



NAHMS Goat 2019 VS Visit to Operation Check List



Before the Visit

- Before you make the initial call to the operator, thoroughly review the following.
 - Goat 2019 Study Launch Sheet
 - Goat 2019 Timeline and Biologics Benefits Sheet
 - VS questionnaire
 - Agritourism questionnaire (if applicable)
 - VS Manual
 - Biologics collection videos
 - Specific operation information from NASS found on the Consent Form.
Remember that this information is confidential.

This will help you give operators an idea about the kinds of questions they will be answering and what records/information they might want to have available.

- Call the producer to identify yourself and schedule a visit. You may choose to follow the phone script included in the VS Manual.

Be sure to discuss the following with the Producer:

- Materials/records they might want to have available to complete the questionnaires
- Biologic sampling opportunities
- Estimated time commitment

NOTE: If you are getting a disconnected number, or cannot reach a Producer let your NAHMS Coordinator or Abby Zehr know right away. We will work with NASS to get you correct information.

- Make an appointment for visiting (keeping in mind the scheduling requirements for shipping samples) and get directions to the operation.

Preparing for the Visit

- Assemble the following items to take with you:
 - Specific operation information from NASS found on the Consent Form
 - Promotional Materials: Goat 2019 Study Launch Sheet and Timeline and Biologics Benefits Sheet
 - Producer Education Packet
 - Goat 2019 Producer Agreement
 - VS and Agritourism questionnaires: take 2 of each (one to complete and one for producer to follow along)
 - VS Training Manual
 - Biologic sampling kits: Enteric Pathogen kit, Parasite Kit A and B (taped together), Blood/Swab Kit
 - Calculator
 - Pens/pencils
 - Gloves
 - Extra lubricant
 - Alcohol pads (if you would like to use them while drawing blood)
 - Vacutainer needles (if you prefer different length or gauge than is provided)
 - Business cards

During the Visit

- Explain the scope and purpose of the VS questionnaire and describe in detail the benefits the producer and the industry will receive from the study.

Reminder: signing the Consent Form does not obligate the operator to participate in the rest of the study. If the operator is hesitant to continue, please do your best to persuade him/her to continue.

Use the document titled **Talking Points for VS Field Staff** to help answer any questions the Producer may have about the study.

- Give the operator the Producer Education Packet and describe the information provided.

- Complete the producer agreement, and ensure the following:

- The front page is signed and dated by both you and the Producer
- The Producer initials in the corresponding column for each of the biologic testing

- Complete the questionnaire(s)

- If the operation has 5 or more dairy goats that were milked in the last 12 months, be sure to complete all of the dairy sections
- If the operation invites the general public onto their farm, ask them to participate in the Agritourism Questionnaire

- Complete the biologic sampling or arrange for a follow-up visit to complete the sampling.

Reminder: If the Producer wants to complete the internal parasite testing, **check that they have not dewormed in the past 60 days**. If they have recently dewormed their goats, you can leave both Parasite Kit A and Parasite B and they can collect their own samples after it has been 60 days from the last deworming. To help with deworming compliance, ask the producers to have anthelmintics ready so that sampled goats can be dewormed immediately after Parasite Kit A collection.

After the Visit

- Finish packaging biologic specimens according to directions and ship them or store them appropriately until they can be shipped.

- Review the questionnaire(s) and verify the following:

- Each page contains the State FIPS and Operation Number (NAHMS ID)
- Eligible questions are not skipped
- Totals add correctly
 - Note: If there are concerns with the data, please call the Producer to clarify any issues and leave explanatory notes in the margins.
- Mileage and time are filled out properly
- Send the signed Producer Agreement, Consent Form, completed questionnaires, etc. to NAHMS Coordinator.

- Return any biologic results to the Producer. NAHMS will send you all biologic results in a sealed envelope, within 3 months of sample submission. Work with the Producer to decide the best way to deliver those results.

The Producer may choose to share their results with you, and may ask questions. Respond to any questions you feel comfortable answering. If you are not comfortable answering questions, recommend that they work with their private veterinarian.

- Maintain any Consent Forms that have not been sent in a secure location. If you have Consent Forms at the end of the study keep them in a secure location until the NAHMS Coordinator or NAHMS says to destroy them.

DO NOT SEND THE CONSENT FORMS TO NAHMS.