



MRP Change in Replacement (Trade-In) Vehicle

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| CHANGE IN MOTOR VEHICLE TRADE-IN | | AD-700 PROCUREMENT REQUEST NO: | AGENCY ORDER NO: |
| NOTE: All other conditions of the Purchase Order remain unchanged. | | | |
| ACCOUNTABLE PROPERTY OFFICER: | | REQUEST DATE: | PROGRAM: |
| OLD VEHICLE TO BE KEPT ACTIVE | | | |
| VEHICLE VIN: | | VEHICLE TAG: | |
| SUBSTITUTE VEHICLE TO BE SOLD | | | |
| VEHICLE VIN: | | VEHICLE TAG: | |
| SIN: | VEHICLE TYPE: | | |
| CURRENT ODOMETER: | MILES DRIVEN & DAYS USED LAST FY: | LIFETIME ANNUAL AVG: | |
| REPLACEMENT TYPE (RIK, UGD, OR DGD): | | | |
| IF UPGRADE, WHAT ADDITIONAL REQUIREMENT MANDATES THE UPGRADE: | | | |
| <p>EXPLAIN IF THE SUBSTITUTE VEHICLE DOES NOT MEET THE USDA MINIMUM UTILIZATION CRITERIA (LD Passenger (sedans/station wagons: 7,500 miles or 80 days used; LD SUVs/VANs/Trucks (< 8,500 lbs. GVWR.): 5,000 miles or 80 days used; MD Trucks/VANs/SUVs (8,500 < 16,000 lbs. GVWR): 4,000 miles or 60 days used; and HD > 16,000 lbs. GVWR: 4,000 miles, 400 hours, or 60 days used):</p> | | | |
| IF THIS SUBSTITUTION CHANGES THE RESPONSES PROVIDED ON THE INITIAL 54A, IDENTIFY THE CHANGES IN THE BOX BELOW: | | | |

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| ACCOUNTABLE PROPERTY OFFICER SIGNATURE | TITLE | DATE |
| MRP AAMD FLEET SIGNATURE | TITLE | DATE |