

Welcome to VSPS for Lab Technicians

Thank you for your interest in the *Veterinary Service Process Streamlining (VSPS)*.

To use VSPS to create electronic health certificates or create electronic Coggins Forms, you will need three (3) things:

1. A Level 2 E-Authentication (E-Auth) account (a multi-step process): E-Authentication is a USDA imposed identity proofing concept for security purposes. It verifies your identity.
2. VSPS profile with the role of Lab Technician
3. USDA Certificate of Training given by NVSL for EIA Diagnostic Tests or an official memorandum from NVSL stating that you have successfully completed the EIA training course.

If you do not already have Level 2 e-Authentication and/or a VSPS profile with the role of Lab Technician, you can use the information in this guide to complete the necessary steps.

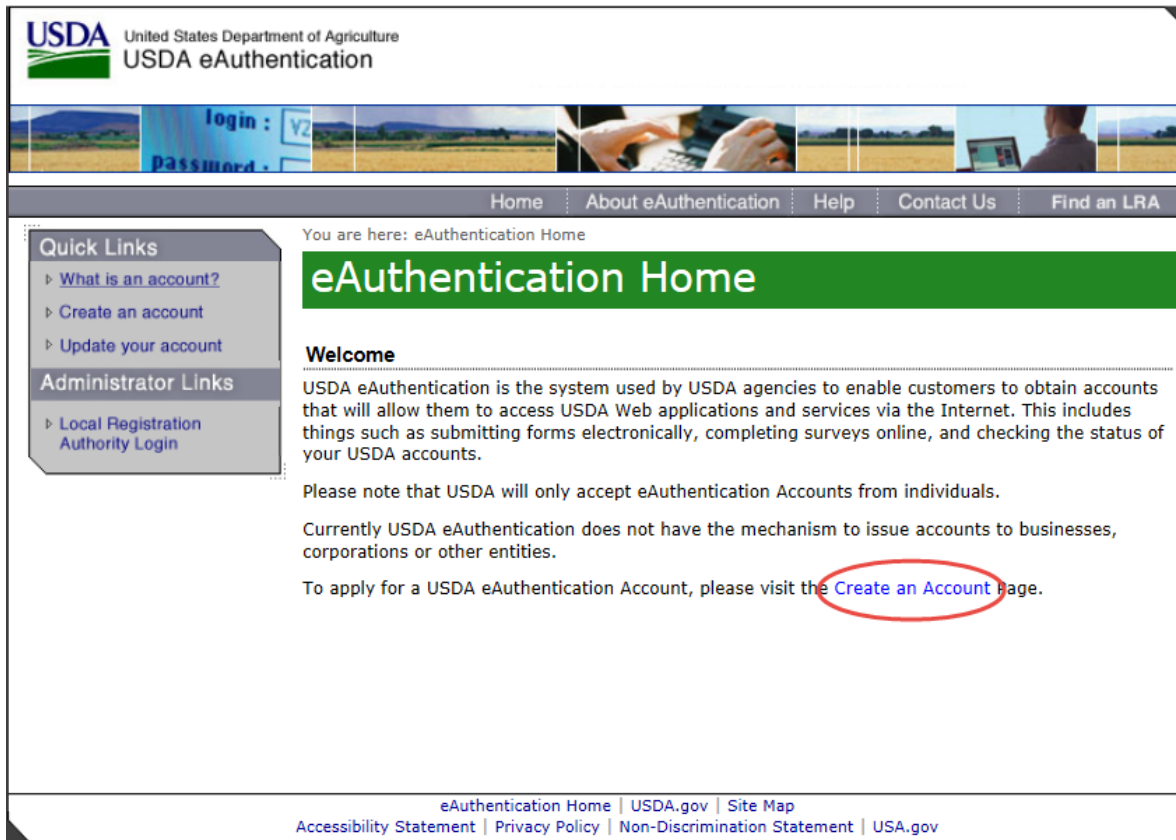
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Creating a Level 2 e-Authentication Account

If you do not have an e-Authentication account, go to <https://www.eauth.usda.gov/> and apply for Level 2 access. The USDA e-Authentication website will guide you through the steps needed to create your account.

From the first screen, click on *Create an Account* link:



The screenshot shows the USDA eAuthentication Home page. At the top left is the USDA logo with the text "United States Department of Agriculture" and "USDA eAuthentication". Below the logo is a banner image showing a person logging in. A navigation menu includes links for Home, About eAuthentication, Help, Contact Us, and Find an LRA. On the left side, there are "Quick Links" (What is an account?, Create an account, Update your account) and "Administrator Links" (Local Registration, Authority Login). The main content area has a green header "eAuthentication Home" and a "Welcome" section. The "Welcome" section contains the following text: "USDA eAuthentication is the system used by USDA agencies to enable customers to obtain accounts that will allow them to access USDA Web applications and services via the Internet. This includes things such as submitting forms electronically, completing surveys online, and checking the status of your USDA accounts." Below this, it states: "Please note that USDA will only accept eAuthentication Accounts from individuals." and "Currently USDA eAuthentication does not have the mechanism to issue accounts to businesses, corporations or other entities." The final sentence reads: "To apply for a USDA eAuthentication Account, please visit the [Create an Account](#) page." The "Create an Account" link is circled in red. At the bottom of the page, there is a footer with links for "eAuthentication Home | USDA.gov | Site Map", "Accessibility Statement | Privacy Policy | Non-Discrimination Statement | USA.gov".

Click on the *Register for a Level 2 Account* link:

Home | About eAuthentication | Help | Contact Us | Find an LRA

You are here: [eAuthentication](#) > Account Creation

Create an Account - Getting Started

Quick Links

- [What is an account?](#)
- [Create an account](#)
- [Update your account](#)

Administrator Links

- [Local Registration Authority Login](#)

USDA Federal Employees, Contractors, & Affiliates

If you are a USDA Federal Employee, Contractor, or Affiliate of the USDA, you must register for a USDA Internal Account.

[Register for an Internal Account](#)

USDA Customers - What Level of Access Do You Need?

Request Level 1 Access to:

- Visit a USDA web page that indicates a Level 1 account is necessary
- Obtain general information about the USDA or its agencies
- Participate in public surveys for a USDA agency

[Register for a Level 1 Account](#)

Request Level 2 Access to:

- Submit official business transactions via the Internet
- Enter into a contract with the USDA
- Submit forms or applications for the USDA via the Internet

[Register for a Level 2 Account](#)

Changing from Level 1 Access to Level 2 Access

If you already have a Level 1 account and require Level 2 access:

1. [Log into your profile](#)
2. Fill in and submit the required information
3. Verify your Identity remotely by following the instructions on the "Level 2 Account Upgrade Request Confirmation" email, or visit a [Local Registration Authority \(LRA\)](#)

[Log into Your Profile](#)

[eAuthentication Home](#) | [USDA.gov](#) | [Site Map](#)
[Accessibility Statement](#) | [Privacy Policy](#) | [Non-Discrimination Statement](#) | [USA.gov](#)

Fill in all the required fields on the User Information form.

[Home](#) | [About eAuthentication](#) | [Help](#) | [Contact Us](#) | [Find an LRA](#)

You are here: [eAuthentication](#) > [Account Creation](#) > [Account Request Form](#)

Register for Your Account - Level 2

Form Approved OMB No. 0503-0014

Step 1 of 5 - Level 2 Access Account Registration

USDA customers should complete the information below to create a USDA eAuthentication account. Please read the eAuthentication [Privacy Act Statement](#) and [Public Burden Statement](#) for more information on how your personal information will be protected.

All required fields are **red** and marked by an asterisk (i.e. *). Enter your first and last name exactly as it appears on your Government issued photo ID (e.g. state driver's license).

Note: The characters < > ^ : | are not allowed on this form (the character : is allowed for password only).

User Information ?

Required Field*

First Name*

Middle Initial

Last Name*

Suffix

Home Address*

Home City*

Home State*

Home Zip/Postal Code*

Home Country*

Birth Date*

Contact Information ?

Home Phone

Email*

Confirm Email*

Login Information ?

User ID*

Password*

Confirm Password*

Answer the Security Questions and click Continue.

Security Questions ?

Please select and answer four distinct questions from the selections below. This information will be used to assist you in using our eAuthentication Self Service options and various other services.

The Security Questions and Answers that you provide may be the ONLY method available to validate your identity if your USDA accounts become inaccessible. Please select Questions and Answers that are easily memorable to you and hard for anyone else to guess. Each question may only be used once. For additional assistance, click the ? above.

1*

2*

3*

4*

Below is some information on creating your account and password.

Create an Account Help - Microsoft Internet E...

USDA United States Department of Agriculture
USDA eAuthentication

Create an Account Help

The information collected will be used to create your personal USDA account with Level 2 Access. Note: An account with Level 2 Access provides access to all the portals and applications that are covered by an account with Level 1 Access, and also provides the ability to conduct official electronic business transactions with the USDA via the Internet. You must have a valid email address to register for an account with Level 2 Access.

User ID	Create a permanent User ID that you will remember. For example, your first initial and last name (e.g. jsmith). The User ID must be a minimum of 6 characters and cannot exceed 20 characters.
First Name	Enter your first name exactly as it appears on your government issued photo ID (e.g. state driver's license).
Middle Initial	The middle initial is limited to one character.
Last Name	Enter your last name exactly as it appears on your government issued photo ID (e.g. state driver's license).
Password	<p>Please create a password that you will remember. Your password is case sensitive.</p> <p>All passwords in eAuthentication (for Level 1 and Level 2 accounts) must adhere to the following criteria:</p> <ul style="list-style-type: none"> ● 9 to 12 characters long ● Contain at least one uppercase letter ● Contain at least one lowercase letter ● Contain at least one of the following: 1 2 3 4 5 6 7 8 9 ! # \$ % = + : ; , ? ~ - * <p>In addition:</p> <ul style="list-style-type: none"> ● Your password may not contain your first name, last name, User ID, Mother's Maiden Name, Date of Birth, 4-digit PIN, security questions or answers. ● Do not use dictionary words, spaces, or tabs. ● Your password will expire after 180 days.
Email	The email address provided will be used to confirm your identity to activate your account initially. It also may be used for correspondence periodically.
Home Address	Enter your home address exactly as it appears on your government issued photo ID (e.g. state driver's license).
State	Required for the United States of America only.
Home Phone	If you are from the United States of America, please enter your phone number in the text boxes provided. If you have an international phone number please enter it in the international phone text box provided. You are only allowed to enter one or the other.
PIN	Create a four digit personal identification number (PIN) that you will remember. NOTE: You cannot use a zero as the first digit.
Birth Date	Please enter your date of birth using this format mm/dd/yyyy. The month, days, and years must be numbers.

Close Window

Verify your User Information and selecting **Submit**. If you need to update anything select **Edit**.

Home About eAuthentication Help Contact Us Find an LRA

You are here: eAuthentication > Account Creation > Account Request Confirmation

Create an eAuthentication Account

Step 2 of 5 - Level 2 Access Account Verification

If this information is incorrect, please click the [edit](#) If the information is correct, please continue by clicking the submit button.

Verify User Information

User ID:

Name:

Home Address:

US

Birth Date:

Verify Contact Information

Phone:

Email:

Verify Security Questions & Answers

Q: In what city/town did your mother and father meet
A:

Q: What was your paternal grandfather's occupation
A:

Q: What was the make of your first vehicle
A:

Q: What was your childhood phone number including area code (e.g., 000-000-0000)
A:

[Edit](#) [Submit](#)

eAuthentication Home | USDA.gov | Site Map
Accessibility Statement | Privacy Policy | Non-Discrimination Statement | USA.gov

Print the confirmation page for future reference. This page contains the information you will need to complete the Level 2 e-Authorization process.

Home | About eAuthentication | Help | Contact Us | Find an LRA

You are here: [eAuthentication](#) > [Account Creation](#) > Account Request Confirmation

Create an eAuthentication Account

Step 3 of 5 - Print Confirmation email

Account Created:

Your account has been created but you have two more steps required to complete your registration!

Your confirmation email with the subject line, "**eAuthentication - Action Required - Instructions to Activate Your USDA Account With Level 2 Access**", should arrive within 1 hour. Please follow the instructions in the email to complete step 4 of your registration.

eAuthentication Account Information:

User ID: [REDACTED]

Email: [REDACTED]@msn.com

Level 2 access activation process:

1. Click the **ACTIVATE MY ACCOUNT** link in the confirmation email
2. Select an option for identity verification. You will be prompted to select one of the following:
 - a. Online identity verification
 - b. In-person identity verification at a USDA Service Center

Note: You will NOT be able to use your account to conduct official electronic business transactions with the USDA until you have completed the identity verification process.

If after 24 hours you do not receive the confirmation email:

1. Check the email "junk" folder, as some email applications may place this email there.
2. Search for the following subject line in your email application: "eAuthentication - Action Required - Instructions to Activate Your USDA Account With Level 2 Access"

Once you have located the confirmation email:


1. Follow the instructions in the email to complete step 4 of your registration.

For additional information click [here](#) to review our Frequently Asked Questions.

Please [print](#) this page for future reference.

You will receive the below email from the eAuthHelpDesk (DoNotReply.ICAM@ocio.usda.gov) with the following information. Click on the **ACTIVATE MY ACCOUNT** link within 7 days of receiving the email.

eAuthentication: Action Required - Instructions to Activate Your USDA Account with Level 2 Access

 DoNotReply.ICAM@ocio.usda.gov
Today, 2:42 PM
You

Reply

***** Please do not reply to this email. For assistance see below *****

Step 4 of 5 - Instructions to Activate Your USDA Account with Level 2 Access

Congratulations [REDACTED], you have successfully created a USDA eAuthentication account.

Before you can use your account with Level 2 access you must do the following:

1. Click **ACTIVATE MY ACCOUNT**
2. When you have activated your account, you will be prompted to select one of the following options to verify your identity:
 - Option 1: Online Self-Service (Recommended) - Selecting this option will take you to the USDA online Identity verification application
 - Option 2: In-person Identity Verification - For in-person identity verification, you will need to present a government issued photo ID (e.g. state-issued driver's license) to a Local Registration Authority (LRA). Most LRAs are located at a USDA Service Center office.

The User ID you created is: [REDACTED]
The email address you provided is: [REDACTED]

Please retain this information for future reference.

If you need further assistance, please contact the eAuthentication Help Desk at eAuthHelpDesk@ftc.usda.gov or call 800-457-3642 (Option 1).

Please include the following information in your request:

- Your first and last name
- Your eAuthentication User ID
- The URL (web address) of the website or application you were attempting to access
- The text of any error messages and a detailed description of the problem

If you have trouble accessing your activation link above, please copy and paste the following URL into your browser address bar:

<https://www.eauth.usda.gov/registration/selfRegistrationActivation.aspx?ID=7D6B9A54E45B4D93B2C593EB6741091F>

Thank You,
-- The USDA eAuthentication Team

Your account is now activated. **The last step is to verify your identity.**

If you have never had a Level 2 E-Auth account or you aren't sure if you have, click on the **Option 1: Online Self-Service (Recommended)** link. You will also receive an email with the link.

NOTE: If you already have a Level 2 E-Auth account on file you will not be able to verify your identity using the On-Line service. You will need to go to Option 2 and visit a local LRA. You can try the on-line option if you aren't sure.

You are here: [eAuthentication](#) > [Account Creation](#) > [Account Activation](#)

Create an eAuthentication Account

Step 4 of 5 - Account Activated

Your account has been activated with Level 1 Access. Please wait 20 minutes from the time of activation before using the account.

eAuthentication Account Information:

User ID: [REDACTED]

Email: [REDACTED]

Additional Information

For additional information regarding your eAuthentication account, please review our [Frequently Asked Questions](#).

- Click [here](#) to review our [Frequently Asked Questions](#).

Step 5 of 5 - Identity Verification

To verify your identity for Level 2 Assurance, please select one of the following options:

Option 1 : Online Self-Service (Recommended) - Clicking this link will take you to the USDA online identity verification application.

Option 2 : Take your government-issued photo ID (e.g. state-issued driver's license) and present it in person to a Local Registration Authority (LRA). Most LRAs are located at a USDA Service Center office. To find the nearest USDA Service Center office, go to [Find an LRA](#)

Please call the telephone number listed for the Service Center to make an appointment before your visit. Also, you must bring at least one form of identification with you to complete your registration.

If you cannot find an LRA, contact the eAuthentication Help Desk:
email: eAuthHelpDesk@ftc.usda.gov
Phone: 800-457-3642 (Option 1)

On-Line Self-Service Verification Process

After clicking on the **Option 1: Online Self-Service (Recommended)** link, enter your E-Auth user ID and password you created and click Login.

You are here: [eAuthentication Home](#) > eAuthentication Login

eAuthentication Login


Quick Links

- ▶ What is an account?
- ▶ Create an account
- ▶ Update your account

Administrator Links

- ▶ Local Registration Authority Login

LincPass (PIV) ?



CLICK HERE TO
LOG IN
WITH YOUR
LincPass (PIV)

User ID & Password ?

User ID:

Password:

[I forgot my User ID | Password](#)

[Change My Password](#)

WARNING

Upon Login You Agree to the Following Information:

- You are accessing a U.S. Government information system, which includes (1) this computer, (2) this computer network, (3) all computers connected to this network, and (4) all devices and storage media attached to this network or to a computer on this network. This information system is provided for U.S. Government-authorized use only.
- Unauthorized or improper use of this system may result in disciplinary action, as well as civil and criminal penalties.
- By using this information system, you understand and consent to the following:
 1. You have no reasonable expectation of privacy regarding any communications or data transiting or stored on this information system. At any time, the government may for any lawful government purpose monitor, intercept, search and seize any communication or data transiting or stored on this information system.
 2. Any communications or data transiting or stored on this information system may be disclosed or used for any lawful government purpose.
 3. Your consent is final and irrevocable. You may not rely on any statements or informal policies purporting to provide you with any expectation of privacy regarding communications on this system, whether oral or written, by your supervisor or any other official, except USDA's Chief Information Officer.

You must click “**I AGREE**” before continuing.

By clicking the "I AGREE" button, you are providing written consent to the United States Department of Agriculture (USDA) under the Fair Credit Reporting Act authorizing the USDA to determine your identity based on information from your personal credit profile or other information from Experian. By clicking "I AGREE", you agree to the Terms of Service, and you authorize the USDA to obtain such information solely to verify your identity for the purpose of avoiding fraudulent transactions in your name.

[Terms of Service](#)

I AGREE **Exit**

Below is the expanded Terms of Service information:

The screenshot shows a web browser window with a modal dialog box titled "Terms of Service" open over a login page. The login page has a header with the USDA logo and "United States Department of Agriculture" and "USDA eAuthen". A user is logged in as "Cynthia Cook". The dialog box contains the following text:

You must be able to verify some information about yourself and:

- Have a Social Security Number
- Have a U.S. mailing address

You can only verify your own identity. You cannot attempt identity verification on behalf of another person or using another person's information or identity, even if you have written permission. Only you can use the eAuthentication account that you created. You can never share the use of your account with anyone else under any circumstances. You can never use another person's account.

Will USDA see my credit report?
No, USDA does not view your credit report or maintain your SSN.

Will the "soft inquiry" hurt my credit score?
No, a "soft inquiry" will not be reported to lenders. It will have no effect on lending decisions or credit scores, and you do not incur any charges related to them.

What will we do with your information?
USDA will use the information you give to us to verify your identity using Experian Credit Services. USDA will not store your Social Security Number. It is used only for identity verification purposes. When an identity verification request is made with Experian, they may use information from your credit report to help verify your identity. As a result, you may see an entry called a "soft inquiry" on your Experian credit report. This will show an inquiry by the United States Department of Agriculture with our address and the date of the request. Soft inquiries are displayed in the version of the credit profile viewable only to consumers and are not reported to lenders. Consequently, these inquiries do not have any effect on lending decisions or credit scores, and you do not incur any charges related to them. The soft inquiry will generally be removed from your credit report after 25 months. Once your identity has been verified, you will not generate additional soft inquiries when using your eAuthentication account.

What happens if you provide false information or misuse this service?
You may be subject to criminal or civil penalties, or both, if you provide false or misleading statements or engage in unauthorized use of this service.

What are you responsible for?
You accept that the responsibility to properly protect any information provided to you by the United States Department of Agriculture is yours, and that you are the responsible party should any information on or from your computer or other device be improperly disclosed. You agree the USDA is not responsible for the improper disclosure of any information that USDA has provided to you, whether due to your own negligence or the wrongful acts of others.

At the bottom of the dialog box is a "Cancel" button. The background page shows a login form with fields for "login:" and "password:" and "I AGREE" and "Exit" buttons.

Step 1 of E-Auth Level 2 On-Line Self Service Verification

Verify your eAuth profile data. If not correct, use the 'click here' link to update your eAuth profile information. (This will take you to your profile in the EEMS/ Identity Manager).

To continue on you must enter your SSN, and click Submit.

Step 1 - Validate Identity

Verify eAuthentication Profile Data

Please verify that the information below is correct before clicking Submit. If you need to correct your information, [click here](#) to update your eAuthentication profile. Once you have updated your profile, please return to this page to complete the identity verification process.

First Name:	[Redacted]	Last Name:	[Redacted]
Address:	[Redacted]	City:	[Redacted]
State:	[Redacted]	Country:	[Redacted]
Zipcode:	[Redacted]	Birth Date:	[Redacted]
Email:	[Redacted]		

To start the process you must enter your complete 9-digit Social Security Number (SSN) without spaces or dashes. For example: 123456689. Once you have entered your SSN, click the "Submit" button to continue.

Social Security Number(SSN)* **1**


Submit **2**

Note - Your SSN is used as a temporary part of the online identity validation process. The AAA application does not store or uses your SSN beyond the validation of identity.

Step 2 of E-Auth Level 2 Verification

A quiz page is displayed if the identity verification service provider has enough data to provide a quiz for the user and if the system found no other Level 2 accounts on file for you.

There are 5 questions on the quiz. You must answer all questions before submitting.

 United States Department of Agriculture
USDA eAuthentication

Welcome, Cynthia Cook [Logout](#)

Step 2 - Validate Identity

You must validate your identity to ensure you are who you say you are, and to prevent unauthorized access to your account information. To validate your identity online, answer the following questions. All questions must be answered before you can continue.

Note: The questions are provided by a nationally known third party identify proofing service. The questions and answers are not retained by USDA.

Which of the following is the highest level of education you have completed? If there is not a matched educational level, please select 'NONE OF THE ABOVE'.

- HIGH SCHOOL DIPLOMA
- SOME COLLEGE
- BACHELOR DEGREE
- GRADUATE DEGREE
- NONE OF THE ABOVE/DOES NOT APPLY

Please select the range that includes the year the home was built for the address that you provided.

- 1960 to 1969
- 1970 to 1979
- 1980 to 1989
- 1990 to 1999
- NONE OF THE ABOVE/DOES NOT APPLY

According to our records, you currently own/lease, or have owned/leased within the past year, one of the following vehicles. Please select the vehicle that you purchased or leased prior to March 2013 from the following choices.

- RENAULT
- LEXUS
- TOYOTA
- CADILLAC
- NONE OF THE ABOVE/DOES NOT APPLY

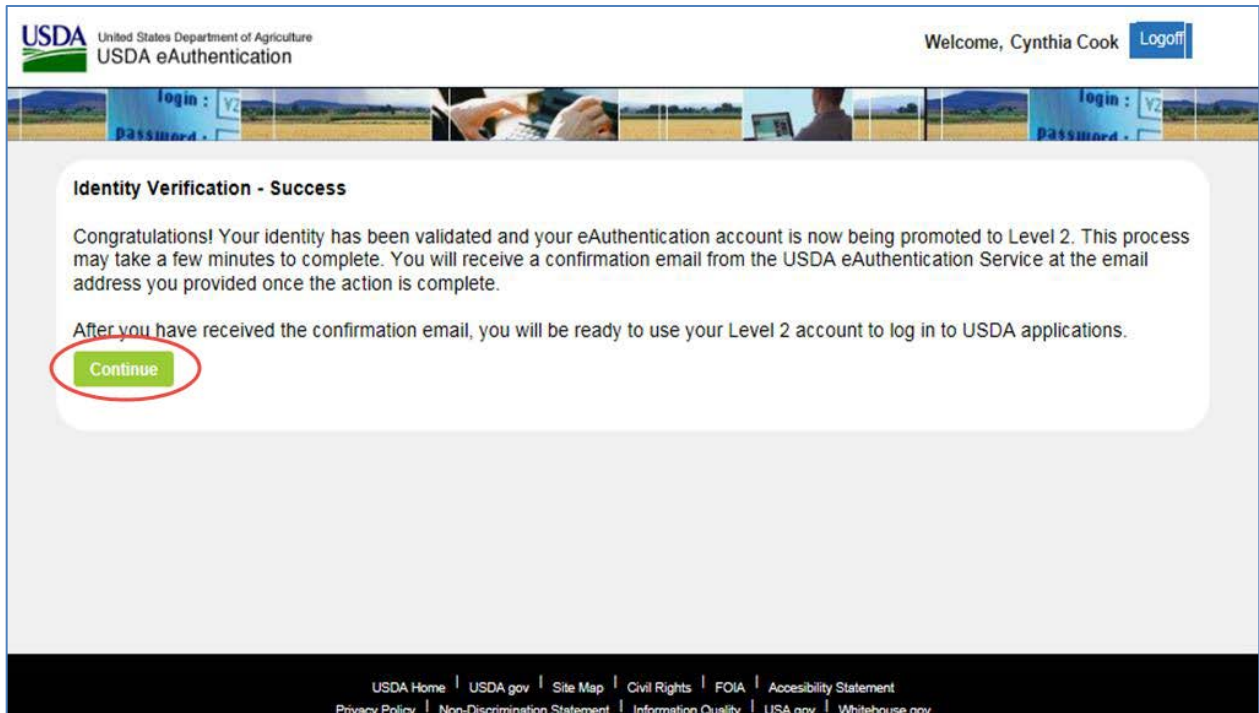
According to your credit profile, you may have opened a mortgage loan in or around November 2015. Please select the lender to whom you currently make your mortgage payments. If you do not have a mortgage, select 'NONE OF THE ABOVE/DOES NOT APPLY'.

- SUN WEST MTG
- EASTERN MORT
- FREDDIE MAC
- M AND T MORTGAGE
- NONE OF THE ABOVE/DOES NOT APPLY

[USDA Home](#) | [USDA.gov](#) | [Site Map](#) | [Civil Rights](#) | [FOIA](#) | [Accessibility Statement](#)
[Privacy Policy](#) | [Non-Discrimination Statement](#) | [Information Quality](#) | [USA.gov](#) | [Whitehouse.gov](#)

Online Identity Verification –Success Page

This page is returned when you have successfully completed the identity verification process. The eAuth account is updated to Level 2 assurance, and an email is sent to you as confirmation. The account is now ready for use.



The screenshot shows the USDA eAuthentication success page. At the top left is the USDA logo and the text "United States Department of Agriculture" and "USDA eAuthentication". At the top right, it says "Welcome, Cynthia Cook" and has a "Logout" button. Below the header is a banner image with a login form overlay. The main content area has a white box with the heading "Identity Verification - Success". The text inside the box reads: "Congratulations! Your identity has been validated and your eAuthentication account is now being promoted to Level 2. This process may take a few minutes to complete. You will receive a confirmation email from the USDA eAuthentication Service at the email address you provided once the action is complete." Below this text, it says "After you have received the confirmation email, you will be ready to use your Level 2 account to log in to USDA applications." A green "Continue" button is highlighted with a red circle. At the bottom of the page is a footer with various links: "USDA Home", "USDA.gov", "Site Map", "Civil Rights", "FOIA", "Accessibility Statement", "Privacy Policy", "Non-Discrimination Statement", "Information Quality", "USA.gov", and "Whitehouse.gov".

The below email is sent to you after successfully completing the online identity verification process.



Wed 9/14/2016 7:50 AM

DoNotReply.ICAM@ocio.usda.gov

eAuthentication: FYI - Level 2 Customer Account Upgrade Complete

To: [Redacted]

***** Please do not reply to this email. For assistance see below *****

Level 2 Account Upgrade Complete

Congratulations c [Redacted],

You have successfully completed the necessary requirements to upgrade your USDA eAuthentication account to Level 2 access. You now have the ability to conduct official electronic business transactions with the USDA via the Internet.

You can view or update your account information by clicking on the [MODIFY MY CUSTOMER PROFILE](#) link or by going to the following link:

<https://identitymanager.cert.eems.usda.gov/iam/im/eems/ca12/index.jsp?task.tag=ModifyMyCustomerProfile>

If you need further assistance, click [here](#) to review our Frequently Asked Questions, or if you need information regarding USDA Agencies or services, click [here](#).

Thank You,
-- The USDA eAuthentication Team

If you are unable to verify your identity using the On-Line Self-Service, after you Validate your Identity (Step 1 above) you will receive the below screen if the system has another Level 2 E-Auth on file for you. You will have to visit a local LRA in order to validate your identity and get your Level 2 account. Select Go to find a local LRA.

Unable to Validate Identity

We are sorry, we were unable to validate your identity with the information provided.
To continue, select one of the following options:

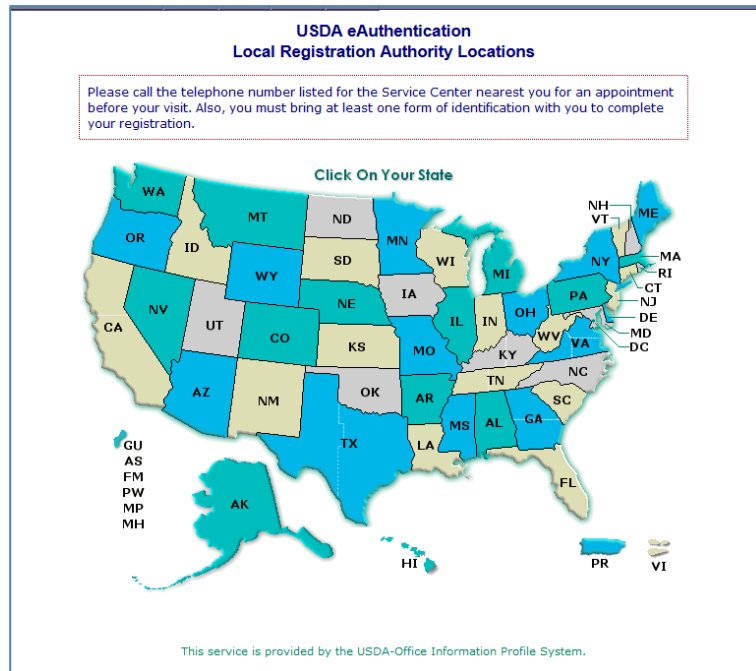
Option 1: Logoff and try again?

Option 2: Contact a Service Center Office?

Go

This will take you to a map to select your State where you can find the closest LRA to you.

Take your government issued photo ID (e.g. state issued drivers license) and present it in person to a Local Registration Authority (LRA) who can activate your account with Level 2 access. Most LRAs are located at a USDA Service Center office, to find the nearest USDA Service Center office, go to <http://offices.sc.egov.usda.gov>. We recommend that you call ahead to ensure that an employee trained as a Local Registration Authority (LRA) will be available to provide the service at the time you plan to visit the Service Center.



When your Level 2 e-Authentication account is activated and verified you can access VSPS and create your profile and obtain the role of Lab Technician.

Creating a VSPS Profile with the Role of Lab Technician

Log into VSPS by going to the following web address and click LOG IN:

<https://vsapps.aphis.usda.gov/vsps/>

USDA United States Department of Agriculture
Animal and Plant Health Inspection Service

*Veterinary Services
Process Streamlining*

[VSPS Home](#) | [About VSPS](#) | [Press Releases](#) | [Contact Us](#)

Welcome to VSPS: Veterinary Services Process Streamlining

VSPS provides a consistent and standard method of data capture at all levels and provides data dissemination to the appropriate existing databases. This provides a more comprehensive analysis tool for animal tracking and disease analysis which in turn, would allow VS to respond quickly to any threats to animal health in the United States.

VSPS Users:
Login here **LOG IN**
No login necessary when performing a public search. Use the search link to the right.

Don't know what to do, or how to use VSPS? Click on the questions below for an introduction to the system.

- [What is VSPS?](#)
- [What can I do using VSPS?](#)
- [Who should register for an account?](#)
- [How do I register for an account?](#)

Public Searches:
[Find an Approved Establishment](#)

[VS Home](#) | [APHIS Home](#) | [USDA.gov](#)
[FOIA](#) | [Accessibility Statement](#) | [Privacy Policy](#) | [Non-Discrimination Statement](#) | [Information Quality](#) | [FirstGov](#) | [White House](#)

Login using your E-Auth username and password.
Click Login.

You are here: [eAuthentication Home](#) > eAuthentication Login

eAuthentication Login

Quick Links

- ▶ [What is an account?](#)
- ▶ [Create an account](#)
- ▶ [Update your account](#)

Administrator Links

- ▶ [Local Registration Authority Login](#)

LincPass (PIV)

CLICK HERE TO
LOG IN
WITH YOUR
LincPass (PIV)

User ID & Password

User ID:

Password:

[I forgot my User ID](#) | [Password](#)

[REGISTER](#) [LOGIN](#)

[Change my Password](#)

WARNING

Upon Login You Agree to the Following Information:

- You are accessing a U.S. Government information system, which includes (1) this computer, (2) this computer network, (3) all computers connected to this network, and (4) all devices and storage media attached to this network or to a computer on this network. This information system is provided for U.S. Government-authorized use only.
- Unauthorized or improper use of this system may result in disciplinary action, as well as civil and criminal penalties.
- By using this information system, you understand and consent to the following:
 1. You have no reasonable expectation of privacy regarding any communications or data transiting or stored on this information system. At any time, the government may for any lawful government purpose monitor, intercept, search and seize any communication or data transiting or stored on this information system.
 2. Any communications or data transiting or stored on this information system may be disclosed or used for any lawful government purpose.
 3. Your consent is final and irrevocable. You may not rely on any statements or informal policies purporting to provide you with any expectation of privacy regarding communications on this system, whether oral or written, by your supervisor or any other official, except USDA's Chief Information Officer.

Fill out your user profile (making sure to complete all fields with a red asterisk).

Please complete the profile contact information.

Contact Information

* All fields marked with red asterisks are required

Email Address *

Name Information		Address Information	
Prefix	<input type="text"/>	Address 1 *	<input type="text"/>
First Name *	<input type="text"/>	Address 2	<input type="text"/>
Middle Name	<input type="text"/>	Postal Code *	<input type="text"/>
Last Name *	<input type="text"/>	City *	<input type="text"/>
Suffix	<input type="text"/>	State *	<input type="text"/>
Nickname	<input type="text"/>	Country *	<input type="text" value="United States"/>
Maiden Name	<input type="text"/>		
Professional Title	<input type="text"/>		
Business Name	<input type="text"/>		

Telephone Number(s)

Type	Country Code	Number (nnn) nnn-nnnn	Ext.
Fax	1		
Mobile	1		
Phone	1 *		
TDD	1		
Toll Free	1		

Scroll down to Lab Technician. Click the **'Request Laboratory Authorization'** link.

Please request at least one role for your newly created profile.

If you are an accredited veterinarian please select Request State Authorization next to the word Veterinarian.

Current Roles	Request a Role
So that VSPS may meet your needs, please complete a role request from the information below. Please review the choices and only choose the option(s) that best meet(s) your needs. Please note that if you request a role for which you are not eligible your request will be denied.	
AIC Administrator	[Request Import Center Authorization]
AIC Administrator National	[Request National Authorization]
AIC Coordinator	[Request Import Center Authorization]
AIC Financial Staff	[Request Import Center Authorization]
AVIC	[Request Avic Area Authorization]
AVIC Administrator	[Request Avic Area Authorization] [Request National Authorization]
AVIC Office Staff	[Request Avic Area Authorization]
Animal Import Support Staff	[Request Port Authorization] [Request National Authorization]
Full View NVAP	[Request National Authorization]
Horse Transport Administrator	[Request Role]
Horse Transport Coordinator	[Request Role]
Importer	[Request Role]
Interstate Administrator	[Request Role]
Lab Technician	[Request Laboratory Authorization]
Laboratory Director	[Request Laboratory Authorization]
Labs Administrator	[Request Role]
Limited View NVAP	[Request National Authorization]
Live Export Administrator	[Request Role]
Live Export Coordinator	[Request Port Authorization] [Request National Authorization]
Live Import Administrator	[Request Role]
NVAP Administrator	[Request Role]
NVAP Coordinator	[Request Avic Area Authorization] [Request National Authorization]
NVAP Data Entry	[Request National Authorization]
Product Export Administrator	[Request Role]
Product Export Coordinator	[Request Avic Area Authorization] [Request National Authorization]
Product Import Administrator	[Request Role]
Product Import Coordinator	[Request Avic Area Authorization] [Request National Authorization]
Quarantine Enforcement Officer	[Request Import Center Authorization]
Riverdale/Regional Staff	[Request Role]
State Office Data Entry	[Request State Authorization] [Request National Authorization]
State Regulatory Official	[Request State Authorization]
System Administrator	[Request Role]
Veterinarian	[Request State Authorization]
Veterinary Medical Officer	[Request Avic Area Authorization] [Request Port Authorization]
Web Services Client	[Request Web Service Authorization]

Select your lab name and click Request.

Request Role	
Role Name Lab Technician	Role Description I conduct laboratory tests for animal diseases. I am affiliated with an accredited laboratory.
Role Assignment Information	Role Assignment Data
Laboratory *	Select a Laboratory
Remarks	

Submit the NVSL Certificate for EIA Testing to the VS IT Helpdesk (fax to: 970-494-7294) or scan it in and send it in an email to the VS IT Helpdesk at help@aphis.usda.gov with *VS IT Systems* in the subject line indicating that you have requested the role in VSPS.

If you fax the certificate, please send an email to the above email stating that you faxed it.

The helpdesk must have the certificate on file in order to approve the role.

Once the VS IT Helpdesk has the role request in VSPS and the NVSL Certificate, they will approve the role. No email confirmation is sent to the user – you should check back (role approval typically takes 24 hours). If more than 3 days have elapsed, contact the helpdesk help@aphis.usda.gov.