

United States Department of Agriculture
Animal and Plant Health Inspection Service

Directive 417.6
12/14/83

EMERGENCY VISITATION TRAVEL

I. PURPOSE

This Directive provides:

- A. Delegations and reservations of authority to authorize or approve emergency visitation travel, and
- B. Regulations governing such travel expenses for APHIS employees.

II. COVERAGE

Provisions of this Directive apply only to APHIS employees who are U.S. citizens and their eligible dependents assigned to posts of duty in foreign countries.

III. REPLACEMENT HIGHLIGHTS

This Directive replaces APHIS Directive 352.3 dated 4/4/75. This Directive includes changes in the governing regulations issued by Department of State, and the delegated authority to authorize or approve emergency visitation travel.

IV. AUTHORITY

22 USC 4081 (PL 96-465) provides legal Authority for payment of emergency visitation travel. Executive Orders 11530 and 12363 provide APHIS the authority to authorize such travel under the rules and regulations prescribed by the Secretary of State pursuant to 22 USC 4081 et seq. The implementing regulations issued by the Department of State are contained in Volume 3 of the Foreign Affairs Manual (FAM), Subchapter 699, Sections 699.5 - 699.7.

V. POLICY

Round trip travel of an employee or eligible dependent located abroad will be authorized in instances of serious illness, injury, or death of a family member in accordance with applicable provisions of the FAM. (See Attachment 1.)

Where Sections 3 FAM 699.5-4d and 3 FAM 699.6 provide that certain documentation be submitted to "...FAS Personnel Division for Agriculture...", APHIS employees will submit

such documents to APHIS Human Resources Division (HRD), International Programs Management and Liaison Staff (IPMLS), Hyattsville, Maryland. Requests for approval of an exception under the provisions of 3 FAM 699.5-1e and 699.5-7 will also be submitted to HRD/IPMLS for determination.

VI. DELEGATION OF AUTHORITY

The Director, HRD, is delegated authority to authorize emergency visitation travel in accordance with the appropriate regulations.

/s/ Bert W. Hawkins
Administrator

Attachment

PLEASE CONTACT THE ISSUANCE STAFF FOR A COPY OF ATTACHMENT 1.