**Held Shipment Worksheet**

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| To: **Export Services,** attention:      | Date:      | Fax:(301) 734-7639  |
| From:      | Email address:      | Phone:      |

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| **Exporter Contact Information** |
| Exporter’s name:        |
| Email address:        | Phone:­­­­        |
| **Location of Held Shipment** |
| Country:        | Port of entry:        |
| Dated shipped:       | Date shipment held:        |
| Contact name at point of entry:       | Contact information:       |
| **Commodity Information** |
| Common name: | Botanical name:        |
| Plant Part:       | Estimated value of the commodity: $       |
| **Certificate Issuance** |
| Was an export certificate issued? [ ]  Yes [ ]  No Enter certificate number(s):       |
| If all the pertinent information is in PCIT*,* ***only*** *submit this form* |
| Copies of the following should be attached, if pertinent to the consignment:* Rejection notice from the foreign NPPO
* U.S. or foreign phytosanitary certificate or export certificate
* Import permit or other form of official communication from NPPO stating import requirements
* Inspectional records
* Laboratory analyses
* Field inspection records
* Treatment documentation
* Container numbers
* Bill of lading
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| **Reason for Held Shipment** |
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