

CHANGE IN CLASS OF LICENSE

A person must obtain a license for the type of business which is predominant for his/her operation. A license is valid only for the specific type of business. [2.6(d)]

Criteria

A new license must be obtained if a change in operation results in a change in the type of business.

EXAMPLES:

IF the current license is a/an	AND	THEN the new license must be a/an
A	the breeder now sells animals they have not bred and raised	B
A	the breeder now transports other licensee's animals for compensation	B
A	the breeder now exhibits animals	C
B	the dealer now only sells animals he/she has bred and raised	A
B	the dealer now obtains more income from exhibiting than selling	C
C	the exhibitor now obtains more income from selling than exhibiting	B
C	the exhibitor now only sells animals they have bred and raised	A

NOTE: A B-Dealer may exhibit animals and a C-Exhibitor may sell animals as a minor part of his/her business.

A licensee may change his/her class of license:

- prior to the renewal date of the current license, or
- at the renewal date of the current license

However, the licensee cannot conduct the new regulated activity until a new class of license is obtained.

To change his/her class of license, a licensee must:

- complete an Application for License-New License (APHIS Form 7003-A)
- have a prelicense inspection with no noncompliant items cited
- pay the application fee and appropriate license fee

NOTE: **No** refund of the previous application or license fee is given.

If the licensee does **not** pass a prelicense inspection, the licensee may:

- pass subsequent prelicense inspections before his/her current license expires, or
- conduct only those regulated activities allowed under his/her current class of license

NOTE: If the licensee does not complete the prelicense process prior to the expiration date of his/her current license, the licensee must renew the current license or it will be terminated.

See “*Specific Types of Inspections - Change in Class of License Inspection*” (Section 8.4) for the inspection procedure.