

Mandatory 2008 Review (Mock Management) in LSRTIS

Mock check determinations are maintained within the LSRTIS module, under the Serial Release heading, Mandatory 2008 Review Mgmt.

Criteria for a Mandatory 2008 Review include:

- Program diseases
- Products/fractions with a long term review hold (longer than 3-6 months) should be transferred to a Mandatory 2008 Review
- Newly licensed products – at least 1 year post licensure
 - Newly licensed products with tracking types of Breakout – uncomplicated, Split Manufacture, or For Further Manufacture do not need to be mandatory mock checked.

Serial specific items, short term review, or those with specific release criteria (i.e., bench record review) should be considered as Review Holds.

- I. **SPECIALIST:** To request a Mandatory 2008 Review (100% mock check) – by the Specialist.
 - a. Open and fill out **ICFRM0046**, *Mandatory 2008 Review Document*
 - b. Route to Product Specialist for approval and entry (IC Section Leaders act as back-up)
- II. **PRODUCT SPECIALIST:** To create a new Mandatory 2008 Review follow the below. If a Mandatory 2008 Review is initiated by Product Specialist, no form is needed.
 - a. Within LSRTIS, Click on “Mandatory 2008 Review Mgmt” subheading
 - b. Click on “+ Create Mandatory 2008 Review” in the left margins
 - c. Enter the known/relevant info (non-mandatory fields)
 - i. Establishment
 - ii. Product
 - iii. Agent
 - iv. Comments
 - d. Choose at least one Reason from the List of Values (LOVs)
 - e. Click on the “Create” button
 - f. The **ICFRM0046** can be CBI’d at the point of entry, as the record details stay with the system.

At this point the Mandatory 2008 Reviews are active.

Once a 2008, that meets the criteria entered under Mock Management, has been logged in and pushed past BCA Initial Review tab in the Serial Release dashboard, then it should be grouped within the “Mandatory” category of the 2008 Review tab.

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III. To Modify a Mandatory 2008 Review:

- a. Under Mandatory 2008 Review Search, search on the known criteria of the hold:
 - i. Establishment
 - ii. Product
 - iii. Agent
 - iv. Reason
 - v. Active?
- b. Click on the "Search"
- c. In results Area, Click on "Show" icon
- d. To Edit a record:
 - i. Click on the "Edit" icon
 - ii. Update the information within the Mandatory Aphis 2008 Review Screen
 - iii. Click on "Update" icon
- e. To Inactive a record:
 - i. **SPECIALIST:**
 1. Provide justification for removal
 2. Submit to Product Specialist or Section Leader for Removal
 - ii. **PRODUCT SPECIALIST OR SECTION LEADER:**
 1. Within LSRTIS, Click on the "Edit" icon
 2. Choose the toggle under "Active" to remove the check mark
 3. Click on "Update" icon

IV. Mandatory 2008s Reviews may be reviewed by the Product Specialist (or those acting in their capacity) quarterly; but at least annually.