Workload Indicator Calculations for Imported Product
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Source Document: CVB-SOP-0042, Calculation and Reporting of Inspection and Compliance Workload Indicators

Responsible Party – Product Specialist
Secondary Review – Inspection Section Leader

Data retrieved from LSRTIS, Licensing, Establishment Management.

- Run list of all Active Permittees.

- Lines 6 and below, Columns A and B: Compare and update LSRTIS listing of firms on listing, if necessary.

Research any discrepancies and note reason for differences in lines 71 and below. Do not remove terminated firms (to keep for historical numbers for the Fiscal Year).

Data retrieved from LSRTIS Reports, Internal Doses Produced report.

- Run for each active permittee for the time frame.

- Enter for each permittee, Columns for Doses Produced and Serials Produced. Retrieve appropriate information from the report. Only use doses and serials released for marketing (not destroyed).

Once entered, change font color red (pending) to black.