Learning Objectives

1. Describe approved methods for identifying dogs
2. Explain how to properly complete APHIS Forms 7005 and 7006
3. Describe what records need to be kept and how long they must be kept
Identification Requirements
Which Dogs Need ID?

All adult dogs at facility must have official USDA identification, including:

1. Puppies 16 weeks old or older
2. Dogs temporarily at the facility for breeding
3. Personal pets used for breeding
4. Intact personal pets not used for breeding but housed with breeding dogs
5. Spayed/neutered dogs housed in the kennel
Class A Licensees (Breeders)

Adult dogs –
1. Official USDA tag on a collar around dog’s neck; or
2. Legible USDA-approved tattoo; or
3. Microchip – approved by USDA
Class A Licensees (Breeders)

Puppies less than 16 weeks old:
1. Official USDA tag; or
2. Distinctive or legible tattoo; or
3. Plastic-type collar with id information written on it; or
4. Cage card with required information
Class A Licensees (Breeders)

Unweaned puppies:
• Individual identification not needed when with dam and litter in same enclosure.
Class A Licensees (Breeders)

Weaned puppies in a litter --
Cage card with:
    USDA + license no. + dog number
Class B Dealers

1. Official tag on a collar, microchip, or official tattoo

2. Dogs already identified by another dealer/exhibitor:
   - Existing tag or tattoo or replace with new tag or tattoo
   - Must record both numbers on records
   - Microchip

3. Puppies less than 16 weeks:
   - Official tag, tattoo or plastic collar

4. Unweaned puppies
   - Individual ID not needed if in litter with dam
Types of Official Identification
Microchips

- Implantable chips placed under the skin
- Transmit identification number
- Need a scanner to read microchip
  - Different brands need different scanners
Approval

Use must be approved by USDA Animal Care

Requirements:
1. Placed in standard anatomic location
2. Scanner available on site
3. Records indicate microchip number, location and manufacturer
4. Animals transferred must have alternate identification if new owner not using microchips
Official Tags

• Number assigned when license issued
• Receive number in mail with license certificate
• Licensees order tags
• List of some vendors available from USDA
Materials

Durable alloy: brass, bronze or steel
Durable plastic
Aluminum: suitable thickness
Size and Shape

- Circle: 1 1/4" diameter
- Rectangle: 2" x 3/4"
Information

- 81-A-1234: State and Dealer Identification Number
- 14: Animal Number
- USDA
Puppies less than 16 weeks

- Plastic-type collar:
  - Licensee state and identification number
  - Animal number
  - USDA

- Cage card
  - Required identification information
  - Additional information (DOB, dam’s info, vaccinations)
Lost Tags

Keep track of all tags in your records

If tag is lost:
  – try to find tag and reapply
  – If can’t find;
    • Affix a new tag on the animal
    • Record the new ID number on Form 7005
Destroyed/Illegible Tags

If tag is destroyed or becomes illegible:

• Affix a new tag on the dog
• Record the new tag number on Form 7005
• Keep old tag
  – One year after removal, or
  – Longer than one year if requested by APHIS official
Retention and Reuse

Dogs that die or are euthanized
  – keep tags for 1 year after death
  – available for inspection
  – dispose in a manner to prevent reuse

Do not reuse numbers for 5 years
Collars

Acceptable:
  – Leather, plastic, some chain

NOT ACCEPTABLE:
  – Wire, elastic, sharp metal
Records
Acquisition and Disposition of Dogs

Must record dogs in and out of facility
Variance for Computerized Forms

• Forms 7005 and 7006 are required
• In some situations, can request a variance
  – Apply to Regional Office
  – Give reason why APHIS Forms not suitable
  – Provide alternative to required forms
Correctly Completing
APHIS Forms 7005 and 7006
APHIS Form 7005
USDA License Number

USDA license and registration number:
Complete this once you receive a license number.
Identification

1. RECORD FOR ("X")
   Dealer
   Other
   Holding Facility (Submit copy to Dealer)
   Exhibitor (Dogs and Cats only)
   USDA LICENSE OR REGISTRATION NO.

2. NAME AND ADDRESS OF LICENSEE, REGISTRANT, OR HOLDING FACILITY

IDENTIFICATION OF EACH ANIMAL BEING DELIVERED (See reverse for Breed Abbreviations)

<table>
<thead>
<tr>
<th>A. TATTOO OR USDA TAG NO.</th>
<th>B. DOG</th>
<th>C. CAT</th>
<th>D. AGE OR DATE OF BIRTH</th>
<th>E. WT.</th>
<th>F. BREED OR TYPE (If mixed breed, list 2 dominant breeds)</th>
<th>G. DESCRIPTION OF ANIMAL (Color, Distinctive Marks, Hair, Tail Tattoos, etc.)</th>
<th>H. DATE ACQUIRED</th>
<th>I. NAME AND ADDRESS OF LICENSEE OR REGISTRANT OR DRIVER'S LICENSE NUMBER</th>
<th>J. VEHICLE LICENSE NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>M</td>
<td>M</td>
<td>M</td>
<td>F</td>
<td>F</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>M</td>
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<td></td>
</tr>
</tbody>
</table>
**Age/Date of Birth**

Use date of birth, if possible.
Acquisition Information

Name, address, USDA license number OR driver’s license number and state, vehicle license number and state
If not available, At least 2 of the following:
– SSN, phone number, directions to premises, official Id card number
### Disposition

For animals no longer on premises

Box K: indicate “died” or “euthanized”
APHIS Form 7006
# APHIS Form 7006

## Record of Disposition of Dogs and Cats

### U.S. Department of Agriculture
Animal and Plant Health Inspection Service

**Action**
- **S**ale
- **X**change or Transfer
- **D**onation

**Date of Disposition**

**Document Information**
- Form Approved on NO. 07/06/08

### Instructions
- Complete applicable items 1 through 8.
- Original and USDA copy to be retained by seller.
- Buyer’s copy for accompanying shipment.
- Both copies must be retained by buyer.

### Seller or Donor (Name and Address)

### Buyer or Receiver (Name and Address)

### Identification of Each Animal Being Delivered

#### Complete Items 1 through 6 for Each Animal

<table>
<thead>
<tr>
<th>Identification Number</th>
<th>Dog</th>
<th>Cat</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Age or Date of Birth**

**Breed or Type**

**Description of Animal**

**Identification Number**

### Delivery Information

- **Commerical Shipper**
- **Buyer’s Vehicle**
- **Seller’s Vehicle**

### Name and Address of Company or Firm (Include Zip Code)

### Name and Business Address of Truck Driver (Include Zip Code)

### Received By

### Signature

### Title

### Date

### Form Information

- **O**riginal - Seller’s Record
- **O**riginal - USDA Copy - To be retained by seller
- **O**riginal - Buyer’s Copy - To accompany shipment and to be retained by buyer
Date of Disposition

Date the animals were transferred.
Buyer/Seller License Number
### Identification

**Box 5A:** Identify each animal: tag, tattoo, microchip

**Box 5D:** Age or date of birth
Transportation Company

Information about company transporting dogs.
Examples
Example 1

Fred Adams:
Class A license
Breeds and sells pugs, beagles and puggles
# APHIS Form 7005

**RECORD OF ACQUISITION AND DOGS AND CATS ON HAND**

<table>
<thead>
<tr>
<th>A. TATTOO OR USDA TAG NO.</th>
<th>B. Breed or Cat (M or F)</th>
<th>C. Age or Date of Birth</th>
<th>D. WT.</th>
<th>E. BREED OR TYPE (Color, Distinctive Mark, Hair, Tail Tattoos, etc.)</th>
<th>F. DESCRIPTION OF ANIMAL (Color, Distinctive Marks, Hair, Tail Tattoos, etc.)</th>
<th>G. DATE ACQUIRED</th>
<th>H. NAME AND ADDRESS USDA LICENSE OR REGISTRATION NUMBER, OR DRIVER’S LICENSE NUMBER AND STATE, VEHICLE LICENSE NUMBER AND STATE.</th>
<th>J. Date Removed or Sold</th>
<th>K. Date Died or Banned (Specify)</th>
</tr>
</thead>
<tbody>
<tr>
<td>M</td>
<td>M</td>
<td>F</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Example 2

Mr. Adams sells 3 puggle puppies to Paul’s Puppies. CompletesAPHIS Form 7006 to record the transfer.
**Record of Disposition of Dogs and Cats**

**Date of Disposition:** June 6, 2010

**Seller or Donor:**
- Name: Fred Adams
- Address: 12456 Shady Oak Lane, Pella, IA 50219

**Buyer or Receiver:**
- Name: Paul’s Puppies
- Address: 1474 730th Ave SW, Creston, MO 63102

**Identification of Each Animal Being Delivered:**

<table>
<thead>
<tr>
<th>Identification Number</th>
<th>Breed or Type</th>
<th>Description of Animal</th>
</tr>
</thead>
<tbody>
<tr>
<td>1457901</td>
<td>M</td>
<td>Tri color, mostly black and brown with white feet and belly</td>
</tr>
<tr>
<td>1456988</td>
<td>M</td>
<td>Tri color, solid black tail</td>
</tr>
<tr>
<td>1458907</td>
<td>M</td>
<td>Fawn with dark brown legs and muzzle</td>
</tr>
</tbody>
</table>
Example 3

Mr. Smith trades a puggle puppy with Ms. Walker, a licensed dealer in Oregon. The puppy will be shipped on American Airlines. Mr. Smith will take the dog to the airport.
Form 7006

U.S. DEPARTMENT OF AGRICULTURE
ANIMAL AND PLANT HEALTH INSPECTION SERVICE

RECORD OF DISPOSITION OF DOGS AND CATS

☐ SALE  ☒ EXCHANGE OR TRANSFER  ☐ DONATION

INSTRUCTION: Complete applicable items 1 through 8. Original and USDA Copy to the retained by seller.
Buyer’s Copy to accompany shipment. It must be retained by buyer.

3. SELLER OR DONOR (Name, Address)
Fred Adams, 12456 Shady Oak Lane, Pella, IA 50219

4. BUYER OR RECEIVER (Name and Address)
Doris Walker, 4578 E 16th St., Eugene, OR 97401

3A. DEALER’S LICENSE NO. OR RESEARCH FACILITY REGISTRATION NO.
(Seller)
USDA 89-AB-3600

3B. SELLER’s LICENSE NO. OR RESEARCH FACILITY REGISTRATION NO.
(Seller)
USDA 99-AB-5056

5. IDENTIFICATION OF EACH ANIMAL BEING DELIVERED

<table>
<thead>
<tr>
<th>IDENTIFICATION NUMBER</th>
<th>DOG</th>
<th>CAT</th>
<th>AGE OR DATE OF BIRTH</th>
<th>WT.</th>
<th>BREED OR TYPE</th>
<th>DESCRIPTION OF ANIMAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td></td>
<td></td>
<td>4/9/10</td>
<td>5.6</td>
<td>BE PU</td>
<td>Dark brown, almost black with darker muzzle</td>
</tr>
</tbody>
</table>

6. DELIVERY BY (Check one and complete applicable items 7 and 8)

☐ COMMERICAL SHIPPER

7. NAME AND ADDRESS OF COMPANY OR FIRM (Include Zip Code)
American Airlines, Des Moines International Airport, 5800 Fleur Dr., Des Moines, IA 50224

8. NAME AND BUSINESS ADDRESS OF TRUCK DRIVER (Include Zip Code)

9. RECEIVED BY
Paul Jones

10. SIGNATURE

11. TITLE

12. DATE

APHIS FORM 7006 (JUN 1995)
(Previous edition may be used)

☐ ORIGINAL - Seller’s Record  ☐ USDA COPY - To be retained by seller  ☐ BUYER’S COPY - To accompany shipment and be retained by buyer
Record Retention Requirements
Recordkeeping

- Purchased or otherwise acquired
- Owned
- Held
- In possession or control
- Transported
- Euthanized

- Sold or otherwise disposed of
- Offspring of animals in licensee’s possession or control
- On premises for breeding purposes
- Personal pets housed at licensed facility
How Long do I Keep Records?

- 1 year after animal euthanized, dies or otherwise disposed of
- Longer period if notified by the Administrator
Conclusion

You should now be able to explain:

• AWA approved methods of identifying dogs
• Proper completion of APHIS Forms 7005 and 7006
• Recordkeeping requirements under the AWA
Questions?
Acknowledgments

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