

Instructions for the completion of APHIS Application Form 16-3
for the importation of U.S. origin ruminant meat/meat products
processed in/exported from Canada

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Block 1. ***Mode of Transportation:*** Choose the appropriate category.

Block 2. ***U.S. Ports of Entry:*** This permit is valid at any U.S. port of entry. You can include the specific port or you can put "ANY" in this block.

Block 3. ***Importer:*** The importer MUST reside in the United States. A Canadian address cannot be included in this block. The address listed in this block will be included on your import permit and must correspond to any all required shipping documents. A Post Office Box # is not acceptable. Also, please be sure to include a phone number and fax number in case we have questions about your application.

Block 4. ***Shipper:*** Name and address of the individual or organization in Canada that is shipping the meat. This address must correspond with the address on all required shipping documents.

Block 5. ***Describe the Material to be imported:*** For example – "Beef shepherd pies, beef sirloin steak pot pies, and roast beef. Country of origin of the ruminant meat: U.S. Country of processing: Canada" or "Beef burgers, beef meatballs, breaded veal steaks, and cooked beef meatloaf all products of U.S, stored at cold storage in Canada. Country of origin of the ruminant meat: U.S. Country of processing: U.S. Country of export: Canada" etc.

Block 6. ***Quantity, Frequency of Importation and Expected Completion date:*** An estimate of the quantity of meat and an estimate of the frequency of importation during a 12-month time period is sufficient.

Block 7. ***Proposed use of the material:*** For example - "commercial distribution and retail sale." etc.

* * The Food Safety and Inspection Service's (FSIS) Import Establishment (I-House) name and number must be included in this section. The permit will require the consignment of U.S. origin meat/meat products to an I-House for FSIS inspection upon arrival to the U.S.

Block 8. ***If for use in animals, specify the animal species*** – For example - "for human consumption" or "for distribution to pet food manufacturers" etc.

Block 9. ***Treatment of material prior to importation into the U.S*** - This block is not applicable for the importation of U.S. origin ruminant meat.

Block 10. ***Method of final disposition*** - For example – "commercial distribution and retail sale" or "unused meat will be put in the trash, burned, sent to landfill," etc.

Block 11. ***Signature of importer*** The name placed in this block must correspond with the name in block 3.

Block 12. ***Typed (or printed) name of the importer*** The name placed in this block must correspond with the name in block 3.

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Block 13. ***Date***

Block 14. ***Method of User Fee Payment:*** Visa, Master Card, or American Express credit card number with expiration date or personal check if application is mailed.

The import permit will require that the government certificate issued by the Canadian Food Inspection Agency include reference to the APHIS permit. Please do not ship materials before the permit is issued.

The permit will also require that a completed FSIS 9540-1 be presented to the Department of Homeland Security, Customs and Border Protection Officer along with other required documents.