

Split This Trace

Version	Description	Changed By	Date
1.0	First draft	Fred Bourgeois	4/24/09
1.1	Revision	Kris Keller	5/27/09

Brief Description:

Actor will access existing trace document currently Under Investigation and split it into three trace nodes. The source trace represents a group of animals that moved from an index infected herd to a common location such as a farm or dealer. From the secondary location it is assumed that one or more animals remain there. One split trace node represents the animals that remain on the secondary location. The second and third splits represent other animals that moved to two different tertiary locations from the secondary location.

Preconditions:

Acton has access to the proper instance of EMRS and at least Author level access.

Business Trigger:

A new infected animal or infected herd has been revealed prompting the need for tracing exposed animals. Index traces have been entered and at least one node representing a group of animals has been transferred to a secondary premises and investigation has revealed that the group has split into three subgroups – one group that is still present on the secondary premises and two groups that moved to different tertiary locations.

Data Entry Procedure:

1. Locate the trace document currently Under Investigation that needs to be split to accommodate a group of animals that has split into subgroups. (One way to locate Trace documents is to use the **Category** and **View** drop downs at the top left of the screen. Use the category drop-down list to select Tracing and the view drop down list to select Traces by State, Status categories. Click the Refresh arrow to see a list of traces.)



2. Use the drop downs to filter the list to see traces that are assigned or pending in your state.

States with traces

Trace Form-Status

Assigned Traces for CO

[First Page](#)

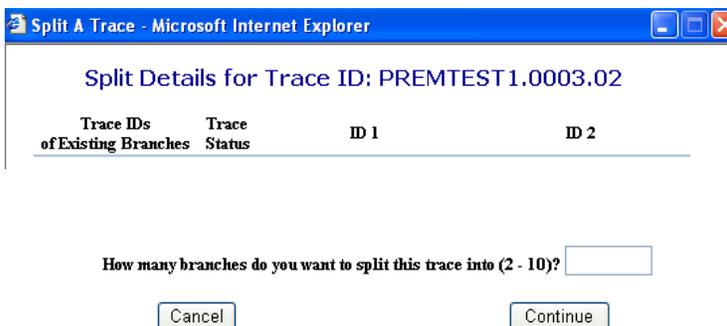
County	City	Trace ID	Date	Result	Current Own
▼ TOTALS >>					
Larimer	Fort Collins	PREMTEST1.0003.02	05/13/2009	A-UI	Dh Farms
Larimer	Fort Collins	KELLER1.0004.01		A-UI	Keller Farm
		54321.0003.02		A-UI	I Got Milk
		KELLER1.0001.02	05/21/2009	A-UI	Penland, Har

Split This Trace

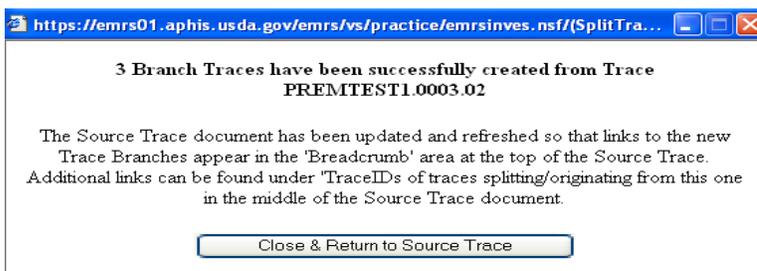
- Click the Trace ID for the trace that is Under Investigation that needs to be split.
- From the trace form, place cursor over the **Trace Actions** button and select **Split This Trace**.



- A pop-up box will appear. Enter the number of branches to split the trace into. This is the number of different premises to which the items/animals have been traced. Be sure to include one branch for the current premises if any of the items/animals stayed on it.



- A pop-up box will appear confirming the number of branch traces that have been created. Close & Return to Source Trace.



- View the source trace document and notice the three trace splits represented on the breadcrumb trail.

[WelcomePage](#) -> [Investigation Summary](#) -> Trace -> [Prev Trace](#) <- [Prev Investigation Summary](#)

For Traces that have been split:

-> [Split Next Trace](#) -> [Split Next Investigation Summary](#)
Trace -> -> [Split Next Trace](#) -> [Split Next Investigation Summary](#)
-> [Split Next Trace](#) -> [Split Next Investigation Summary](#)

Split This Trace

8. Select the first [Split Next Trace](#) link. A trace document will open for that split.
9. [Edit](#) the trace document and enter all required and known information for this trace split. [Save](#) the document.
10. Use the breadcrumb trail to select [Split Source Trace](#) to return to the source trace document.

[WelcomePage](#) -> [Investigation Summary](#) -> Trace

For Traces that have been split:

[Split Source Investigation Summary](#) -> [Split Source Trace](#) -> Trace

11. One at a time, select the remaining [Split Next Trace](#) links to [Edit](#) and [Save](#) the remaining trace node documents.

[WelcomePage](#) -> [Investigation Summary](#) -> Trace -> [Prev Trace](#) <- [Prev Investigation Summary](#)

For Traces that have been split:

-> [Split Next Trace](#) -> [Split Next Investigation Summary](#)
Trace -> -> [Split Next Trace](#) -> [Split Next Investigation Summary](#)
-> [Split Next Trace](#) -> [Split Next Investigation Summary](#)
