



April 15, 2009

**CENTER FOR VETERINARY BIOLOGICS NOTICE NO. 09-08**

**United States  
Department of  
Agriculture**

Animal and Plant  
Health Inspection  
Service

Veterinary Services

Center for Veterinary  
Biologics

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**TO:** Biologics Licensees, Permittees, and Applicants  
Directors, Center for Veterinary Biologics  
Veterinary Services Management Team

**FROM:** Richard E. Hill, Jr. /s/ Richard E. Hill, Jr.  
Director  
Center for Veterinary Biologics

**SUBJECT:** APHIS Form 2015 Available Electronically

**I. PURPOSE**

The purpose of this notice is to inform interested parties of the availability of APHIS Form 2015 in an electronic format for submitting Outlines of Production and labels to the Center for Veterinary Biologics - Policy, Evaluation, and Licensing (CVB-PEL). The CVB-PEL is also reducing the required number of copies of Outlines of Production, Special Outlines, and revised pages submitted for review.

**II. BACKGROUND**

Title 9, Code of Federal Regulations (9 CFR), Parts 112.5(a) and 114.9(a)(7) require APHIS furnished transmittal forms be used when submitting sketches, labels, Outlines of Production, Special Outlines, and revised pages for review by the CVB-PEL. APHIS Form 2015 is currently supplied as a multi-carbon form. The CVB-PEL is providing APHIS Form 2015 in an Adobe<sup>®</sup> Acrobat .pdf format to replace the multi-carbon form. The electronic version of APHIS Form 2015 is available at our website:  
[http://www.aphis.usda.gov/animal\\_health/vet\\_biologics/vb\\_forms.shtml](http://www.aphis.usda.gov/animal_health/vet_biologics/vb_forms.shtml)

**III. POLICY**

The multi-carbon APHIS Form 2015 will be available from the CVB-PEL until current supplies are depleted. After that time, the CVB-PEL will provide hard copies of the electronically available single-page forms.

In addition, 9 CFR 114.9(a) requires Biologics Licensees, Permittees, and Applicants to submit four copies of each Outline of Production, Special Outline, or revised pages for review. Due to changes in CVB-PEL filing procedures, the CVB-PEL will now require only two copies, both with original signatures, to be submitted for review.



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Biologics Licensees, Permittees, and Applicants are encouraged to use the electronically available, fillable APHIS Form 2015 for submission to CVB-PEL. In Box 18, the CVB-PEL is requesting firms to include the name and title of the individual signing the form. The signed hard-copy APHIS Form 2015 along with two original signed copies of each Outline of Production, Special Outline, or revised pages, sketch or label must be submitted. APHIS Form 2015 and one copy of the Outline of Production, Special Outline, or revised pages, sketch or label will be returned to the firm after processing by the CVB-PEL.

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