service (FSIS)

Meat, poultry, and processed egg products:

- Coordinates the disposal of adulterated meat, poultry, or processed egg products
- Provides inspection personnel and laboratory services to affected areas
- Assesses the operating status of regulated meat, poultry, and egg product processing, distribution, import, and retail facilities in the affected area
- Suspends operations of meat, poultry, and egg processing plants as appropriate





Food & Nutrition Service (FNS)

➤ **USDA Foods** formerly USDA Commodities



- Coordinated with ESF6 to support congregate feeding
- Requested through State Distributing Agency
- Household distribution (only under extreme need)

➤ **Disaster Supplemental Nutrition Assistance Program (DSNAP)** formerly Disaster Food Stamps



- Requested by the state agency
- Authorized by FNS (upon notification that commercial channels of trade have been restored)
- Carried out by the state



Department of Interior (DOI)

- Fish & Wildlife Services (FWS)
- National Parks Service (NPS)
- US Geological Services (USGS)
- Bureau of Land Management (BLM)
- Mineral Management Service (MMS)
- Bureau of Indian Affairs (BIA)
- Bureau of Reclamation (BOR)
- Office of Surface Mining (OSM)
- Bureau of Indian Education (BIE)

- Guidance on assessment, recovery and stabilization of historic sites, structures, and museum and archival collections, cultural resources
- Historic preservation surveys
- Threatened and endangered species consultations and wetlands surveys associated with installation of temporary housing facilities

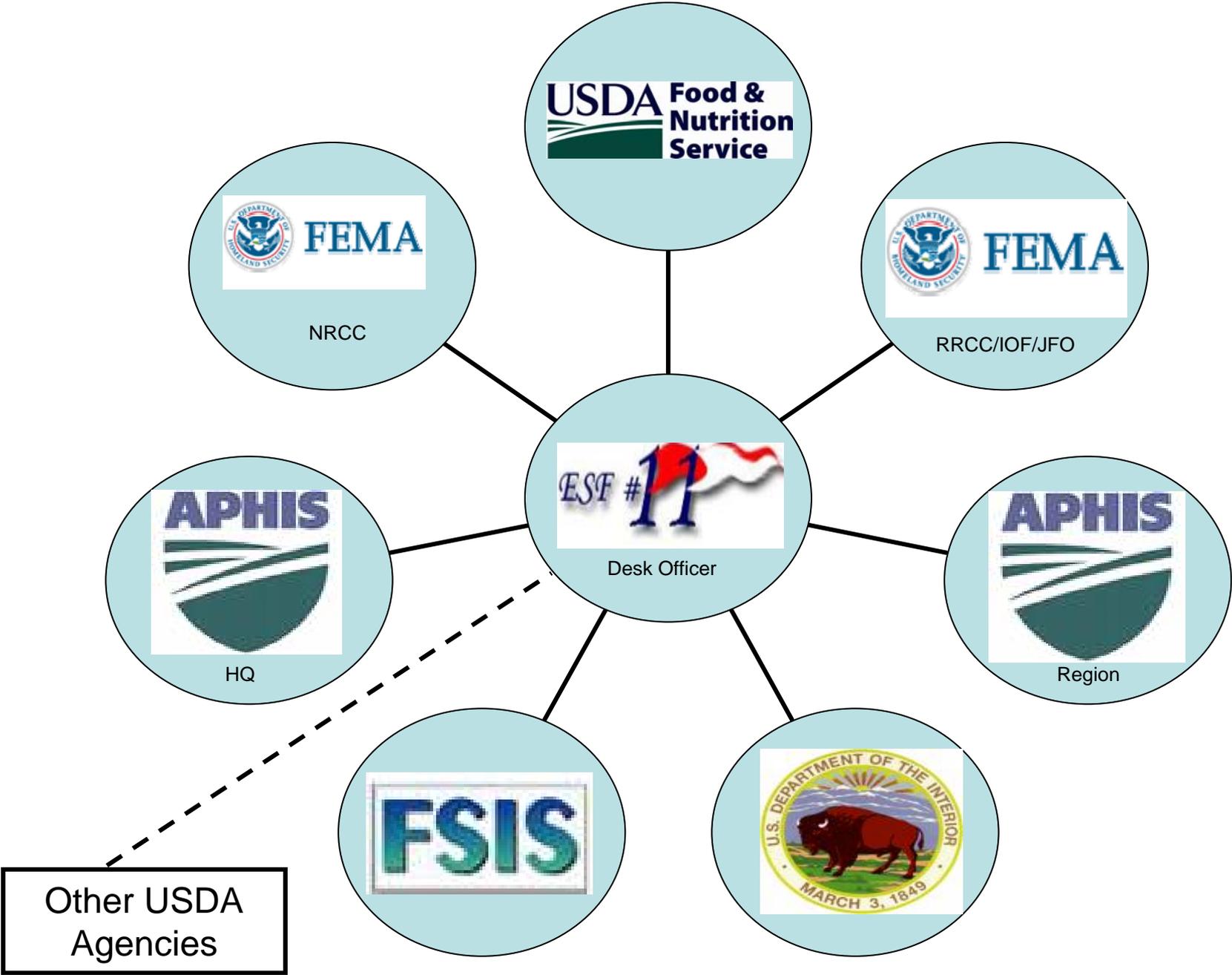




Other USDA Agencies with Disaster Related Response/Recovery Authorities

FEMA often “comes calling” to ESF11 on anything remotely related to agriculture, pets, food commodities, & natural, cultural and historic resources:

- Crop damage and economic impact; Livestock Indemnity Program - Farm Service Agency (FSA)
- National Resources Conservation Service (NRCS)
- Risk Management Agency (RMA)
- Housing - Rural Development (RD)
- Potential for Secretary of Agriculture’s Declaration





ESF11 Support to ESF6 Mass Care

➤ Providing USDA Food to congregate feeding operations



➤ Providing technical support for pets





Statutory Authority vs Stafford Act

➤ Statutory Response Activity:

- The activities that fall under the authority and funding of the agency – what they have been authorized and appropriated to do, by law

➤ Stafford Act Response Activity:

- Allows the Governor (through a request for a Presidential declaration) to obtain federal government resources to assist in a disaster. Enables FEMA to tap into federal agencies to respond



ESF11 Coordinator

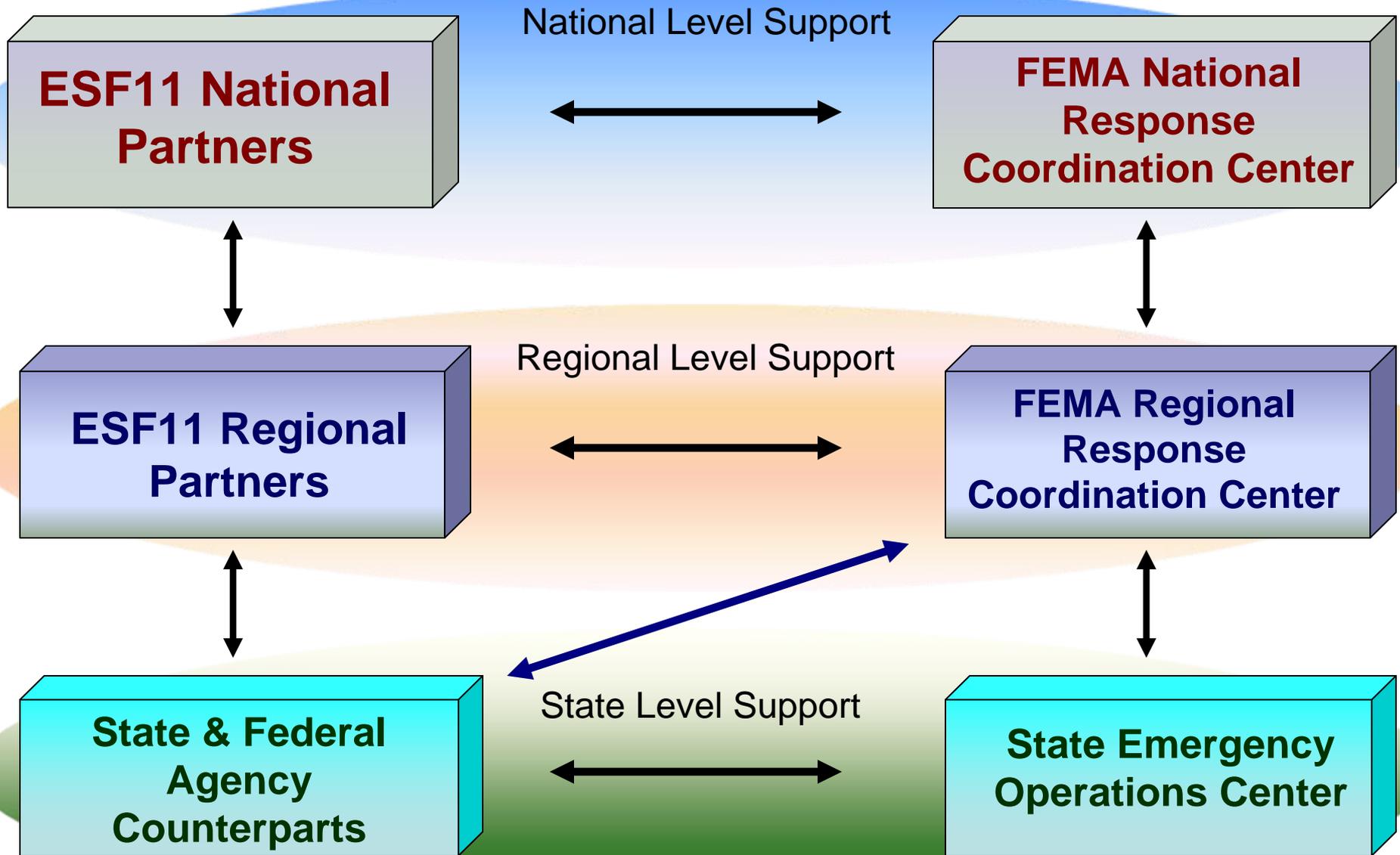
- Responsible for all activities, duties, requests, functions, responsibilities at the desk
- Desk Officers are provided guidance by the ESF11 Coordinator during disaster deployments



Module 4

- Desk Officer Roles & Responsibilities
- Activation and Deployment
- At the Desk: Initial & On-Going Actions

Communication is Critical





Desk Officer - Roles & Responsibilities

- Represents ESF11
 - At the Desk, Meetings and Conference Calls
- Serves as liaison between ESF11 and FEMA
- Communicates with key contacts and SMEs and others –
Be proactive
- Collects and provides information
- Provides reports
- Tracks MA progress



Desk Officer – Preparedness

- Getting your house in order
 - Work (regular and collateral duty)
 - Family (including your pets)
 - Personal

- Personal appearance
 - Agency representative
 - Suitable for situation

- Contact Information



Desk Officer – Preparedness (cont)

- ESF11 electronic documents and hard copies
 - Contacts/Subject Matter Expert list
 - Forms
 - Reports

- A checklist for desk officer preparedness can be found at the ESF11 website:
http://www.aphis.usda.gov/emergency_response/esf_11/esf11_emerg_supp_func.shtml

- Supplies



Desk Officer - Activation and Deployment

- Heads-up and consultation with Supervisor
- Coordinate with ESF11 Coordinator
- Arrange for Travel
- Track your Expenses
- Report to the NRCC/RRCC/IOF/JFO/SEOC



Region-Specific Activation and Deployment Process

- Add Bullet



Reporting In & Initial Actions

- ❑ Sign-in at the NRCC/RRCC/IOF/JFO/SEOC
- ❑ Conduct shift change brief with previous ESF11 shift (if applicable)
- ❑ Review ESF11 Checklist, IAP, SitRep, etc.
- ❑ Establish/review ESF11 Battle Rhythm (review ICS form 230)



Initial Actions (cont)

- ❑ Log into the FEMA ESF11 computer
- ❑ Review ICS 214 (unit log) and note your report time
- ❑ Participate in facility's shift change brief (24/7 Ops)
- ❑ Check in with the appropriate individuals as directed by the ESF 11 Coordinator (check the unit log sheet to see if already contacted).



On-Going Actions

- ❑ Check FEMA ESF11 computer inbox for reports, messages, etc.
- ❑ Update/Review ICS 214, *ICS 215**, SitReps, ESF11 Daily Report, Incident Action Plan
- ❑ Contact ESF11 Partner Agency POCs/SME, REPM, & others for guidance and clarification, when needed
- ❑ Develop and provide reports and information (see reports checklists and Battle Rhythm)
- ❑ Participate in meetings and conference calls



Module 5

- Reports
- Resources
- Demobilization: Closing Actions



Reports

Battle Rhythm

- Meetings (ICS 230)
- Reports (SitRep, SpotRep, ICS 215s)
- Conference Calls
- Recordkeeping
- Define and Designate Duties



Reports

Unit Log ICS 214: It tells the story of the ESF11 Desk

- Sign in
- Notes actions:
 - Calls
 - Meetings
 - Important correspondence
- Who gets it (region specific)



Reports

For FEMA SitReps (Situation Reports)

- Bullet points on ESF11 activities
- Who gets it

For example:

- *Providing 24/7 staffing for the ESF11 Desk*
- *Contacted Partner Agencies Point of Contacts*
- *Coordinating internally with ESF6*
- *Contacted FNS regarding availability of USDA commodity inventories*
- *Other info: MA info/support; coordination, etc.*



Reports

ESF11 Daily Report

- Purpose
- Submission time
- Sections explanation
- Dissemination of Information
- Who gets it and when

ESF #11 Daily Report RRCC (NLT 2400 hrs EST)
 Distribution: NRCC ESF #11 Desk, HQ ESF #11 Coordinator, REPM

“Exercise!! Hurricane Suiter... Exercise!!”

DATE: 06/01/09

FEMA REGION: IV

SECTION I - RRCC CONTACT INFORMATION

PREPARED BY: George Chambliss

TIME: 1600

ESF #11 DESK PHONE: 770-220-6318

SECTION II - SUMMARY

SECTION III - MISSION ASSIGNMENTS

FEMA MA NUMBER	APHIS Accounting Code	AGENCY	PURPOSE	MA AMOUNT	DATE	
					START	EXPIRES
0000-00000		APHIS	Activation of the ESF-11 Desk Officer at FEMA Region-IV RRCC	\$0	5/28/09	06/04/09
7220SU-FL-APHIS-01 EXERCISE	918-1010-123exercise	APHIS	IMT (2) Activations	\$400,000	5/30/09	6/30/09

SECTION IV - ACTIVITIES

KEY ISSUES List the top 3-5 priorities currently being supported. If in play, provide status	RESPONSE AUTHORITY (Statutory, Mission Assignment, other)	OBJECTIVES / RESPONSES Anticipated requirements to accomplish mission	CHALLENGES Challenges and resolution	NEXT STEPS Pending issues
Supporting FEMA Region IV RRCC Operations and Planning with an ESF-11 Desk Officer	Mission Assignment	Provide one ESF-11 Desk Officer to FEMA Region IV RRCC Planning and Operations during operational period 0630-1830 hours and on-call 1830-0630 hours until demobilized	Possibility of multiple landfalls (same or multiple states) may limit availability of personnel for RRCC and JFO's Weather may restrict travel in areas of FL and other states.	Lean forward on planning to deploy additional staff as needed
ESF-11 Desk Officers and APHIS SMEs to Support FEMA and the State of Florida at the FEMA IOF and SEOC in Tallahassee, FL.	Mission Assignment	Coordination with FEMA and Florida Animal Board of Health on livestock and household pets concerns	Severe weather and road closures may affect travel	Anticipate small animal evacuation, horse evacuation, limited livestock movement. Most livestock will shelter in place.
Deployment of 2 NIMT's to support ICP's to coordinate and manage field operations dealing with small animal and livestock evacuation and sheltering.	Mission Assignment	2 short IMT's to report to ICP in Kissimmee, FL for further assignment.	weather causing more flooding	FSA, RD and NRCS may choose to operate out of their duty station or relocate to the JFO
USDA FNS planning efforts underway to support human shelters with food commodities for congregate feeding as requested	Statutory	USDA FNS has inventoried warehouses and been in contact with food commodity warehouse managers	Out of state warehouses being inventoried for additional needs.	Waiting a request for food commodities – preparing for response

SECTION V - APHIS AND PARTNER AGENCY RESOURCES DEPLOYED

FEMA MA Number	NUMBER OF PERSONNEL DEPLOYED	TYPE / NUMBER OF EQUIPMENT DEPLOYED	AGENCY	EST RETURN DATE
	3	N/A	USDA APHIS	06/03/2009
7220SU-FL-APHIS-01 EXERCISE	0	N/A	USDA APHIS	TBD



Reports – *Region Specific*

Operational Planning Worksheet ICS 215:

- It tells the story of ESF11
- Identifying human/material resource deployed
- Who gets it (region specific)



Desk Officer - Resources

- See Resource links and tools
 - CONOPS

- Website



Shift Closing Actions

- Finalize shift reports
- Provide ESF11 shift change brief with next shift
- Sign out at ESF11 Desk and with facility



ESF Stand Down and/or Demobilize

➤ Stand Down

- FEMA and OFAs coordinate to discuss release of the ESFs with possible call back

➤ Demobilize

- FEMA determines, based on ESF's and others' recommendations, that the ESFs' work is done and needs to demobilize
 - ESFs submits a demobilization plan for approval



Desk Officer's Demobilization Actions

- Contact your Supervisor and others regarding your return
- Finalize your travel paperwork and submit to your financial person
- Submit information for AAR to ESF11 Coordinator
- Region specific information*



Module 6

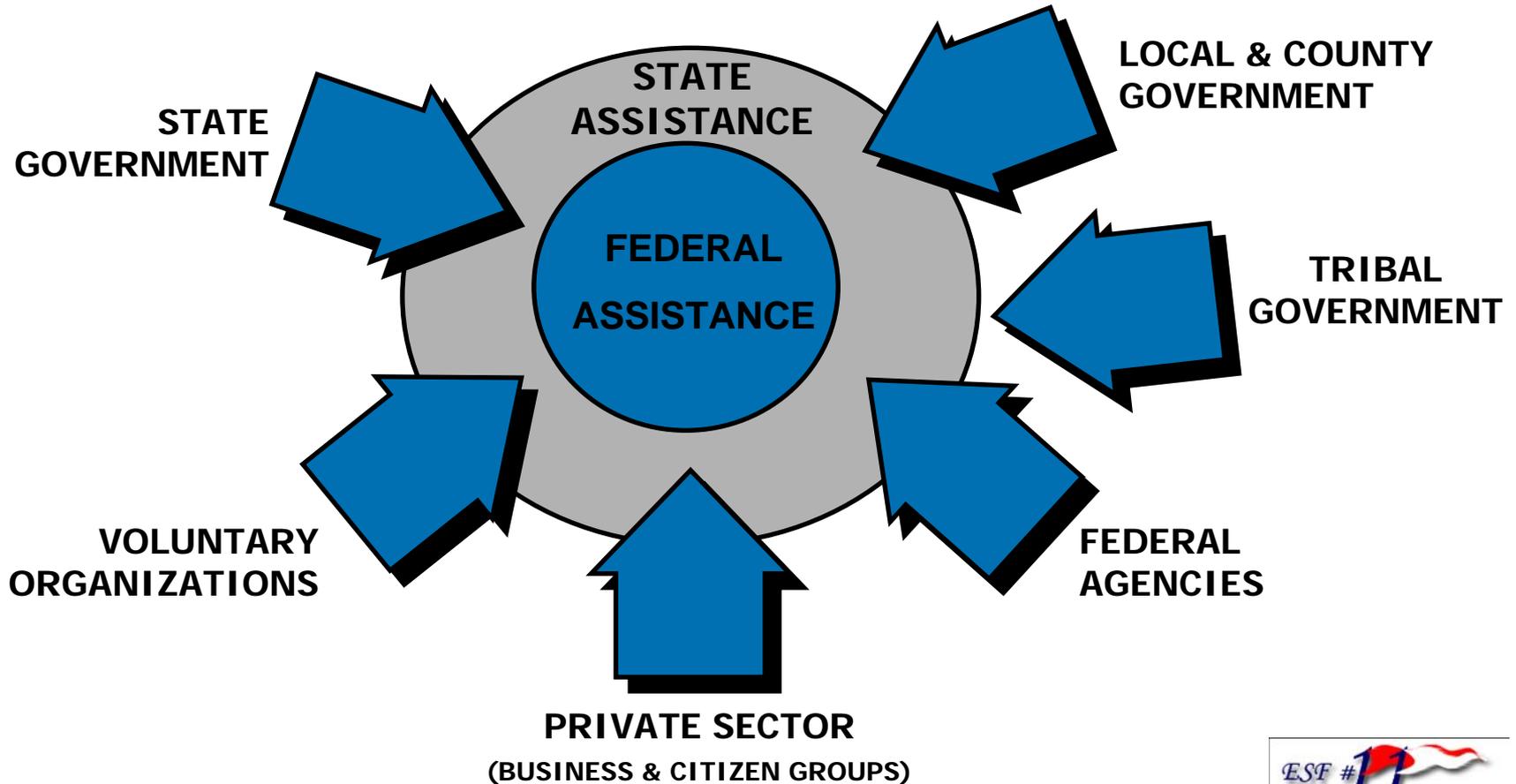
- Action Request Form (ARF)/Mission Assignment (MA) Process Overview
- Specific ESF11 ARF/MA



Request Process

Identifying Needs Through the State

A variety of sources can identify needs for Federal assistance:





Considerations Before They Request Assistance

Who, what, when, where, how, why, ...

- Use up all state assets?
- Mutual Aid Agreements and EMAC exhausted?
- Does the request fall under statutory authority of an Other Federal Agency?
- Define the task needed, not the asset . . .
 - “We need to move food supplies from A to B. All transportation assets sustained disaster related damage” instead of “We need 20 C-130’s.
- Determine why it is needed – might be resolved another way



Action Request Form (ARF)

The request process for work

- All official requests should be made to FEMA using the ARF from the State

- Statement of work should be team effort (OFA & FEMA)
 - OFA Action Officer (AO) – critical and has signature authority

- All requests may not result in MA
 - Covered under an Agency's statutory authorities Contracted, procured, existing supplies, etc.
 - Request may be denied



Statement of Work (SOW)

- Joint process between FEMA, OFA and State
- Once decision has been made to mission assign another federal agency
 - Description of task to be performed and how
 - Estimated time to complete
 - Cost Estimate
- SOW should be specific enough to identify the task, but general enough to allow the assigned agency flexibility to accomplish the task
- Time limit of a Direct Federal Assistance (DFA) MA is 60 days
 - Work with requestor to estimate time requirements – 60 day MA is exception, not the rule



ACTION REQUEST FORM		(Interim draft as of 1/03)
I. Who is Requesting Assistance? (Completed by Requestor)		
Requestor Name/Title/State:		Temporary Phone/Fax #:
Permanent Phone:		FAX #:
Requestor Organization:		E-mail:
II. Requested Assistance (Completed by Requestor) <input type="checkbox"/> See Attached		
Description of Assistance Requested:		
Quantity:	Priority: <input type="checkbox"/> 1 Lifesaving <input type="checkbox"/> 2 Life sustaining <input type="checkbox"/> 3 High <input type="checkbox"/> 4 Medium <input type="checkbox"/> 5 Normal	Date/Time Needed:
Delivery Site Location:		
Site POC:	24 Hour Phone:	FAX #
State Approving Official signature:		Date:
III. Sourcing the Request - Review/Coordination (Operations Section Only)		
<input type="checkbox"/> OPS Review by: _____ <input type="checkbox"/> Log Review by: _____ <input type="checkbox"/> Other Coordination by: _____ <input type="checkbox"/> Other Coordination by: _____		<input type="checkbox"/> Donations <input type="checkbox"/> Procurement <input type="checkbox"/> Other (explain) <input type="checkbox"/> Interagency Agreement <input type="checkbox"/> Requisitions <input type="checkbox"/> Mission Assignment
Immediate Action Required: <input type="checkbox"/> Yes <input type="checkbox"/> No		Action request assigned to: <input type="checkbox"/> ESF #: _____ <input type="checkbox"/> Other: _____
Date/Time Assigned:		
IV: Statement of Work (Operations Section Only)		
OFA Action Officer:	24 hour Phone:	FAX#
FEMA Project Officer:	24 hour Phone:	FAX#
Justification / Statement of Work:		
Estimated Completion Date:		Cost Estimate:
V. Action Taken (Operations Section Only)		
Disposition: <input type="checkbox"/> Accepted <input type="checkbox"/> Rejected		<input type="checkbox"/> Accountable Property Coordinated with APO
TRACKING INFORMATION (FEMA USE ONLY)		
NEMIS Task ID:		
Action Request #	Received by (Name and Organization):	
Program Code/Event #:	State:	Date/Time Submitted: <input type="checkbox"/> Originated as verbal





Other uses of an ARF

Amend existing MA's with ARF's:

- Increase funding
- Extend estimated completion date
- Change MA from DFA to Technical Assistance (TA) (state)

➤ Can't amend the statement of work



What is a Mission Assignment (MA)?

- “A reimbursable work order (from FEMA) that can be performed before and after a presidential declaration”
- “The way the Federal Government provides emergency assistance to State and local jurisdictions . . .”
- Essentially...
The method for identifying, securing and utilizing federal resources in order to accomplish a specific task.



Mission Assignment Types

- Federal Operations Support (FOS)
 - Fed to Fed Support

- Technical Assistance (TA)
 - Clean hands

- Direct Federal Assistance (DFA)
 - Dirty hands
 - States have to pay a 25% cost share



Mission Assignment Accounts

- Surge (SU)
 - Pre-disaster declaration

- Emergency Management Declaration (EM)
 - Presidential Disaster Declaration

- Disaster Response Recovery Declaration (DR)
 - Presidential Major Disaster Declaration



MA Reimbursable Costs

ELIGIBLE COSTS:

- Permanent Federal agency personnel: Overtime, travel, per diem
- Temporary personnel: Wages, travel, per diem
- Costs paid from trusts, revolving funds, etc.
- Costs of contracts and materials, equipment from agency's regular stock
- Equipment cannot be purchased without authorization

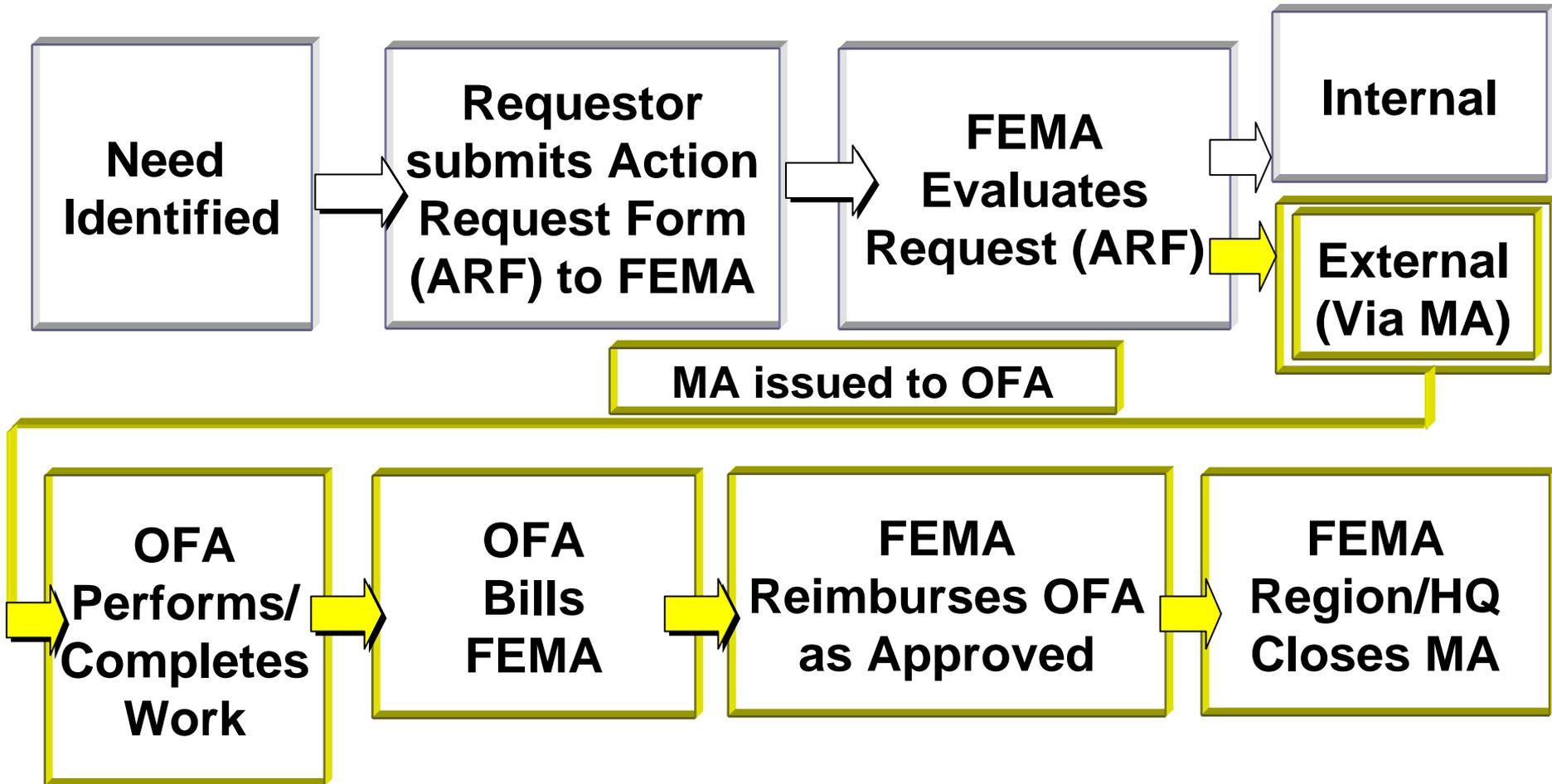


MA Non-Reimbursable Costs

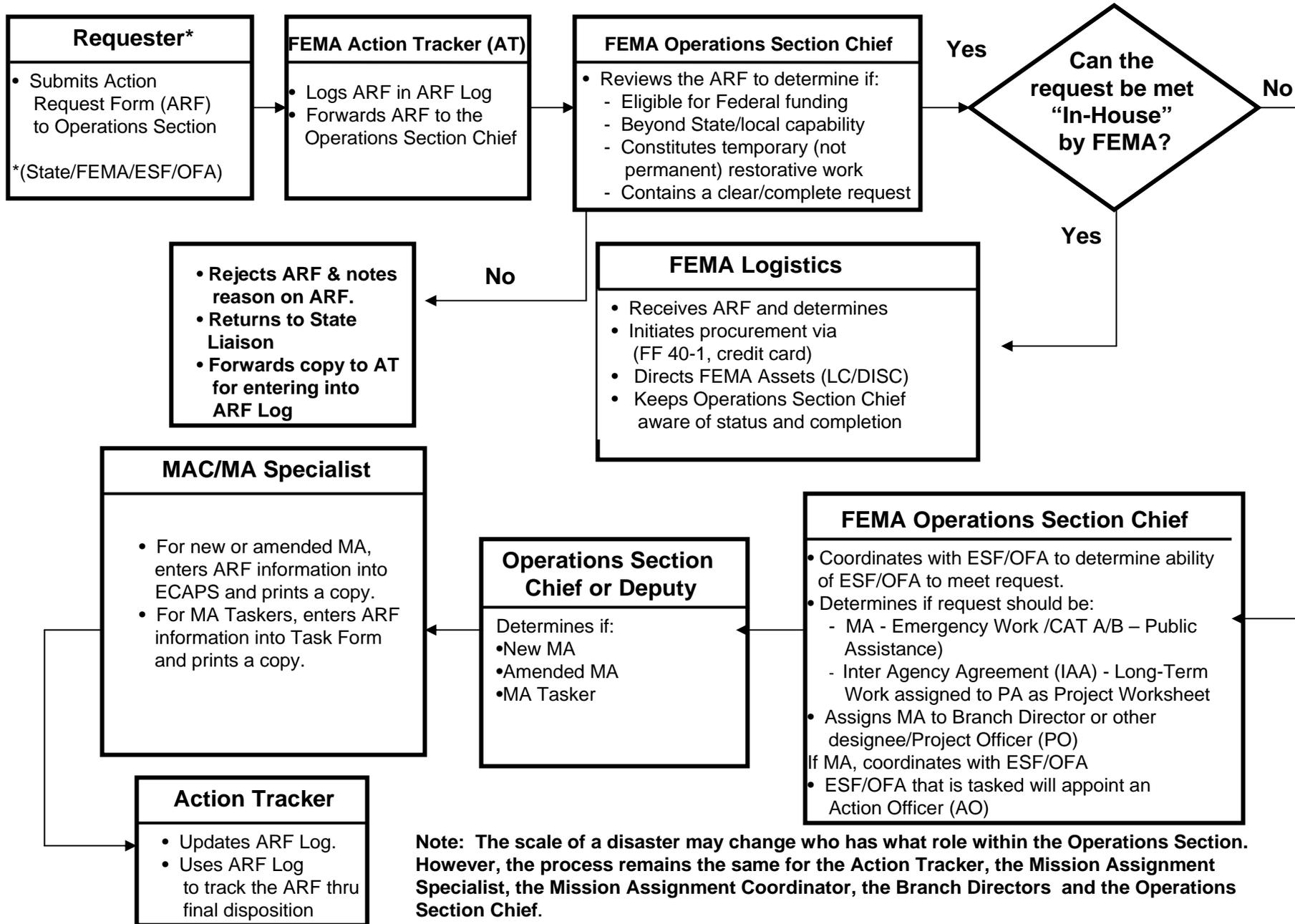
NON-ELIGIBLE COSTS

- Work performed by an agency under their own authority
- PFT regular salaries, benefits, and indirect costs (i.e., sick time, cash awards)

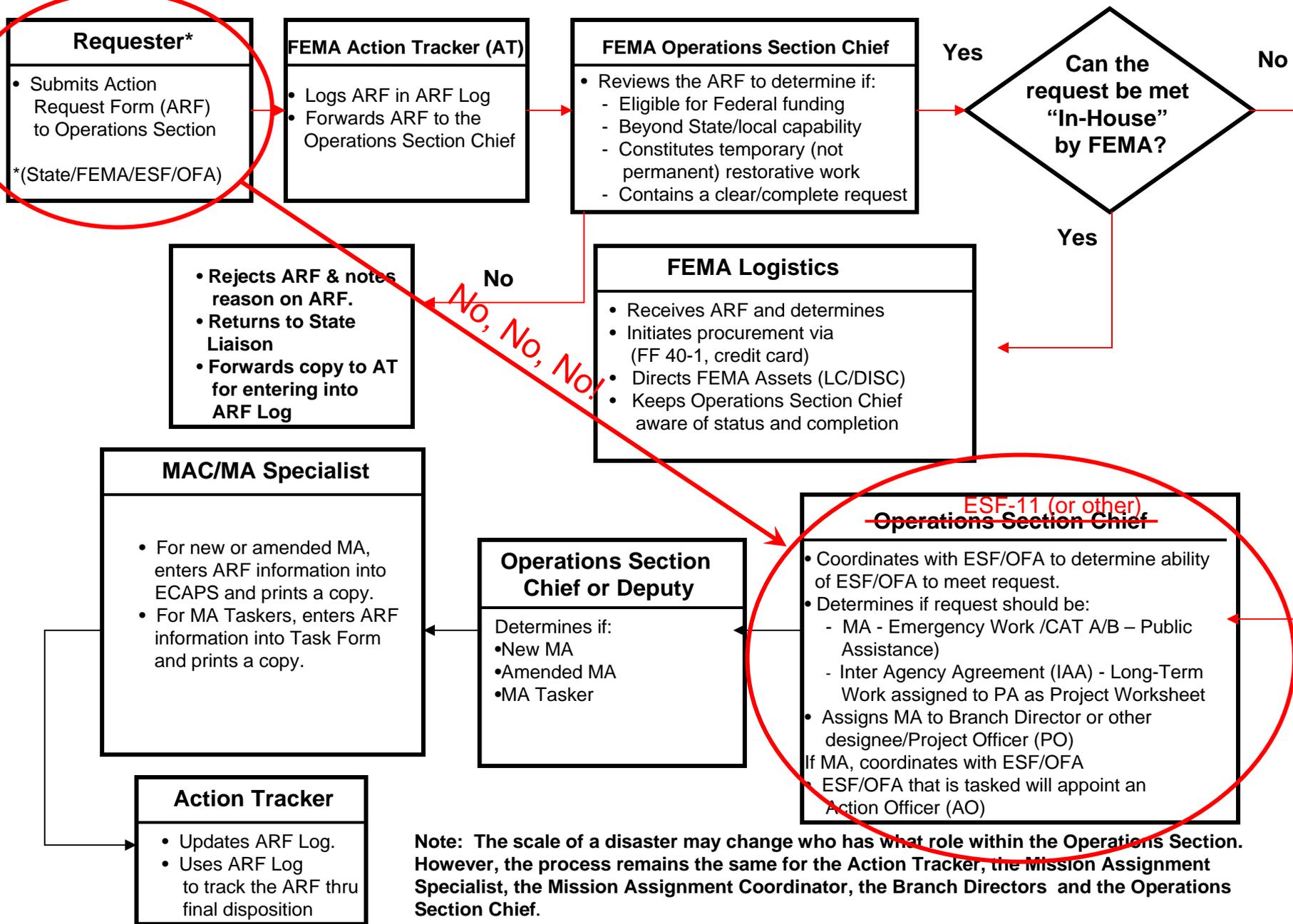
MA Process Flowchart



Mission Assignment (MA) Process Flow



Mission Assignment (MA) Process Flow (Common Mistake)



I. TRACKING INFORMATION (FEMA Use Only)

State: LA (Louisiana) Incident:2005082401-Hurricane Katrina Action Request #: 1509-50307
 Program Code/Event #: 1803DR-LA: HURRICANE KATRINA ← Date/Time Rec'd: 01/28/2006 17:29

II. ASSISTANCE REQUESTED See Attached

Assistance Requested:
 → Amendment #2 Amend to re-designate project end date to 2/28/08.
 Amend to extend the project end date to 10/28/08, with no increase in cost. Work performed under the performing agencies own authority will not be reimbursed by FEMA.

Assistance with removal and disposal of animal carcasses on non-Federal, rural, and non-rural lands in Louisiana as a result of Hurricane Katrina.

Quantity: 1 (Each) Date/Time Required: 01/28/2006 Internal Control #: JFO-318

Delivery Location: Louisiana JFO, 415 North 15th Street, Baton Rouge, LA 70802

Initiator/Requestor Name: Dorsey Hughes 24-hour Ph #s:(510) 710-4488 Date: 01/28/2006

POC Name: JOYCE, THOMAS F 24-hour Ph #s:(425) 487-4800 Date: 01/28/2006

* State Approving Official (Required for DFA and TA): JIM BALLOW Date: 01/28/2006

III. INITIAL FEDERAL COORDINATION (Operations Section)

Action to: ESF #: 11 Other: Date/Time: 01/28/2006 17:29 Priority:
 1 Lifesaving 3 High 5 Normal
 2 Life sustaining 4 Medium

IV. DESCRIPTION (Assigned Agency Action Officer) See Attached

Mission Statement: Your agency is responsible for submitting a Mission Assignment Monthly Progress Report to FEMA to include cost data when Mission Assignments take more than 60 days to complete, including billing. The Mission Assignment Monthly Progress Report can be accessed and submitted on-line at <http://www.fema.gov/government/business.shtm> The new ALC number can also be accessed at the web address.

→ The State Veterinarian for the State of Louisiana requested assistance with the removal and disposal of dead animals, killed as a result of Hurricane Katrina. Natural Resources Conservation Service (NRCS), a component of USDA, requires a specific Mission Assignment (MA) to address the collection and disposal of animal carcasses on public and private properties in rural and non-rural areas that fall outside of their statutory authority. This mission is required to mitigate threats to public health, water safety, and potential for the spread of diseases to other viable animals. NRCS will work with state and local agriculture authorities to obtain rights of way onto private property. NRCS will coordinate with and receive direction from LA

Assigned Agency: → USDA (US DEPARTMENT OF AGRICULTURE) Projected Start Date: 09/16/2005 Projected End Date: 02/28/2006

New or Amendment to MA #: 1803DRLAUSDA0401 Total Cost Estimate: \$0.00

Assigned Agency POC Name: ESF-11 JIMMY WORTHAM Phone and fax #s: (214) 290-9884

V. COORDINATION (FEMA Use Only)

Type of MA: → Direct Federal Assistance Commodity/Activity Category:
 State Cost Share (0%, 10%, 25%)



ESF11 Mission Assignments

APHIS Animal Care

- Pet evacuation and sheltering (technical assistance)

APHIS Veterinary Services

- NVS Contracts for carcass removal

APHIS Plant Protection and Quarantine

- Technical assistance with plant debris removal





ESF11 Mission Assignments

Department of Interior

- Technical assistance to evaluate impacts to natural and cultural resources and historic properties

Food Safety & Inspection Service

- Assist State to conduct inspections of potentially affected meat, poultry and egg product processing facilities



Sample MA

Request subject matter experts from USDA to provide technical assistance for assessment and guidance on issues involving laboratory research animals, captive wildlife/exotic animals, or household pets.

APHIS



Sample MA

Request environmental and historical preservation technical support for Public and Individual Assistance Programs.

Department of Interior





Sample MA

Request subject matter experts to provide technical assistance for assessment and guidance on issues involving livestock, to include carcass management.

APHIS



Description	MA Type?
1. Activate APHIS to provide support for FEMA R6 for activities in the State of Louisiana associated with Hurricane Katrina. This may include support to the FEMA R6 Regional Coordination Center (RRCC), Emergency Response Team-Advanced Element, Rapid Needs Assessment (RNA) and other teams.	
2. USDA/APHIS provide secure emergency transportation of DOD/NIH research animals from Tulane University Medical Research Facility New Orleans to NIH in Covington, LA. Costs include vehicle rental, personnel over-time and travel costs. Nearest vehicles location for transport is in the State of Texas. Coordination for security will be between APHIS, DOD and NIH.	
3. In/out state USDA personnel including veterinarians, emergency coordinators, animal and plant health inspection technicians, and public information officer to respond to animal issues, including wildlife, laboratory research animals as well as livestock. Tasks include survey/damage assessment, relief and recover issues, and public information.	
4. The State Veterinarian for the State of Louisiana requested assistance with the removal and disposal of dead animal, killed as a result of Hurricane Katrina. Natural Resources Conservation Service (NRCS), a component of USDA, requires a specific Mission Assignment (MA) to address the collection and disposal of animal carcasses on public and private properties in rural and non-rural areas that fall outside of their statutory authority. This mission is required to mitigate threats to public health, water safety, and potential for the spread of diseases to other viable animals.	
5. Remove and dispose of dead animals killed as a result of Hurricane Rita. NRCS will work with the State and local agriculture authorities to obtain rights-of-way on to private property. NRCS will also coordinate with and receive direction from the Texas Animal Health Commission (TAHC) and the Texas Commission on Environmental Quality (TCEQ	
6. Active USDA to provide an advisor (____), to the Joint Field Office for 1623-DR-OK in response to the extreme wildfire threat. The advisor will be the coordinator of USDA information to include any PIO support and technical assistance on USDA programs employed for the wild fires.	
7. Provide USDA representative with the ability to answer Federal/State questions regarding USDA programs to include: Farm Service, Rural Development, APHIS and all USDA emergency assistance programs. Request for assistance at the Grand Island, NE Joint Field Office and may last up to 30 days, as directed by FEMA.	
8. Activate and deploy ESF-11 to the Pasadena Initial Operating Facility (IOF).	
9. Three veterinarian subject matter experts from USDA to provide technical assistance to accomplish shelter assessment, veterinarian assessment, animal health assessment and program guidance. A task order will be prepared to direct specific activities within the scope of this mission assignment. (Task orders may include personnel, resource movement, locations for delivery and stations).	



Module 7

- Continuing Education & Training
- Review Exercise
- Wrap up



Continuing Education & Training

On-line training through AgLearn and FEMA

- **AgLearn** (Browse Catalog>Expand All>Homeland Security)
 - ICS100 (SEC-ICS-100 (ver2))
 - ICS 200 (SEC-ICS-200 (ver2))
 - IS700 (SEC-NIMS-001 (vver2))
 - Introduction to National Incident Response (USDA-HSO-NIR-01)
 - National Incident Response: Deployment Basics (USDA-HSO-NIR-02)
 - Mission Assignments (USDA-HSO-MA-01)

- **FEMA** (www.training.fema.gov/IS/crslist.asp)
 - IS-100.a (Intro to National Incident Response)
 - IS-200.a (ICS for Single Resources & Initial Action Incidents)
 - IS-700 (National Incident Management System (NIMS, An Introduction))
 - IS-800.B (National Response Framework, An Introduction)



Continuing Education & Training

Additional FEMA EMI Websites

Additional Self Paced Desk Officer Training:

FEMA Independent Study Program **IS-811** Agriculture and Natural Resources
<http://training.fema.gov/EMIWeb/IS/IS811.asp>

FEMA Independent Study Program **IS-293** Mission Assignment Overview
<http://training.fema.gov/EMIWeb/IS/is293.asp>

FEMA Independent Study Program **IS- IS-102** Deployment Basics for FEMA Response Partners
<http://training.fema.gov/EMIWeb/IS/IS102.asp>

FEMA Independent Study **IS-775** EOC Management and Operations
<http://training.fema.gov/EMIWeb/IS/IS775.asp>

FEMA Independent Study **IS-806** ESF-6 Mass Care, Emergency Assistance, Housing & Human Services
<http://www.training.fema.gov/EMIWeb/IS/IS806.asp>

FEMA Independent Study **IS-820** Introduction to NRF Support Annexes
<http://www.training.fema.gov/EMIWeb/IS/IS820.asp>





REVIEW EXERCISE



Wrap up

Thank you!

<Add Contact info>