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United States  
Department of  
Agriculture

Animal and Plant  
Health Inspection  
Service

Veterinary Services

Center for Veterinary  
Biologics

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**CENTER FOR VETERINARY BIOLOGICS NOTICE NO. 06-09**

**Subject:** Mailing Lists for Center for Veterinary Biologics Notices and Veterinary Services Memorandums

**To:** Biologics Licensees, Permittees, and Applicants  
Veterinary Services Management Team  
Directors, Center for Veterinary Biologics  
Area Veterinarians in Charge, VS  
State Veterinarians

**I. PURPOSE**

This notice is to inform interested parties of a change in the Center for Veterinary Biologics (CVB) policy regarding the mailing list for CVB Notices and Veterinary Services (VS) Memorandums.

**II. BACKGROUND**

The CVB periodically mails copies of CVB Notices and VS Memorandums to recipients included on a central mailing list maintained at the VS headquarters in Riverdale, Maryland. Current mailings to biologics licensees, permittees, and applicants are addressed to named individuals, usually the primary liaison for the establishment. Maintenance of this mailing list has become burdensome due to frequent changes in liaisons. Occasionally, mail addressed to non-current employees is returned as undeliverable or is otherwise subject to delivery delays. In order to decrease the work required to maintain the mailing list, and to ensure that CVB Notices and VS Memorandums are received in a timely manner by all current biologics licensees, permittees, and applicants, the CVB is changing the practice of sending the mass-mailed CVB Notices and VS Memorandums to named individuals.

**III. ACTION**

Beginning one month from the date of this notice, CVB Notices and VS Memorandums will be sent to each biologics licensee, permittee, or applicant addressed to the generic title of "Current USDA Liaison/Regulatory Affairs." A single copy of each mailing will be sent to the mailing address identified on the APHIS Form 2001 filed for the establishment. CVB Notices and VS Memorandums will continue to be posted on the CVB website, as is the current practice.

/s/ Richard E. Hill

Richard E. Hill, Jr.  
Director  
Center for Veterinary Biologics



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