

Logging In and IT Security Awareness Training

Where were changes made in the 2/22/2018 version?

1. The section "[Elevated access needed to submit to CVB](#)" was added

Logging In and IT Security Awareness Training

On the Portal Home Page you can Log In, as well as find features that will help you navigate the application.



United States Department of Agriculture
National Centers for Animal Health
Ames, IA

Home NCAH Portal

Help



Welcome to the NCAH Portal

Come here to interact with NCAH entities through an electronic and automated interface



Click here to Log In if you already have access to the NCAH Portal

Click here if you need to get an eAuth account - you will need Level 2 for CVB submissions

(Need an eAuthentication Account? [Sign up now!](#))

Important Messages

- **Jun 06, 2016:** The NCAH Portal is now open to all active veterinary biologics Licensees and Permittees. Access is determined by having a valid APHIS Form 2007 on file at the CVB and USDA Level 2 eAuthentication username supplied to CVB for LSRTIS entry.

About

Use of this application will allow external users to submit forms and samples through a portal atmosphere.

Included NCAH Entities

- Center for Veterinary Biologics
- [Go here](#) for Contact Information

Warnings

Some portions of this application may require elevated security levels in e-Authentication - Level 2.

- [USDA.gov](#)
- [CVB Homepage](#)
- [FOIA](#)
- [USA.gov](#)

- [Contact Us](#)
- [FAQs](#)
- [User Guide](#)
- [Security Awareness Document](#)

Find resources to help you use the NCAH Portal here

Training on the Security Awareness Document is required annually

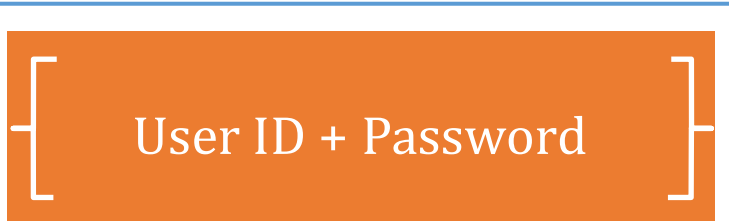
[Back to top](#)

App Ver 1.0.2

Next: Logging In

Logging In and IT Security Awareness Training

Log in with your eAuthentication User ID and Password.



Enter eAuthentication User ID & Password

Select "Login"

USDA requires all users of USDA systems to take Security Awareness Training upon initial use of the system and annually thereafter.

Logging In and IT Security Awareness Training

If you haven't completed the IT Security Awareness Training, or if it has been more than 1 year since you last completed it, you will see the screen below. Open the Security Awareness Document, read the material and then click on the checkbox and Submit button.

United States Department of Agriculture
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NCAH Portal Dashboard ncah.teste2 Help

Cannot access the NCAH Portal without completing information security awareness training annually.

Security Awareness Training Agreement

[Click Here](#) to open up the current Security Awareness Document.

I have read and understand the document above; I hereby certify that I have completed the training.

Submit

- [USDA.gov](#)
- [CVB Homepage](#)
- [FOIA](#)
- [USA.gov](#)
- [Contact Us](#)
- [FAQs](#)
- [User Guide](#)
- [Security Awareness Document](#)

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Now you may use the NCAH Portal!

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NCAH Portal Dashboard ncah.teste2 Help

Information security awareness training has been successfully updated!

Dashboard

- CVB
- NVSL
- Application Messages
- Account Details

Please click any of the links on the left to navigate to the section you would like.

Next: What if you see an "Elevated Access needed..." message

Logging In and IT Security Awareness Training

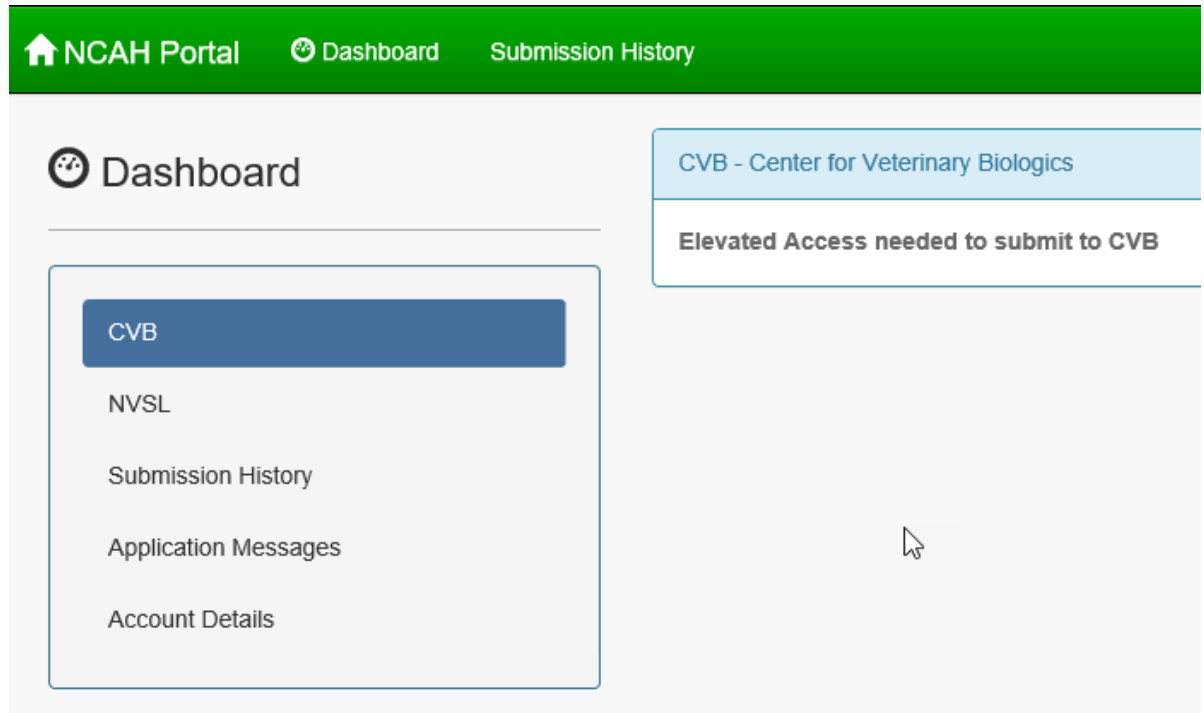
"Elevated Access needed to submit to CVB" message

The Center for Veterinary Biologics (CVB) has multiple features in place to ensure the security of information transmitted via the NCAH Portal.

To access the CVB module users must:

1. **have USDA Level 2 authentication** (Level 1 will get you into the NCAH Portal and let you complete the IT Training, but you will get the message below when you try to access the CVB module)
2. **have their eAuth username entered into LSRTIS**
3. **be assigned to an active Establishment site in LSRTIS**
4. **have a role assigned to them in LSRTIS** (this role determines their access within the CVB module in the NCAH Portal)

If any of these conditions is not met, then the user will see the message "Elevated Access needed to submit to CVB" when they click on "CVB" in the Dashboard menu:



Logging In and IT Security Awareness Training

If you want to complete the IT Security Awareness Training prior to when your one year is up to avoid having to do it before you can do other work in the NCAH Portal after your year, you can always up date your training at any time.

Go to Account Details and then click on the 'Update' link in the top section of the page.



[NCAH Portal](#)
[Dashboard](#)

Account Details **1**

User Info

Username	ncah.testers2
First Name	Ncah
Last Name	Tester-two
Email	ryan.p.reynolds@aphis.usda.gov
Current Security Agreement Date	06/13/2016 Update 2

Open the Security Awareness Document, read the material and then click on the checkbox and Submit button.



[NCAH Portal](#)
[Dashboard](#)

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