



PURPOSE

This document provides an overview for producers and responders about the financial processes for paying poultry owners and contract growers. For details, please see the *FY2016 HPAI Details for Appraisal & Indemnity Procedures*. **These procedures are subject to change.**

Appraisal & Indemnity for Birds and Eggs

- ◆ The *Appraisal and Indemnity Request Form* is the first document that the producer (this includes poultry owners and/or contract growers, as applicable) sees and signs for HPAI-affected birds. This is the only form that must be completed before depopulation activities start. It captures basic information and confirms that the producer will accept fair market value for depopulated birds. The owner and the grower each fill out a request form.
- ◆ The *Contract Grower Worksheet* is needed for contract grower premises; it is signed by the owner and grower.
- ◆ **Copies of official** documents that describe barn/flock inventory, egg inventory, and related records (e.g., mortality sheets, logs) are provided by the producer for appraisal. Ideally, inventory documents are collected before depopulation begins. Copies of these original inventory records are electronically stored in EMRS.
- ◆ The *VS 1-23 Form* can be completed and signed after depopulation. It itemizes the appraised poultry, including the number, types, age, gender, organic status, and lay status of the birds. The value of the birds and eggs is based on the current APHIS calculator.
- ◆ A *VS 1-24 Form* may be needed in addition to the VS 1-23 if eggs are sold for salvage.

Flock Plan

- ◆ The *Flock Plan* documents a producer's (poultry owner and/or contract grower, as applicable) intention to eliminate HPAI from their premises and maintain stringent biosecurity measures to prevent transmission or future introduction of the virus.
- ◆ The *Flock Plan* is an agreement between APHIS, the State Animal Health Official, the poultry owner, and the contract grower, as applicable, acknowledging regulatory intervention and requirements to release State and/or Federal quarantine and be eligible for additional APHIS payments.
- ◆ The *Flock Plan* describes the methods used for depopulation, disposal, and virus elimination. A *Flock Plan* is not required for indemnity payments for birds or eggs, but it is required for indemnity payments for materials destroyed or to support depopulation, disposal, or virus elimination activities.

Materials Destroyed

- ◆ The *VS 1-23 Form* documents materials directly related to poultry production that could not be cleaned and disinfected (e.g., feed). Payment processing for materials destroyed requires receipts or documents to substantiate fair market value.
- ◆ A *VS 1-24 Form* may be needed in addition to the VS 1-23 if materials (e.g., corn) are sold for salvage.

Depopulation & Disposal

- ◆ If the contract grower and/or poultry owner is going to participate in depopulation and disposal activities, a *Financial Plan* is developed with assistance from APHIS. The Financial Plan details the costs associated with the depopulation and disposal activities that are described in the Flock Plan.
- ◆ The *VS 1-23 Form* is used to process payments to the producer to support depopulation and disposal activities. It itemizes costs associated with depopulation and disposal and costs of materials destroyed. Receipts for depopulation and disposal expenses and materials destroyed are required for payment processing. A *VS 1-24 Form* is also needed if materials destroyed are sold for salvage.

Virus Elimination

- ◆ USDA will support producers for virus elimination activities (cost effective cleaning and disinfection). Rates are based on the current APHIS calculator and based on production type and numbers of birds.
- ◆ The *VS 1-23 Form* is used to process payments to the producer for virus elimination activities.