

**Administrative Officer  
(DEVELOPMENTAL/TRAINING ASSIGNMENT)  
EMPLOYMENT MOBILITY AGREEMENT**

This is a developmental/training assignment that is expected to last approximately 9 to 18 months. During this developmental/training assignment, I will serve in the capacity of Administrative Officer Trainee. Upon successful completion of the developmental/training period, I may be assigned to a vacant Administrative Office (AO) position, at the discretion of the Regional Director of Veterinary Services.

I understand that by accepting this developmental/training assignment, I will be subject to reassignment and/or change in geographical location as the needs of Veterinary Services so require, until I am placed in an Administrative Officer Position. Therefore, I hereby understand and agree to the following terms as conditions of my appointment to the position recited above.

- a. I agree to accept any such reassignment or relocation to any geographical location in the United States.
- b. I understand that if I separate or resign, rather than accept an assignment, I will not be entitled to severance pay or be eligible to apply for retirement based on discontinued service and may be responsible for reimbursing Veterinary Services for the tuition, travel and other expenses paid in connection with my training.
- c. I understand that I am subject to the terms of this mobility agreement for the entire duration of this developmental/training assignment. This agreement shall expire upon my placement into an Administrative Officer position or withdrawal/removal from the development/training assignment.
- d. I understand that this agreement will be nullified in the event I leave Veterinary Services.
- e. I understand that if I do not successfully complete the training or if I decline two (2) assignments to the Administrative Officer position, I will be assigned – either through reassignment or a change to a lower grade – to a vacant administrative support assistant position within Veterinary Services.
- f. I understand that I will be required to complete Section G, “Employee’s Agreement to Continue in Service” of the Request for Training form (SF-182). Consequently, I will be required to payback Training/Travel funds if I leave the Agency within the stipulated timeframe.

Signature \_\_\_\_\_ Date \_\_\_\_\_