

WHOLE HEAD PACKAGING PROCEDURES (March 2012)

Preparing the Head

1. After removing horns (if present), put the head in a plastic bag. Leave the ears with all identifications devices (official and unofficial) attached to the head. Securely close the bag.



2. Place the bag containing the head in a second bag and identify this bag with the specimen number that corresponds with the number on the RSSS Whole Head Submission Worksheet. Securely close the bag.
3. Chill head prior to further packaging by immersing in ice (not dry ice) for at least 1 hour or cooling in a refrigerator for at least 3 hours.
4. Cool or refrigerate the head until and during shipping in special cooler provided by APHIS VS. Do not freeze the head, unless this is the only way to preserve the specimen.

Packing the Cooler

1. Place two chill packs in the bottom of the cooler.
2. Open and insert the large plastic bag to form a liner in the cooler.



3. Place absorbent material inside the liner and place the double-bagged head(s) inside the liner. Securely close the liner bag.



4. Place two chill packs on top of the heads and close the lid of the cooler.



5. Place the completed RSSS Whole Head Submission Worksheet in a zipper-type plastic bag, seal the bag and place it between the lid of the cooler and the lid of the exterior carton. Seal the exterior carton.



Shipping the Cooler

1. Ship overnight to:
Veterinary Services
Remington Facility
18795 S 580 W
Remington, IN 47977
(or as directed by your VS contact)
2. Notify Remington Locker via phone or email when a shipment is scheduled for delivery.
Phone: (317) 347-3100
Fax: (219) 261-2357
Remington.Locker@aphis.usda.gov

**IF SHIPPING IS DELAYED,
REPLACE CHILL PACKS IN COOLER**