



USDA LAUNCHES ONLINE ANNUAL REPORTING



WANT TO SUBMIT YOUR USDA ANNUAL REPORTS ONLINE?

In response to requests from the regulated community, USDA is launching the beta version of an online Animal Care portal in October 2018. Research facility representatives like yourself are invited to be the first users of the new system. If you choose to submit your Annual Report online this year, you will need the appropriate USDA login credentials to ensure that access to your organization's information remains secure.

WHO SHOULD GET CREDENTIALLED?

We recommend that at least two people in your organization get eAuthentication (eAuth) credentials:

- » The person who typically fills out your organization's Annual Report
- » A person who is authorized to sign your organization's Annual Report (e.g. your Institutional Official or CEO)

HOW DO I GET CREDENTIALLED?

- » Visit the self-registration page:
<https://identitymanager.eems.usda.gov/registration/index.aspx>
- » Click "Register for a Level 2 Account"
- » Follow the instructions to verify your identity and activate your eAuth account*

*For step-by-step guidance on how to complete the eAuth process, click on the "USDA Launches Online Annual Reporting" banner on Animal Care's homepage: <https://www.aphis.usda.gov/aphis/ourfocus/animalwelfare>



