

ANIMAL INVENTORY SHEET	An “Animal Inventory” sheet must be completed for each inspection report, including Attempted Inspections.
Animal Inventory	<p>The Animal Inventory sheet (see page 9.1.2) is used to enter the number of animals inspected into the LARIS database at the Regional Office.</p> <p>Before sending the inspection report to the Regional Office:</p> <ul style="list-style-type: none">• complete the Animal Inventory sheet with:<ul style="list-style-type: none">▶ licensee/applicant’s name▶ licensee/applicant’s license number▶ date of inspection▶ total number of animals for each category (see List of Species for the Animal Inventory - page 9.1.3)• attach the animal inventory sheet to the inspection report <p>NOTE: Do not include facility-generated inventory sheets with your inspection report.</p>
Supplemental Data	<p>The supplemental data at the bottom of the Animal Inventory sheet is used to compile data on the species and number of animals affected by noncompliant items cited from year to year.</p> <p>This section must be completed for each inspection, including attempted inspections.</p> <p>Note: If a noncompliance does not actually affect any animals, such as a records violation or an attempted inspection, then the number of animals affected should be “0” and the species affected should be “none.”</p>